



Promoting Accountability of Public Resources

AUDITOR GENERAL'S REPORT



**On the County Development
Fund & the Social Development
Fund of Montserrado County**

**For the Fiscal Years 2011/2012
& 2012/ 2013**

December 2014

**Yusador S. Gaye, CPA, CGMA
Auditor General**

REPUBLIC OF LIBERIA



TRANSMITTAL LETTER

The Honorable Speaker of the House of Representatives and the Honorable President Pro-Tempore of the House of Senate

We have undertaken an audit of the County and Social Development funds of Montserrado County for the fiscal years July 1, 2011 through June 30, 2013. The audit was conducted under the Auditor General's statutory mandate, as provided for under Chapter 53.3 of the Executive Law of 1972.

Findings conveyed in this report were formally communicated to the Administration of Montserrado County for their responses. The reportable issues were submitted through a Management Letter. Where responses were provided, they were evaluated and incorporated in this report.

Given the significance of the matters raised in this report, we urge the Honorable Speaker and the members of the House of Representatives and the Honorable President Pro-Tempore and members of the Liberian Senate to consider the implementation of the recommendations conveyed in this report with urgency.


Yusador S. Gaye, CPA, CGMA
Auditor General, R.L.

Monrovia, December 2014

AUDITOR GENERAL'S CONCLUSION ON THE CDF/SDF & ASSETS OF MONTSERRADO COUNTY FOR THE AUDIT PERIODS JULY 1, 2011/2012 THROUGH JUNE 30, 2012/2013

During fiscal years 2011/2012 and 2012/2013, Montserrat County received the total amount of US\$1,294,435.27 representing County and Social Development Funds. This amount included an opening cash bank balance of US\$756,196.97 and a SDF of US\$538,238.30. Confirmation received from the Ministry of Finance established that the US\$200,000.00 CDF for the 2011/2012 fiscal year was disbursed to the county during the 2011/2012 fiscal year. However, a review of the FIBank Statements revealed that the US\$200,000.00 CDF was received by the County Administration December 2013, which was outside the audit period.

The Ministry of Finance also confirmed that the County Administration received a SDF of US\$500,000 during the 2012/2013 fiscal year. However, an analysis of FIB Bank statements showed that the US\$500,000 was actually received in December 2013, which was also outside the audit period.

For the periods under audit, financial activities and the conduct of the affairs of Montserrat County's CDF and SDF were marred by financial irregularities for a number of projects implemented by the County Administration and the Project Management Committee. These irregularities were made possible because the Montserrat County Administration and the Project Management Committee did not execute the CDF and SDF consistent with the contractual terms and conditions, the PPC Act, PFM Law and Regulations, Budget Laws as well as the Ministry of Internal Affairs' Guidelines and other applicable regulatory frameworks.

From the analysis of documents, it was revealed that a contract valued at US\$89,273.24 for the construction of the West Point Town Hall was awarded to the Super Brothers, Inc. without a evidence of a competitive bidding process as required by the provision of the PPC Act. We also observed that a check with #00162448, dated 4 October 2011, in the amount of US\$40,000.00 was issued to the Super Brothers, Inc. The West Point Town Hall project was later abandoned.

Similarly, we observed that the Montserrat County Administration and the PMC awarded an infrastructural project valued at US\$49,281.59 to the Super Brothers, Inc., for the construction of the New Kru Town Library. Contrary to the contract price, the Montserrat County Administration and PMC made a total payment of US\$69,089.07 to the contractor thus creating an unexplained variance in excess of US\$19,807.48. The absence of procurement records on the project denied assurance that contract for the project undertaken by the County Administration was awarded in keeping with the PPC Act of 2005 and 2010 Amendment.

Section 138, subsection 1 of the PPC Act of 2005 and 2010 amendment states that, any person who contravenes any provision of the PPC Act commits an offense and a person convicted by a Court of a violation of the PPC Act shall, upon summary conviction, be liable to imprisonment for a period not exceeding five (5) years and or a fine not exceeding One Hundred Thousand United States Dollars (US\$100,000.00). In addition, violations of provisions of the PPC Act may also constitute grounds for debarment.

We observed that a SDF amount of US\$487,500.00 provided by China Union was deposited in an unauthorized account at FIBank Liberia Ltd, instead of the County and Social Development Funds Account maintained at the Ecobank. From analysis of documents availed for audit, it was revealed that the amount was deposited by the Assistant Superintendent for Development at the FIBank Liberia Ltd, on check #7482, dated 30 November 2011 in contravention of the budget law 2011/2012.

Similarly, we observed that a check with #9275, valued at US\$50,738.30 was issued to the Montserrat County Administration as Social Development Funds under the Forestry Concession. . From further examination of documents, we observed that on 6 September 2011, the amount was deposited by Comptroller of the County into an Access Bank account titled 'Montserrat Operational Account' instead of the County and Social Development Funds Account maintained at the Ecobank in contravention of the budget law.

We observed also instances of unsupported payments during the periods under audit. The Montserrat County Administration and PMC made payments in the amount of US\$52,133.70 to individuals and contractors as traced to the Ecobank Statements. These payments were made without any supporting documents, substantive authority and material justification.

Making unsupported payments are breach of financial discipline as defined by Section A.20 of the PFM Regulations which states that a public officer is in breach of financial discipline if the public officer's act or omission goes contrary to instructions or directives contained in the PFM Regulations. Penalties for breach of financial discipline include suspension with loss of salaries and other remuneration, prosecution, among others.

The Montserrat Legislative Caucus at the June 20, 2012 County Council in Bensonville, Montserrat County reported the amount of US\$261,620.00 was withdrawn from the account for administrative use by Project Implementation Unit without a county council resolution to support the expenditure. However, our reviewed of the GT Bank statements for the audit periods determined that the Montserrat County Administration and Project Implementation Unit (PIU) of the County incurred US\$110,963.22 of expenditure.

From an analysis of the County Council Resolution of 2 March 2011 determined that Montserrat County approved US\$15,650.00 to seventeen electoral districts and two Senators amounting to US\$297,350.00 for scholarships. Also, the resolution allocated US\$9,000.00 to the County Office, thus the total earmarked for scholarships amounted to US\$306,350.00. However, our reviewed of the Ecobank statements for the audit periods determined that, the Montserrat County Administration and PMC made payments amounting to US\$165,778.32 for 1,720 students from 79 schools ranging from Elementary to Universities.

We also noted that US\$20,000 was paid in the name of a Member of the House of Representatives for a purported scholarship payments for 400 (four hundred students) instead of the beneficiary institution. The payment was US\$4,350 (four thousand three hundred fifty dollars) more than the US\$15,650 (fifteen thousand six hundred fifty dollars) allocated to each district as per the 2 March 2011. There was material justification provided for the excess payment to the Representative.

We noted from the communication dated 21 January 2013 addressed to Speaker Alex Tyler that by the former superintendent observed several abnormalities with the Montserrat County Scholarship process including duplication of names, scholarship listing not vetted, names submitted without fees attached, names of students identified without identities, among others. Despite of these noted deficiencies, the County Administration and PMC proceeded to make payments as per the mandate of the House of Representatives.

Contrary to best practice, we observed that the scholarships were awarded without a policy to guide the process. The lack of policy denied assurance that the scholarships benefited the intended beneficiaries and value for money was achieved.

Based on the audit performed, we have not been able to obtain sufficient appropriate audit evidence to provide a basis for a conclusion. Accordingly, we do not express a conclusion on the available accounts and related records of CDF and SDF of Montserrat County for the fiscal years 2011/2012 and 2012/2013.


