

**THE EXTRACT FROM THE MINUTES OF THE EITI
MULTI-STAKEHOLDER
GROUP'S 43rd MEETING**

Baku city

April 15, 2016

Present:

Chair of Multi-stakeholder Group (MSG)

Shahmar Movsumov – Executive Director of SOFAZ, Chairman of the EITI Committee

MSG Memebers

Zaur Fatizade – representative of Ministry of Taxes

Hajibala Dadashev – representative of Governmental commission

Anar Huseynov - representative of Governmental commission

Gubad Ibadoglu - representative of NGO Coalition

Vagif Abdullayev – representative of Neftchala Operating Company

Sabit Baghirov - representative of NGO Coalition

Alimammad Nuriyev – representative of NGO Coalition

Rafiq Tamrazov - representative of NGO Coalition

Azar Mehtiyev - representative of NGO Coalition

Kamran Maharramov - representative of SOCAR

Mehriban Vezir– representative of NGO Coalition

Mirvari Gahramanli - representative of NGO Coalition

Others:

Fariz Ahmadov – representative of Moore Stephens company

Ulviyya Mehraliyeva – specialist of EITI Secretariat

Amil Hasanov – representative of SOFAZ

Meeting Agenda:

- 1) Information about latest news on EITI
- 2) Discussion of EITI Standard updated at 2016 Lima Conference
- 3) Discussing compliance of next EITI reporting (2015, 2016, 2017) to Auditor's Terms of Reference and of reporting to newly accepted standards
- 4) Presentation and discussion of ITEI NGO Coalition opinion on 2014 EITI Report
- 5) Discuss implementation of Action Plan on reforms to restore full compliant membership and Next Evaluation
- 6) Discuss recommendation paper prepared by Public Union Oil Worker's rights Protection Organization regarding amendments to legislation in order to improve implementation of EITI in Azerbaijan
- 7) Discuss internet page prepared jointly by NRGi and NGO Coalition covering e-reporting
- 8) Discuss 2015 Action Report
- 9) Discuss Code of Conduct
- 10) Other issues

Regarding the first and second matters MSG decided as following:

1. Presentation on updated Standards shall be regarded as listened and shall be taken into consideration
2. legal firm should be engaged in the process of preparing roadmap on disclosure of beneficiary ownership
3. Translation of Peru Standards into Azerbaijani shall be fostered

Regarding the third matters MSG decided as following:

1) Selection of audit company will be carried for next three years but it should be noted in the contract and in Terms of Reference that “Once Independent Administrator fulfills partly or not as necessary obligations prescribed in three year contract (covering three reporting years) on collecting required information and structurization of report text, SOFAZ is entitled to terminate unilaterally the contract according to the initiative of MSG.

2) Auditor’s Terms of Reference shall be completed by April 22, 2016. Terms of Reference shall be conformed to new standard taking into consideration proposals sounded at the meeting.

3) Model report forms on EITI shall not be changed.

Regarding the fourth matter MSG decided as following:

1) Reference shall be prepared covering implementation of recommendations noted in Auditor Coalition’s Opinion on 2014 EITI Report and this reference shall be discussed at Coalition Meeting, with informing MSG about the outcomes.

2) Secretariat shall examine the issue of including information about DT requirements in EITI Standard about Ministry of Ecology and Natural Resources which is legal successor of Azergold company.

Regarding the fifth matter MSG decided as following:

Reference on unresolved difficulties in the activity of NGO Coalition shall be prapered bu MSG member A.Nuriyev and submitted to Chair.

Regarding the sixth matter MSG decided as following:

Gubad Ibadoglu jointly with EITI Azerbaijan Secretariat will conduct research on legal status of Secretariat and MSG in other countries and will present the results at the next MSG meeting.

Regarding the seventh matter MSG decided as following:

Presentation of <http://azeitireport.org/> internet page can be done during presentation of 2014 EITI Report.

Regarding the eighth matter MSG decided as following:

Each part of MSG shall submit corresponding information to Secretariat for completion of Action Report

Regarding the ninth matter MSG decided as following:

Group of Companies shall discuss internally the MSG draft Code of Conduct and submit in a short term.