



**Address:** Ground Floor, East Wing of Palácio de Governo  
Dili, Timor-Leste, PO Box 113, **Telephone:** +670 3 324 098, **Facsimile:** +670 3 324 082

---

## **Expression of Interest (EoI)**

### **DRAFTING TIMOR LESTE TECHNICAL REGULATIONS ON ONSHORE PETROLEUM OPERATIONS** **ANPM/CRM/EOI/16/004**

**Autoridade Nacional do Petróleo e Minerais (ANPM)** is a public institution established under the Decree Law No.1/2016 dated 9 February 2016 as the 1<sup>st</sup> amendment to the Decree Law no. 20/2008 of the Democratic Republic of Timor-Leste, with its role and functions as Regulatory Authority on behalf of the Ministry Responsible for Petroleum and Mineral Sectors to administer and regulate the upstream to downstream petroleum sectors and all the Mineral sectors within Timor Leste Onshore and Offshore territory. The ANPM also in accordance to the Timor Sea Treaty signed between Timor-Leste and Australia is as a Designated Authority (DA) with the role and functions is to administer and regulate upstream petroleum activities in the Joint Petroleum Development Area (JPDA) on behalf of Timor Leste and Australia.

Pursuant to the Article 31 of the Timor-Leste Law No. 13/2005 on the Petroleum Activities (Petroleum Activities Law), the Government of Timor-Leste may establish regulations under this law for the petroleum activities in the Timor Leste.

To ensure that the onshore petroleum operations is undertaken with a minimum damages to the environment and prioritizing the health and safety requirements and to be in consistent with good oil field practice, the Government of Timor Leste shall establish a regulation for the onshore petroleum activities as stated under the Article 31 of the Petroleum Activities Law. In that the ANPM is seeking for suitably qualified and experienced petroleum related legal consultant to draft the Timor Leste Technical Regulations on Onshore Petroleum Operations in accordance to under Article 31 of the Petroleum Activities Law and other relevant Timor Leste Legislation for the following activities:

- (a) Areal Management and graticulation of the Onshore Territory of Timor-Leste;
- (b) The exploration and the production of Petroleum operations;

- (c) Valuation of petroleum entitlement
- (d) Data Management
  - (i) Data collection and submissions,
  - (ii) Use and disclosure of data,
  - (iii) Information,
  - (iv) Records; and
  - (v) Reporting, ;
- (e) The measurement and sale or disposal of Petroleum;
- (f) Health and safety;
- (g) Protection and restoration of the environment;
- (h) Sound resource management and the aspects of increased recovery and prolonging production life ;
- (i) Structures, facilities and installations; flaring;
- (j) The clean-up or other remedying of the effects of the escape of Petroleum;
- (k) Well suspensions and abandonments, commissioning and decommissioning;
- (l) The control of movements of persons, vessels, aircraft, vehicles and any other man-made platforms and structures into, within and out of territory of Timor-Leste.;
- (m) Work programme and budget;
- (n) Financial Guarantees during exploration drilling
- (o) The control of tariffs charged for third party access;
- (p) Insurance requirement to be taken out by contractors
- (q) The auditing of an Authorized Person and of its accounts and records;
- (r) Reporting by Authorized Persons on compliance with obligations set out in the Law
- (s) Authorizations, including in relation to:
  - (i) The training and employment of Timor-Leste nationals,
  - (ii) Procurement of Timor-Leste goods and services,
  - (iii) Occupational health and safety, and
  - (iv) Environmental protection.
  - (v) Geological and geophysical, as well drilling campaign activities
- (t) Fees to be paid, including by applicants for Authorizations, Authorized Persons,
- (u) Persons wishing to inspect the public register; and
- (v) Any other matters relating to this Law.

The ANPM envisages that the abovementioned scope will require approximately a period of two months for completion. ANPM will ensure that necessary documents will be made available at the start up of the process. The Consultant will be expected to maintain close



contact with the Director of PSC and Legal Compliance and Acreage Release and Exploration Director. Travel to Timor- Leste may be required under this service.

**Deliverability required:**

The successful Consultant is required to provide to deliver the products as follow:

- (i) First draft of Onshore Petroleum Technical Regulations in English language including the executive summary and any comments that related with the draft proposed in soft copies to be reviewed by ANPM;,
- (ii) If there is any feedback from ANPM regarding the draft, the consultant is required to analyse ANPM comments and make adjustments to the draft if necessary.
- (iii) Produce the final draft of the Timor-Leste Onshore Petroleum Operations Technical Regulation after the ANPM feedbacks to the first final draft,

**Selection Criteria:**

Interested Consultants are requested to provide the following information in their proposal:

1. A statement confirming the capacity to perform the task on the draft of the regulation.
  2. Statement of skills, experience and qualifications of personnel's to conduct the draft regulation.
  3. Proposed Methodology
  4. Work program and timelines
  5. Statement of any potential conflicts of interest
  6. Business registration (Timor Leste or Home Country)
  7. Declaration of any affiliation companies
  8. Company organisation structure
  9. Quotation for performing the task
- The fee proposed must be a total fixed price quoted indicating a total gross amount in USD which is 10% Withholding Tax included.
  - Any incidental out of pocket expenses, such as travel and accommodation must be included in the overall fixed price fees submitted.
  - No amount other than the proposed total fixed price shall be paid.

**Lodgement:**

An expression of interest should be mark **“Confidential”** and mentioned the procurement reference number for the attention of **Humberto Pereira, Corporate Resource Management Department** and submitted as follows by E-mail to [anp.bid@anp-tl.org](mailto:anp.bid@anp-tl.org) or hand or currier to:

Autoridade Nacional do Petróleo e Minerais  
Ground Floor East Wing of Palácio do Governo,  
Avenida Marginal, Building No.1,  
Município de Dili, Timor-Leste.  
PO BOX 113.  
Telephone: +670 3324098,  
Fax: +670 3324082.  
Website: [www.anp-tl.org/www.anpm.tl](http://www.anp-tl.org/www.anpm.tl)

**Closing Date:**

The bidding process will be closed on **30 of May 2016** at 04:30p.m. Timor- Leste time. Late applications will not be considered.

**Further information**

Questions or requests for further information should be made by email or fax and directed to the ANPM Mr. Resentino Amado Hei, Director for PSC & Legal Compliance on [amado.hei@anp-tl.org](mailto:amado.hei@anp-tl.org) or Mr. Mateus da Costa, Director for Exploration & Acreage Release on [mateus.dacosta@anp-tl.org](mailto:mateus.dacosta@anp-tl.org)

Other general information can also be obtained from ANP official website at [www.anp-tl.org/www.anpm.tl](http://www.anp-tl.org/www.anpm.tl)

Dili, 5<sup>th</sup> May 2016



Humberto Pereira  
Procurement Officer