Yusador S. Gaye, CPA, CGMA
Auditor General, R.L.

Monrovia, December 2014

TABLE OF CONTENTS

1.1	Background	7
1.2	Audit Objectives	9
1.3	Audit Scope and Methodology	9
1.4	Scope Limitation.....	10
1.5	Project Implementation and Analysis	11
1.5.1	Abandoned Project.....	11
1.5.1.1	West Point Town Hall Project	11
1.5.2	Unapproved Projects.....	13
1.5.2.4	Gbondoi Town Clinic Project.....	14
1.5.3	Completed Contract with Abnormalities	20
1.5.3.1	Excess Payment Noted on the New Kru Town Library Project	20
1.5.3.2	Non-Compliance with PPC Act and Contractual Terms.....	22
1.6	Social Development Funds Deposited In Unauthorized Account	38
1.7	Unregistered Companies	41
1.8	Unsupported Payments.....	43
1.9	Unjustifiable Payments.....	45
1.10	Failure to Maintain Fixed Asset Register	48
1.11	Scholarships Awarded Without Policy	49
2	ACKNOWLEDGEMENT.....	53
3	ACCOUNTABILITY STATEMENT.....	54
4	ANNEXURE	56
5	EXHIBIT.....	62

ACRONYMS USED

Acronym / Abbreviation / Symbol	Meaning
#	Number
A/C #	Account Number
AFP	Audit Focal Person
AG	Auditor General
CDF	County Development Fund
CGMA	Chartered Global Management Accountant
CPA	Certified Public Accountant
CSA	Civil Service Agency
DEV	Development
FIB	First International Bank
FY	Fiscal Year
GAC	General Auditing Commission
GOL	Government of Liberia
GT	Guaranty Trust
IFO	In Favor Of
INTOSAI	International Organization of Supreme Auditing Institution
L\$/LD	Liberian Dollar
MIA	Ministry of Internal Affairs
N/A	Not Available
PIU	Project Implementation Unit
PMC	Project Management Committee
PPC	Public Procurement and Concessions
PPCC	Public Procurement and Concessions Commission
SCDC	Special County Development Council
SDF	Social Development Fund
SUPT.	Superintendent
TOR	Terms of Reference
US\$/USD	United States Dollar

1.1 Background

1.1.1 We audited the financial and operational records of the County Development and Social Development Funds of Montserrado County for the periods July 1, 2011 through June 30, 2013. The audit of the SDF and CDF was commissioned by the Auditor General on 5 September 2013.

1.1.2 The audit was undertaken by a team of auditors drawn from the General Auditing Commission (GAC). The CDF and SDF were jointly managed by the Project Management Committee (PMC) and Project Implementation Unit (PIU). The mandate of the PMC included:

- Serving as the technical arm of the SCDC in identifying and costing of projects;
- To oversee and coordinate implementation of all approved projects;
- To ensure that transaction documents relating to the spending of the County Development Funds are in conformity and compliance with the Public Procurement and Concessions Act and budget implementation Regulations;
- To ensure that the county development funds are spent only on county development activities;
- To make quarterly reports on the status of implementation of the Council Resolutions and submit said reports to the County Superintendent; the County Legislative Caucus; and the County Council (IN SESSION) and
- To execute other functions as determined by the County Council in the form of Council Resolutions.

1.1.3 During the periods under audit, the Government of Liberia appropriated US\$3,000,000.00 to be equally distributed among the fifteen (15) counties for development purposes. This implied that each county would receive US\$200,000.00 during each of the two (2) fiscal years under audit.

1.1.4 Confirmation received from the Ministry of Finance established that the US\$200,000.00 CDF for the 2011/2012 fiscal year was disbursed to the county during the 2011/2012 fiscal year. However, a review of the FIBank Statements revealed that the US\$200,000.00 CDF was received by the County Administration December 2013, which was outside the audit period. There was no CDF received from the MoF for 2012/2013 fiscal year. The county received a SDF of US\$538,238.30 from the MoF during the 2011/2012 fiscal year. Confirmation received from the Ministry of Finance showed that the ministry disbursed US\$500,000.00 in SDF to Montserrado County during the 2012/2013 audit period. However, an analysis of the FIBank statements showed that the US\$500,000 was actually received by the county in December 2013. The CDF/SDF had an opening bank balance of US\$756,196.97. Hence, the total amount available for

the periods under audit was US\$1,294,435.27. **See Tables (1, 2A & 2B)** below for actual SDF receipts and balance in appropriations for the audit periods.

Table 1: FY 2011/2012 CDF Appropriation and Actual Receipt

Source of Funding	Budgetary Appropriation (US\$)	Amount received as confirmed by MOF (US\$)	Description	Balance (US\$) Appropriation
GoL	200,000.00	200,000.00		-
Total	\$200,000.00	200,000.00		-
Received Outside Audit Period 12/2013		200,000.00	Ck No. 7512	-

Table 2A: FY 2011/2012 SDF Appropriation and Actual Receipt

Source of Funding	Budgetary Appropriation (US\$)	Amount received as confirmed by MOF (US\$)	Description	Balance (US\$) Appropriation
China Union	875,000.00	487,500.00	Ck No. 7482	387,500.00
National Oil Company of Liberia (NOCAL)	150,000.00	-		150,000.00
Forestry Concession		50,738.30	CK No.9275	
Total	\$1,025,000.00	\$538,238.30		\$537,500.00

Table 2B: FY 2012/2013 SDF Appropriation and Actual Receipt

Source of Funding	Budgetary Appropriation (US\$)	Amount received as confirmed by MOF (US\$)	Description	Balance (US\$) Appropriation
China Union	875,000.00	-		875,000.00
AMLIB	12,000.00	-		12,000.00
Elenito	500,000.00	500,000.00		-
Total	\$1,387,000.00	500,000.00		\$887,000.00
Received Outside Audit period 12/2013		500,000.00	Ck No. 14287	-

Table 3: Key officials who managed the CDF & SDF of Montserrado County during the audit periods

Name	Position	Tenure
Grace Tee Kpaan	Superintendent	May 2010 – 2013 February
Comfort Bedell Marshall-Dahn	Assistant Superintendent for Development	June 2010 – 2012 March
Darlington A. Sirleaf	Acting Superintendent	March 2013 – April 2013
Daniel Tuckett	PMC Chairman	December 2010 – 2011 November
Belloh M. William	PMC Treasurer	December 2010 – 2013 November
Patrick Y. Moore	Assistant Treasurer	December 2010- 2011 November
Florence F. Brandy	Superintendent	April 2013 – present
Sylvester S. Lama	Assistant Superintendent for	May 2012 - present

Name	Position	Tenure
	Development	
Patrick Y. Moore	PMC Chairman	November 2011 – September 2013
LorpuTamba	Assistant Treasurer	November 2011 – 2013 November

1.2 Audit Objectives

1.2.1 The objectives of the audit were to conduct an audit of the County Development Fund and the Social Development Fund of Montserrat County for the periods July 1, 2011 through June 30, 2013.

1.2.2 The specific objectives of the audit were to obtain assurance that:

- County and Social Development Funds/other funds received by the county have been applied for the intended purpose(s).
- CDF and SDF projects were executed in a transparent manner and that there were no fraud, waste and abuse of Government resources.
- Cash receipt and disbursement statements were in line with the Budget Laws of 2011/2012, 2012/213 and other applicable Regulations to enable stakeholders make informed financial decisions.
- Contracts awarded under the CDF and SDF and expenditure made were consistent with the various provisions of the Public Procurement and Concessions (PPC) Act, Budget Laws, PFM Law and Regulations as well as other applicable Regulations.
- Reconciliations were done between actual payments made and withdrawals on the expenditure of CDF and SDF/other funds received in addition, bank reconciliations were performed.
- Due diligence was exercised in the awarding of contracts and adherence to contractual terms and that there was no default in projects implementation.
- CDF and SDF/other funds received were used for the intended purpose(s).
- Assets of the county were inventoried and accounted for.

1.3 Audit Scope and Methodology

1.3.1 The audit included the examination of several financial transactions to meet the reporting requirements as defined in Section 53.7 of the Executive Law of 1972 as well as the Public Procurement and Concessions Act of 2005 and 2010 Amendment, PFM Law of 2009, Budget Laws of 2011/2012 and 2012/2013, other applicable laws and regulations.

1.3.2 We conducted the audit in accordance with International Standards of Supreme Audit Institutions (ISSAIs). These standards require that we plan and perform the audit to obtain reasonable assurance that financial records and associated records compiled by the Montserrat County Administration, the Project Implementation Unit (PIU) and the Project Management Committee (PMC) on the use of the funds are free of material misstatements.

1.3.3 During the conduct of the audit, we reviewed the following:

- Records pertaining to contracts and implementation of projects
- Programs and activities executed
- Accounting records of receipts and expenditure of SDF and CDF
- Administrative and financial files including those of other revenue intake
- Bank Statements
- Payment Vouchers
- Other relevant documents
- Verification of assets acquired using CDF/SDF and GoL funds.

1.3.4 We also conducted interviews with key officials and project implementers, inspected projects, and photographed structures of project implemented.

1.4 Scope Limitation

1.4.1 The Montserrat County Administration, the PIU and the PMC did not provide the audit team with the following documents despite the submission of an audit checklist on 2 September 2013:

- Returned checks
- Policy on scholarships
- Advertisement Documents
- Bid documents
- Some Contract documents
- Some payment vouchers
- Minutes of County Council Meetings
- List of PMT Members
- Cash book
- Assessment Reports
- Certificate of Completion
- Engineer Reports

1.4.2 The failure of the PIU, PMC and the County Administration to provide the above documents limited our ability to conduct additional test.

1.4.3 During the periods under audit, the Montserrat County Administration and PMC implemented a total of Ten (10) projects at a cost of US\$521,826.35. One (1) of the projects was rolled over to the 2011/2012 fiscal year. Nine (9) projects were completed with noted abnormalities and one (1) was abandoned. **See Table 4 below:**

Table 4: Projects Implemented by the Montsurrado County Administration

No.	Names	Project Location	Project Type	Project Status	Value US\$
1.	Super Brothers, Inc.	West Point	Construction of the West Point Town Hall	Abandoned	89,273.24
2.	ECOMA	Gbondoi Town	Construction of a Clinic	Completed	81,650.00
3.	Solomon Miller	Louisiana	Construction of a Toilet	Completed	3,500.00
4.	Solomon Miller	Louisiana	Painting of Louisiana 3 rd Ward School	Completed	2,000.00
5.	Super Brothers, Inc.	New Kru Town	Construction of the New Kru Town Library	Completed	69,089.07
6.	Longda Business, Inc.	Bentol	Presidential Palace Renovation	Completed	59,796.88
7.	Orlando Enterprise	Nirvlin Town	Birdge Project Construction	Completed	72,434.25
8.	St. Umah International Service Company	Barnersville Township	Renovation of the Barnersville Town Hall	Completed	47,074.80
9.	Longda Business, Inc.	Cabral Estate	Children Play Ground Construction	Completed	41,162.85
10.		Careysburg	Renovation of Superintendent's Residence in Careysburg	Completed	55,845.26
	Total				521,826.35

1.5 Project Implementation and Analysis

1.5.1 Abandoned Project

1.5.1.1 West Point Town Hall Project

1.5.1.1.1 Section 46(1) of the PPC Act provides that, "Public procurement shall be undertaken by means of advertised open bid proceedings, to which equal access shall be provided to all eligible and qualified bidders without discrimination, subject only to the exceptions provided under this Part for particular methods of procurement."

1.5.1.1.2 Contrary to the above mentioned provision, it was revealed that a contract dated 1 October 2011 signed former Superintendent Grace Tee Kpaan, former Assistant Superintendent for Development, Comfort Bedell Marshall- Dahn and former PMC Chairman Daniel Tuckett for the duration of twelve weeks at the valued of US\$89,273.24 was awarded to the Super Brothers, Inc., without a competitive process as required by the provision of the PPC Act. The contract was for the construction of a Town Hall in West Point Town.

1.5.1.1.3 However, analysis of documents submitted for audit revealed that a check with #00162448, dated 4 October 2011, in the amount of US\$40,000.00, was issued to the Super Brothers, Inc. The amount was a part-payment against the contract sum.

EXHIBIT 1A, 1B and 1C

Project Status

- 1.5.1.1.4 During our field verification of the project on 21 November 2013, we observed that the project was abandoned. See Photo below.



Abandoned West Point Town Hall Project for which US\$40,000.00 was paid.

Risk

- 1.5.1.1.5 The failure to adhere to Section 46(1) of the PPC Act could undermine public sector accountability and the transparent use of public resources, thereby exposing public funds to fraud, waste and abuse.

Recommendation

- 1.5.1.1.6 The former Superintendent, Grace Tee Kpaan, former Assistant Superintendent for Development, Comfort Bedell Marshall-Dahn, former PMC Chairman, Daniel Tuckett, former PMC Treasurer, Belloh M. Williams and former Assistant Treasurer, Patrick Y. Moore should be made to account for the US\$40,000.00 paid on the West Point Town Hall Project which was later abandoned by the contractor.
- 1.5.1.1.7 The contractor should be turned over to the Ministry of Justice for defaulting on the contract.
- 1.5.1.1.8 The Montserrat County Administration and PMC should ensure that the PPC Act is adhered to in awarding contracts funded from the CDF and SDF.

Management's Response

Former Superintendent Grace Tee Kpaan's response to Management Letter

- 1.5.1.1.9 *All the contracts in the county were done through a competitive bidding process. Contact Daniel Tuckett and Belloh Williams Dennis for the document. Why should we account for the US\$40,000.00 when the project still has US\$49,000.00 balance and the*

PPCC had agreed to cancel the project?

- 1.5.1.1.10 *The present Development Superintendent, Sylvester Lama, the then Commissioner of West Point, contributed to the project delay and abandonment, because they gave assurance for the project when there was no available space. The process was competitive. PMC: Patrick Moore, Daniel Tuckett, Belloh Williams-Dennis and Comfort Bedell Dahn have the requisite documents.*

Former Superintendent Grace Tee Kpaan's response to Auditor General's Draft Report

- 1.5.1.1.11 *The West Point was competitive. All the projects were advertised in the papers and bided for through a competitive process. Unfortunately, PMC decided not to give you what was in its possessions. Hope you could make them give documents. What you not stating, is the project balance of US\$49,000.00 that could complete the project and we got the go ahead from PPCC to cancel so we could contract someone else, but it was impeded by the scholarship hullabaloo. The process was on going before I resigned.*

Former PMC Chairman Patrick Y. Moore's response to Management Letter

- 1.5.1.1.12 *It was also reviewed that projects ranging from New Kru Town Library, West Point, Barnersville Town Hall, and Nirvlin Bridge, Careysburg Superintendent Compound and Cabral Play Ground were advertised in the New Era Publication, LTD (INQUIRER NEWSPAPER) and the NEW DEMOCRAT NEWSPAPER; these transactions took place on July 1, 2011 by my predecessor.*
- 1.5.1.1.13 *All documents that were not seen by your auditors are in the possession of Madam Kpaan, former Superintendent of Montserrat County Voucher # 1525 and Check # 162425 were raised and issued to New Era Publication, LTD (INQUIRER NEWS PAPER) and Voucher # 1526 and Check #162426 were raised and issued to the NEW DEMOCRAT NEWSPAPER.*

Auditor General's Position

- 1.5.1.1.14 The Montserrat County Administration and PMC response did not address the deficiencies noted with respect to the abandonment of the West Point Town Hall Project. Whether or not the PPCC has agreed to cancel the contract does not undo the violation of the procurement law by the county administration which led to disbursing US\$40,000.00 to the contractor from the CDF and SDF account for a project that has been abandoned. The Newspaper advertisements provided in response to the Management Letter were not related to the project. Therefore, we maintain our recommendations.
- 1.5.2 **Unapproved Projects**
- 1.5.2.1 Both Sections 8(g) & 9(g) of the Budget Laws of 2011/2012 and 2012/2013 state that, "Access to the County Development Funds Account shall be upon resolution of the

County Council."

- 1.5.2.2 We observed that during the periods under audit, that three (3) of the ten (10) projects implemented by the Montserrat County Administration and PMC were not approved by the Special County Development Council (SCDC) at the cost of US\$87,150.
- 1.5.2.3 The Three (3) unapproved projects were the construction of the Gbondoi Town Clinic Project, the Toilet Construction Project and the Painting of the Louisiana 3rd Ward School Project. These projects should have been undertaken based on a Special County Development Council's Resolution. See Table 4 below:

Table 4: Schedule of Unapproved Projects

No.	Project Title	Amt. Paid (US\$)
1	Gbondoi Town Clinic Construction Project	81,650.00
2	Toilet Construction Project	3,500.00
3	Louisiana 3 rd Ward School Painting Project	2,000.00
Total		\$87,150.00

1.5.2.4 Gbondoi Town Clinic Project

Observation

- 1.5.2.4.1 Contrary to the above requirement, the County Administration, represented by former Superintendent Grace Tee Kpaan, former Assistant Superintendent Comfort Bedell Marshall-Dahn and former PMC Chairman Daniel Tuckett signed an addendum to the Gbondoi Town Clinic Project on 6 May 2011 and expended US\$81,650.00 without evidence of the approval of the County Council through a resolution. The project was rolled over from the 2009/2010 fiscal year, therefore, it required a resolution to commit additional funding.
- 1.5.2.4.2 The contract for the project was awarded to ECOMA Enterprise without evidence of a competitive bidding process on 25 April 2009 for duration of six months. The contract was signed by County Administration represented by former PMC Chairman Amelia C. Holmes and former Assistant Superintendent for Development J. Momolu Bass; and Phillip S. Somah, General Manager of ECOMA as the contractor. We were not provided any documentation on the amount paid in 2009 by the county administration.

Project Status

- 1.5.2.4.3 The Gbondoi Town Clinic Project was inspected on 21 November 2013 and below is the status of the project:
- 1.5.2.4.4 There was no evidence of assessment's and engineer's reports and certificate of completion to determine whether or not the project was implemented in accordance with the contract specifications.



Gbondoi Town Clinic Project for which US\$81,650.00 was paid

Toilet and Painting of the Louisiana 3rd Ward School

- 1.5.2.4.5 Contrary to Sections 8(g) & 9(g) of the Budget Law of 2011/2012, the former Superintendent, Grace Tee Kpaan, approved a payment of US\$5,500.00 for the construction of a Toilet and painting of the Louisiana 3rd Ward School without a any evidence of resolution from the County Council. Also, there was no written contract for the implementation of the projects.
- 1.5.2.4.6 From the review of documents availed for audit, it was revealed that US\$2,000.00 was expended on the painting of the Louisiana 3rd Ward School and US\$3,500.00 was used for the construction of a Toilet in Louisiana.

Project Status

- 1.5.2.4.7 We inspected the Toilet Project on 21 November 2013; however, there was no evidence of assessment and engineer reports and a certificate of completion to indicate that the project was implemented in line with the work specifications. Therefore, we could not provide reasonable assurance that value for money was achieved in the implementation of the Toilet Project.



Louisiana Toilet for which US\$3,500.00 was paid

Risk

- 1.5.2.4.8 Failure to ensure the approval of projects by the SCDC could undermine the county development agenda as project undertaken may not meet the needs of the citizens of the targeted districts.

Recommendation

- 1.5.2.4.9 The former Superintendent Grace Tee Kpaan, the former Assistant Superintendent for Development Comfort Bedell Marshall-Dahn, the Assistant Superintendent for Development, Sylvester S. Lama, former PMC Chairman, Daniel Tuckett, former PMC Chairman, Patrick Y. Moore and former PMC Treasurer, Belloh M. Williams should be held accountable for violating the Budget Law of 2011/2012 in implementing the Gbondoi Town Clinic Project.
- 1.5.2.4.10 The former Superintendent Grace Tee Kpaan, Commissioner of Louisiana, Solomon Miller and former PMC Treasurer, Belloh M. Williams should be held accountable for violating the Budget Law of 2011/2012 in implementing the Toilet Construction and Louisiana 3rd Ward School Projects.

Management's Response

Former Superintendent Grace Tee Kpaan's response to Management Letter

- 1.5.2.4.11 *Gbondoi Clinic was an inherited project. Is there a law that prohibits an institution from completing an unfinished project?*
- 1.5.2.4.12 *There was never a pit latrine project. The county made the donation from its operations account fund to rescue the residents of Louisiana upon request by the commissioner when there was a cholera outbreak. The amount was also used to help renovate a school in Louisiana third ward. If the auditors read the document well, then I expected*

the photo of the school also and not to put all the money to the toilet alone.

1.5.2.4.13 Projects in Montserrat were never by resolution. Lawmakers divided the allotment into districts. Any attempt was contemptuous. Unfortunately, Montserrat has the highest number of lawmakers who have refused for the approval of the projects at SCDC meetings. All Montserrat County funding are divided into parts depending on the number of Districts. This is easy because the budget law that they made gives them the authority at the council. The county leadership does not have a choice, because the gable is handled over to the caucus chair who presides over the meeting.

Former Superintendent Grace Tee Kpaan's response to Auditor General's Draft Report

1.5.2.4.14 No project in Montserrat, including scholarship was ever approved by the County Council, rather the Lawmakers divided monies into 14 or 17 parts; depending on the electoral districts, because the Budget Law that they made, gave them the gavel, and the Ministry Internal Affairs ordered the bank to pay when requests were made.

1.5.2.4.15 Gbondoi clinic project was inherited and an addendum was made to complete the project. I am attaching the addendum for the third time.

1.5.2.4.16 Gbondoi Clinic project is one of our most successful projects in rural Montserrat. If my predecessor did not give a resolution, we had no alternative, but to continue that project, not only to save lives, but also to ensure that what my predecessor spent on the foundation of that project was not a waste. I think it was the right thing to do under the law because government is continuity. I am very proud that a pregnant woman will not have to ride a wheel barrow for one or two hours before getting to Monrovia for help.

1.5.2.4.17 I stated before in my reply to your management letter that the county made a donation from its operations account to the Township of Louisiana during a cholera outbreak, and assisted in renovating the Fendell Public School in Louisiana. So you are telling me as the head of the county, I cannot authorize a donation to a township that had a clinic in this 21st century without a toilet? I am therefore sending the documents again, for the third time with photos. Pit latrines don't flush neither do they have septic tank.

1.5.2.4.18 The Toilet Project was never a pit latrine. Pit latrines do not flush; pit latrines don't have commode and septic tank. I am sending photos of the toilet. I am happy that I could not donate but "sanctioned" a toilet project in one of our oldest township with a clinic that was built without a toilet project for over six years. At least we donated at the time to help stop a cholera outbreak. The amount came from the operations funds, at least as the then superintendent I took a stand during an emergency situation to construct a toilet and gave face –lift when it was necessary to the Fendell Public school. I hope the school was also visited, because the community was impacted.

1.5.2.4.19 *I thought the auditors would have taken this issue very seriously, because Montserrat county lawmakers, the overseer of the gavel, never allow the county projects to be determined by a resolution; rather the money was always divided into parts. I am sending back for the third time copies of Montserrat resolutions that were created and designed by lawmakers. Signatures of their staffers and even Patrick Moore, former PMC Chair, who should have presented report at the council, signing a resolution for Forth's district where he lived. He (Moore) is also an employee at the House of Representative, in the office of the Chief Clerk.*

Former Assistant Superintendent for Development, Comfort Bedell Marshall-Dahn's response to Auditor General's Draft Report

1.5.2.4.20 *During the periods under audit the Montserrat County Administration and the PMC during my tenure as Assistant Superintendent for Development initiated and completed three projects which included the Gbondoi Clinic, the New Kru Town Library, the Careysburg District Superintendent Resident that I was aware of; as for the Presidential Palace renovation, Superintendent Kpaan was in charge.*

1.5.2.4.21 *I officially assumed the position of Assistant Superintendent for Development in June 2010, and resigned due to administrative mild practices which I was not in favor of.*

1.5.2.4.22 *In the last audit report you mentioned that there was no prove of a resolution for the Gbondoi Clinic which is not true. I have included in this response a complete copy of the resolution under the Special County Development Council (SCDC) meeting held in the Bentol City Montserrat County on January 14, 2009.*

1.5.2.4.23 *Since the Gbondoi Clinic was an inherited project, we could not have new resolution in order for the continuation of a project that foundation was already done.*

1.5.2.4.24 *However, after the reviewing the blue print for the clinic, the Montserrat County Health Officer Dr. Kamara informed us that the clinic must be built to required standard; this included 15 bedrooms Clinic, Nurses' Quarter, and a Doctor's resident.*

1.5.2.4.25 *In all the pictures displayed in your audit report, you have never mentioned the Doctor's resident nor the Nurses Quarter that is all located in the compound of the clinic. You only focus on the mean building that is the clinic thereby creating the notion that the entire cost of the clinic was spent only on the mean clinic was spent only on the mean clinic only; neglecting the order infrastructures.*

1.5.2.4.26 *I also got in contact with the former chairman of the Project Management Committee (PMC) who informed me that all documents pertaining to the Gbondoi Clinic was turned over to the Superintendent Office upon his resignation from the position. These documents included the addendum for the Gbondoi and the New Kru Town Library respectively.*

1.5.2.4.27 *The addendum for the New Kru Town and Gbondoi Clinic were dully approved by the*

PPCC before these projects were implemented.

1.5.2.4.28 Your auditors should be in position to visit Ministry of Internal Affairs (MIA) to get copies of these documents.

1.5.2.4.29 I resigned more than two years now; do you expect me to still be keeping whatever documents of the county at this time? At the point of my resignation, I requested for an immediate audit before my successor could take over but nothing was done.

1.5.2.4.30 I already informed you that the reliability and responsibility of the bidding process lied completely in the purview of the special bidding committee and I need not to emphasize this.

1.5.2.4.31 Additionally, I want to inform you that Montserrat County had no engineer during my tenure as Assistant Superintendent for Development. The Montserrat County Engineer was dismissed by former Superintendent Kpaan and was never replaced so we relied on the contractors and assigned engineers from the Ministry of Public Work (MPW).

Former PMC Chairman Patrick Y. Moore's response to Management Letter

1.5.2.4.32 On page 1.5 captioned "Project Implementation and analysis," your auditors said two projects were not approved by the SCDC, but let me inform you that the SCDC of Montserrat County does not approve project during her sitting, instead allocates funding to districts and allows the districts to decide on projects to be undertaken. There has been no project that was ever approved by the SCDC in Montserrat County.

Auditor General's Position

1.5.2.4.33 The admission by the Montserrat County Administration that all projects undertaken with the SDF and CDF did not meet the requirement of the Budget Laws of 2011/2012 and 2012/2013 was a violation of the Budget Laws Sections 8(g) and 9(g) which states that all projects undertaken with the SDF and CDF must be approved by the Special County Development Council.

1.5.2.4.34 Also, former Superintendent Grace Tee Kpaan's assertion that the County made a donation from its operation account is incorrect. We inspected the Toilet project on 21 November 2013. Besides, our analysis of the CDF/SDF's bank statements obtained from Ecobank revealed that a total of US\$5,500.00 was withdrawn for the Toilet and the Louisiana 3rd Ward School Projects. **Exhibit 2A, 2B and 2C.**

1.5.2.4.35 We reviewed the 2009 resolution and the 2009 contract however, our review determined that the Gbondoi Town Clinic Project should have been completed in six months commencing 25 April 2009. Therefore, a resolution was required to provide funding of the project rolled over to the 2011/2012 fiscal year.

1.5.2.4.36 We reviewed Management's response relating to the Toilet Project and determined that the fundamental issue was the violation of the Budget Law in the implementation of the Toilet Project and not the nomenclature of whether it was a Pit Latrine or a Toilet with commode. Therefore, we maintain our recommendations.

1.5.3 Completed Contract with Abnormalities

1.5.3.1 Excess Payment Noted on the New Kru Town Library Project

Observation

1.5.3.1.1 From analysis of financial and contract documents, we observed that the Montserrat County Administration and the PMC awarded an infrastructural project valued at US\$49,281.59 to the Super Brothers, Inc., for the construction of the New Kru Town Library. The contract was entered into on the 31st day of August 2011 by and between the Montserrat County Administration, represented by Superintendent Grace Tee Kpaan, and Super Brother, Inc., represented by its General Manager, Joseph K. Sumo for the duration of twelve weeks.

1.5.3.1.2 Contrary to the contract cost, the Montserrat County Administration and PMC made a total payment of US\$69,089.07 to the contractor thus creating an unexplained variance in excess of US\$19,807.48 as depicted in the table below.

Table 6: Schedule of Excess Payment made on Project

NO	CONTRACTORS	PROJECT TITLE	PROECT COST (US\$)	AMOUNT PAID (US\$)	VARIANCE IN EXCESS (US\$)
1	Super Brothers, Inc.	New Kru Town Library Construction Project	49,281.59	69,089.07	19,807.48

Risk

1.5.3.1.3 Failure to adhere to the contract terms and condition could lead to waste and abuse of public resources.

Recommendation

1.5.3.1.4 The former Superintendent, Grace Tee Kpaan, former Assistant Superintendent for Development, Comfort Bedell Marshall-Dahn, former PMC Chairman, Daniel Tuckett, former PMC Treasurer, Belloh M. Williams and former PMC Assistant Treasurer, Patrick Y. Moore should be made to account for the excess of US\$19,807.48 paid to the Super Brothers Inc.

Management's Response

Former Superintendent Grace Tee Kpaan's response to Management Letter

1.5.3.1.5 *The original contract was US\$49,281.59. As usual, the lawmaker wanted the ground floor included so the additional US\$19,807.48 was done through an addendum.*

Former Superintendent Grace Tee Kpaan's response to Auditor General's Draft Report

- 1.5.3.1.6 *There was nothing done contrary to the contract cost, rather there was an addendum made for the ground floor that was not originally in the project and when the PMC and Development Superintendent made the amendment, I approved it. I believe it made the building to look better, because you cannot fix the upper floor and leave the ground floor in a deplorable condition, when you have to leave down, before going up. The amount is clearly explained and I am sending the documents for the third time.*

Former Assistant Superintendent for Development, Comfort Bedell Marshall-Dahn's response to Management Letter

- 1.5.3.1.7 *The contract was awarded to Super Brother. After the contractor did assessment of the old administrative building, the contractor advised that the structure could be built on top of the old administrative building.*
- 1.5.3.1.8 *He however requested that for this to be done the building must be reinforced with 19 concrete pillars and other facilities to include stairway and toilet facility to meet the engineering standard. After the cost analysis was done for the additional components, the reinforcement cost was estimated at US\$19,807.48. This puts the total cost of the project at US\$69,089.07.*

Former Assistant Superintendent for Development, Comfort Bedell Marshall-Dahn's response to Auditor General's Draft Report

- 1.5.3.1.9 *During the periods under audit the Montserrat County Administration and the PMC during my tenure as Assistant Superintendent for Development initiated and completed three projects which included the Gbondoi Clinic, the New Kru Town Library, the Careysburg District Superintendent Resident that I was aware of; as for the Presidential Palace renovation, Superintendent Kpaan was in charge.*
- 1.5.3.1.10 *I officially assumed the position of Assistant Superintendent for Development in June 2010, and resigned due to administrative mild practices which I was not in favor of.*
- 1.5.3.1.11 *The addendum for the New Kru Town and Gbondoi Clinic were dully approved by the PPCC before these projects were implemented.*
- 1.5.3.1.12 *Your auditors should be in position to visit Ministry of Internal Affairs (MIA) to get copies of these documents.*
- 1.5.3.1.13 *I resigned more than two years now; do you expect me to still be keeping whatever documents of the county at this time? At the point of my resignation, I requested for an immediate audit before my successor could take over but nothing was done.*
- 1.5.3.1.14 *I already informed you that the reliability and responsibility of the bidding process lied completely in the purview of the special bidding committee and I need not to emphasize this.*

1.5.3.1.15 Additionally, I want to inform you that Montserrat County had no engineer during my tenure as Assistant Superintendent for Development. The Montserrat County Engineer was dismissed by former Superintendent Kpaan and was never replaced so we relied on the contractors and assigned engineers from the Ministry of Public Work (MPW).

Auditor General's Position

1.5.3.1.16 The County Administration and PMC failed to provide material justification for the excess payment of US\$19,807.48 made to the Super Brothers Inc. In addition, we were not provided evidence of an addendum to the contract as claimed by former Superintendent Kpaan. We were also provided no evidence that the requirement for price adjustment or addendum as contained in the PPC Act section 42(1-4) was certified for the adjustment to occur. Furthermore, reliance on the contractors hired for the projects to provide assessment reports and certificates of completion, among others amount to conflict of interest. They were not independent. Therefore, we maintain our recommendations.

1.5.3.2 Non-Compliance with PPC Act and Contractual Terms

Presidential Palace Renovation Project

Observation

1.5.3.2.1 Our analysis of contract documents revealed that the Montserrat County Administration and PMC, represented by former Superintendent Grace Tee Kpaan, former Assistant Superintendent for Development, Comfort Bedell Marshall-Dahn and the former PMC Chairman, Daniel Tuckett entered into a contract on 3 June 2011 and ended on 3 August 2011 with the Longda Business, Inc., represented by its General Manager, AO-Zhanxu and Project Manager, Alvin Karseeh valued at US\$59,796.88 for the renovation of the Presidential Palace in Bensonville. The contract was awarded on the basis of sole source granted by the PPCC without material justification to warrant the use of said procurement method in keeping with Section 55(1 a-e) of the PPC Act.

1.5.3.2.2 According to the contract, it was agreed that the contractor would complete the contract in two months beginning June 3, 2011 and ending August 3, 2011. Also, the contract indicated that the contractor would be paid an initial amount of US\$44,847.66 representing Seventy-Five (75) percent of the contract sum before the commencement of the contract. The final payment of Twenty-Five (25) percent amounting to US\$14,949.22 would be paid upon completion of the project.

1.5.3.2.3 Completion of the Project to entitle the contractor to final payment meant that the contractor had completed the specifications of the work which included;

- Mobilization
- Filing in of cracks or A/c holes
- Roofing

- Plastering
- Installing of Window Bars and Doors
- General Finishing

1.5.3.2.4 It also meant that the work had been accepted by the County Administration and PMC through the issuance of a certificate of completion and that the contractor had provided invoices for the total cost of material purchased for the renovation of the Presidential Palace.

1.5.3.2.5 Contrary to the above mentioned terms and conditions of the contract, it was observed that the Montserrat County Administration and PMC made the first payment of US\$49,000.00 to the contractor in violation of the contract payment term which called for the initial payment of US\$44,847.66 thus creating a variance of US\$4,152.34 in excess of the first payment term.

1.5.3.2.6 The final payment to the contractor was made without evidence to indicate that the work was carried out in keeping with the specifications and that the contractor provided invoices of material purchased for the Presidential Palace renovation as required by the contract. See table below for details of payments.

Table 7: Schedule of payments made on the Presidential Palace

Date	Voucher #	Payee	Checks #	Amount US\$
6/09/11	1521	AO ZHANX	162431	49,000.00
8/15/11	1528	AO ZHANX	162439	10,796.88
Total				\$59,796.88

Project Status

1.5.3.2.7 As of the time we inspected this project on 20 November 2013, we could not provide assurance that the Presidential Palace was renovated and completed in accordance with the work specifications as there were no assessment and engineer reports and certificate of completion provided for audit scrutiny.



Presidential Palace Renovation for which US\$59,796.88 was paid

Risk

- 1.5.3.2.8 Failure to adhere to the PPC Act could undermine the value for money as contracts could be awarded to companies that lacked the technical capacities to implement projects.
- 1.5.3.2.9 Failure to adhere to contractual terms and condition could lead to projects being abandoned by contractors thus undermining value for public expenditure.

Recommendation

- 1.5.3.2.10 Former Superintendent Grace Tee Kpaan, former Assistant Superintendent for Development, Comfort Bedell Marshall-Dahn and the former PMC Chairman, Daniel Tuckett should provide material justification for not adhering to the contract terms and condition.
- 1.5.3.2.11 The Public Procurement and Concessions Commission should ensure that due diligence is conducted before granting approval to entities requesting for approval to use the sole source method of procurement.
- 1.5.3.2.12 The County Administration and PMC should ensure that contractual terms and conditions are adhered to and that request for the use of sole source method of procurement is based on the criteria set in the PPC Act.

Management's Response

Former Assistant Superintendent for Development, Comfort Bedell Marshall-Dahn's response to Auditor General's Draft Report

- 1.5.3.2.13 *During the periods under audit the Montserrat County Administration and the PMC during my tenure as Assistant Superintendent for Development Initiated and completed*

three projects which included the Gbondoi Clinic, the New Kru Town Library, the Careysburg District Superintendent Resident that I was aware of; as for the Presidential Palace renovation, Superintendent Kpaan was in charged.

1.5.3.2.14 I officially assumed the position of Assistant Superintendent for Development in June 2010, and resigned due to administrative mild practices which I was not in favor of.

1.5.3.2.15 Additionally, I want to inform you that Montserrat County had no engineer during my tenure as Assistant Superintendent for Development. The Montserrat County Engineer was dismissed by former Superintendent Kpaan and was never replaced so we relied on the contractors and assigned engineers from the Ministry of Public Work (MPW).

Auditor General's Position

1.5.3.2.16 The Montserrat County Administration and PMC did not provide us material justification for not adhering to the contract terms and condition. Montserrat County Engineer may not have had County Engineer, however, the county should have seconded an engineer from the Ministry of Public Works to monitor the contract and ensure that the construction met the technical requirements of the contract. Therefore, we maintain our recommendation

New Kru Town Library Project

1.5.3.2.17 Section 46(1) of the PPC Act provides that, "Public procurement shall be undertaken by means of advertised open bid proceedings, to which equal access shall be provided to all eligible and qualified bidders without discrimination, subject only to the exceptions provided under this Part for particular methods of procurement."

1.5.3.2.18 Contrary to the above provision, the contract for the New Kru Town Library Project was awarded at the cost of US\$49,281.59 without evidence of a bidding process as required by the PPC Act. The contract was entered into on the 31st day of August 2011 by and between the Montserrat County Administration, represented by Superintendent Grace Tee Kpaan, and Super Brother, Inc., represented by its General Manager, Joseph K. Sumo for the duration of twelve weeks.

Project Status

1.5.3.2.19 As of the time we inspected this project on 21 November 2013, we could not provide assurance that the New Kru Town Library Project was constructed and completed in accordance with the work specifications as there were no assessment and engineer reports and a certificate of completion provided for audit scrutiny.



New Kru Town Library Project

Risk

- 1.5.3.2.20 Failure of public entities to undertake competitive bidding proceedings could lead to unfair business practice in that legitimate and qualified companies may be denied the opportunity to participate in procurement processes thus downplaying public accountability and transparency.
- 1.5.3.2.21 Failure to provide assessment and engineer reports and a certificate of completion could undermine value for public expenditure.

Recommendation

- 1.5.3.2.22 The Montserrat County former Superintendent, Grace Tee Kpaan, former Assistant Superintendent for Development, Comfort Bedell Marshall-Dahn, former PMC Chairman, Daniel Tuckett, former PMC Treasurer, Belloh M. Williams and former PMC Assistant Treasurer, Patrick Y. Moore PMC should held accountable for not adhering to Section 46(1) of the PPC Act in awarding the contract for the New Kru Town Library Project to the Super Brothers, Inc.
- 1.5.3.2.23 The Montserrat County Administration and PMC should ensure that all CDF/SDF contracts are advertised and bided for in accordance with the PPC Act.

Management's Response

Former Superintendent, Grace Tee Kpaan's response to Management Letter

- 1.5.3.2.24 *PMC Certificate of Completion report was also given to MIA so they could help in the process, because they approved payments.*

Former Superintendent Grace Tee Kpaan's response to Auditor General's Draft Report

- 1.5.3.2.25 *There was nothing done contrary to the contract cost, rather there was an addendum made for the ground floor that was not originally in the project and when the PMC and Development Superintendent made the amendment, I approved it. I believe it made the building to look better, because you cannot fix the upper floor and leave the ground floor in a deplorable condition, when you have to leave down, before going up. The amount is clearly explained and I am sending the documents for the third time.*

Former Assistant Superintendent for Development, Comfort Bedell Marshall-Dahn's response to Management Letter

- 1.5.3.2.26 *The bidding process and the awarding of the project to Super Brother for the new Kru town and West point projects was done by the special bidding committee which was mostly spearheaded by the PMC since I was excluded due to my responsibility as implementer of the project. The PMC submitted Super Brother as the Winner of the bid.*
- 1.5.3.2.27 *Since I was excluded from the bidding, the reliability and responsibility of this process lied completely in the purview of the committee. Their judgments was considered reliable and was expected that they applied due diligence in the performance of their duty.*
- 1.5.3.2.28 *Additionally I was against the frequent payment interval the slow pace at which the work was being done. I therefore requested to Superintendent Kpaan that Super Brothers should not be given additional funding until they can justify the funding provided by the magnitude of their job. So I refused to sign any additional payment to Super Brothers; however Superintendent Kpaan along with the PMC continues to make payments to Super Brothers.*
- 1.5.3.2.29 *In addition to this, former Superintendent Kpaan and the PMC did not give me any project document for reason best known to them. I could have provided you with project documents to clear any doubts you have concerning my office as former Assistant Superintendent for Development.*

Former Assistant Superintendent for Development, Comfort Bedell Marshall-Dahn's response to Auditor General's Draft Report

- 1.5.3.2.30 *During the periods under audit the Montserrat County Administration and the PMC during my tenure as Assistant Superintendent for Development Initiated and completed three projects which included the Gbondoi Clinic, the New Kru Town Library, the Careysburg District Superintendent Resident that I was aware of; as for the Presidential Palace renovation, Superintendent Kpaan was in charge.*
- 1.5.3.2.31 *I officially assumed the position of Assistant Superintendent for Development in June 2010, and resigned due to administrative mild practices which I was not in favor of.*

- 1.5.3.2.32 *The addendum for the New Kru Town and Gbondoi Clinic were dully approved by the PPCC before these projects were implemented.*
- 1.5.3.2.33 *Your auditors should be in position to visit Ministry of Internal Affairs (MIA) to get copies of these documents.*
- 1.5.3.2.34 *I resigned more than two years now; do you expect me to still be keeping whatever documents of the county at this time? At the point of my resignation, I requested for an immediate audit before my successor could take over but nothing was done.*
- 1.5.3.2.35 *I already informed you that the reliability and responsibility of the bidding process lied completely in the purview of the special bidding committee and I need not to emphasize this.*
- 1.5.3.2.36 *Additionally, I want to inform you that Montserrado County had no engineer during my tenure as Assistant Superintendent for Development. The Montserrado County Engineer was dismissed by former Superintendent Kpaan and was never replaced so we relied on the contractors and assigned engineers from the Ministry of Public Work (MPW).*

Former PMC Chairman Patrick Y. Moore's response to Management Letter

- 1.5.3.2.37 *It was also reviewed that projects ranging from New Kru Library, West point, Barnesville Town Hall, and Nirvlin Bridge, Careysburg Superintendent Compound and Cabral Play Ground were advertised in New Era Publication, LTD(INQUIRER NEWSPAPER) and NEW DEMOCRAT NEWSPAPER; these transactions took place on July 1, 2011 by my predecessor.*
- 1.5.3.2.38 *All documents that were not seen by your auditors are in the possession of Madam Kpaan, former Superintendent of Montserrado County Voucher # 1525 and Check # 162425 were raised and issued to New Era Publication, LTD (INQUIRER NEWS PAPER) and Voucher # 1526 and Check #162426 were raised and issued to NEW DEMOCRAT NEWSPAPER.*

Auditor General's Position

- 1.5.3.2.39 It is the responsibility of the County Administration and the PMC to provide the audit team with all relevant documents requested for the purpose of the audit. Unfortunately, some of the documents requested were not submitted for audit validation. For instance, we did not receive any evidence that the contract was advertised and bided for as indicated by the County Administration and PMC. The Newspaper advertisements provided were not related to project. Therefore, in the absence of relevant documentary evidence, we maintain our recommendations.

Nirvlin Town Bridge Project

- 1.5.3.2.40 Section 46(1) of the PPC Act provides that, "Public procurement shall be undertaken by means of advertised open bid proceedings, to which equal access shall be provided to

all eligible and qualified bidders without discrimination, subject only to the exceptions provided under this Part for particular methods of procurement.”

- 1.5.3.2.41 Contrary to the above provision, we observed that the Montserrat County Administration represented by former Superintendent Grace Tee Kpaan, entered into a contract on 28th day of January 2012 for the duration of eight weeks with the Orlando Enterprise represented by its General Manager, Mahdi Alamedine hereinafter known and referred to as the “CONTRACTOR” for the construction of a ‘Mini car Bridge’ in Nirvlin Town. The contract was originally signed at the cost of US\$36,000.00. However, an addendum to the original contract was drawn up at the cost of US\$36,434.25 to include additional work thus equating the total contract amount to US\$72,434.25. The contract was awarded in non-adherence to the PPC Act as there were no documents to indicate the procurement process undertaken by the County Administration and PMC met the requirement of the PPC Act.

Project Status

- 1.5.3.2.42 During physical verification of the project on 22 November 2013, we observed that the bridge was inaccessible by vehicles as depicted in the photograph below. Also, there were no assessment and engineer reports and a certificate of completion availed for audit validation thus, denying assurance that the project was implemented in accordance with specifications and that value for money was achieved.



Nirvlin Town Mini Bridge

Risk

- 1.5.3.2.43 Failure to adhere to the PPC Act could undermine public sector accountability and the transparent use of public resources, thereby increasing the risk of exposing public funds to fraud, waste and abuse.

- 1.5.3.2.44 The absence of assessment and engineer reports and a certificate of completion could

undermine value for public expenditure in that sub-standard materials may be used in the implementation of projects.

Recommendation

- 1.5.3.2.45 The former Superintendent, Grace Tee Kpaan, former PMC Chairman, Patrick Y. Moore, and PMC Treasurer, Belloh M. Williams should be held accountable for the violation to Section 46(1) of the PPC Act in awarding the contract to Orlando Enterprise for the construction of the Nirvlin Town Bridge Project.
- 1.5.3.2.46 The Montserrat County Administration and PMC should ensure that all CDF/SDF contracts are advertised and bided for in accordance with the PPC Act.

Management's Response

Former Superintendent, Grace Tee Kpaan's response to Management Letter

- 1.5.3.2.47 *PMC Certificate of Completion report was also given to MIA so they could help in the process, because they approved payments.*

Former Assistant Superintendent for Development, Comfort Bedell Marshall-Dahn's response to Management Letter

- 1.5.3.2.48 *The bidding process and the awarding of the project to Super Brother for the new Kru town and West point projects was done by the special bidding committee which was mostly spearheaded by the PMC since I was excluded due to my responsibility as implementer of the project. The PMC submitted Super Brother as the Winner of the bid.*
- 1.5.3.2.49 *Since I was excluded from the bidding, the reliability and responsibility of this process lied completely in the purview of the committee. Their judgments was considered reliable and was expected that they applied due diligence in the performance of their duty.*
- 1.5.3.2.50 *Additionally I was against the frequent payment interval the slow pace at which the work was being done. I therefore requested to Superintendent Kpaan that Super Brothers should not be given additional funding until they can justify the funding provided by the magnitude of their job. So I refused to sign any additional payment to Super Brothers; however Superintendent Kpaan along with the PMC continues to make payments to Super Brothers.*
- 1.5.3.2.51 *In addition to this, former Superintendent Kpaan and the PMC did not give me any project document for reason best known to them. I could have provided you with project documents to clear any doubts you have concerning my office as former Assistant Superintendent for Development.*

Former PMC Chairman Patrick Y. Moore's response to Management Letter

1.5.3.2.52 *It was also reviewed that projects ranging from New Kru Library, West point, Barnesville Town Hall, and Nirvlin Bridge, Careysburg Superintendent Compound and Cabral Play Ground were advertised in New Era Publication, LTD(INQUIRER NEWSPAPER) and NEW DEMOCRAT NEWSPAPER; these transactions took place on July 1, 2011 by my predecessor.*

1.5.3.2.53 *All documents that were not seen by your auditors are in the possession of Madam Kpaan, former Superintendent of Montserrat County Voucher # 1525 and Check # 162425 were raised and issued to New Era Publication, LTD (INQUIRER NEWS PAPER) and Voucher # 1526 and Check #162426 were raised and issued to NEW DEMOCRAT NEWSPAPER.*

Auditor General's Position

1.5.3.2.54 It is the responsibility of the County Administration and PMC to provide the audit team with all relevant documents requested for the purpose of the audit. Unfortunately, some of the documents requested were not submitted for audit scrutiny. The Newspaper advertisements provided were not related to project. Therefore, in the absence of relevant documentary evidence, we maintain our recommendations.

1.5.3.2.55 The issue of transferring blame does not also relieve the County Administration and PMC of their responsibility to maintain documents required for audit purpose and to ensure that projects undertaken are executed in line with contractual terms and conditions. Therefore, we maintain our recommendations.

Barnersville Town Hall Project

1.5.3.2.56 Section 46(1) of the PPC Act provides that, "Public procurement shall be undertaken by means of advertised open bid proceedings, to which equal access shall be provided to all eligible and qualified bidders without discrimination, subject only to the exceptions provided under this Part for particular methods of procurement."

1.5.3.2.57 Contrary to the above mentioned provision, Montserrat County Administration represented by its former Superintendent Grace Tee Kpaan, Party of the First Part, hereinafter known and referred to as the "OWNER" entered into a contract on 25th day of February 2012 for a duration of twelve week with the St. UMAH INTERNATIONAL SERVICES/COMPANY (SUISCO) represented by its General Manager/CEO, Sylvester T.M. Nyumah, Sr. hereinafter known and referred to as the "CONTRACTOR" for the renovation of the Barnersville Town Hall without evidence of a competitive bidding process. There was no procurement record submitted to the audit team to determine the procurement method used in awarding the contract for which a total amount of US\$47,074.80 was paid to the contractor.

Project Status

- 1.5.3.2.58 We inspected the project on 22 November 2013; however, in the absence of assessment and engineer reports and a certificate of completion, we could not provide assurance that the project was completed in line with the work specifications.



Barnersville Town Hall Project for which US\$47,074.80 was paid.

Risk

- 1.5.3.2.59 Failure to adhere to the PPC Act could undermine public sector accountability and the transparent use of public resources, thereby exposing public funds to fraud, waste and abuse.

Recommendation

- 1.5.3.2.60 The former Superintendent, Grace Tee Kpaan, former PMC Chairman, Patrick Y. Moore, and former PMC Treasurer, Belloh M. Williams should be held accountable for the violation of Section 46(1) of the PPC Act for awarding the contract to St. Umah International Services/Company (SUISCO) without evidence competitive bidding process.
- 1.5.3.2.61 The County Administration and PMC should ensure that the PPC Act is adhered to in the awarding of contracts funded from the CDF and SDF.

Management's Response

Former Superintendent Grace Tee Kpaan's response to Management Letter

- 1.5.3.2.62 *PMC, MIA and the Monitoring and Evaluation section of MIA have all the justification. I personally inspected the project and deducted from the contract balance payment because he did not do the steel door, but PMC requested payment.*
- 1.5.3.2.63 *Patrick Moore has many reasons for not giving GAC or any institution documents. He and others handled and were principal signatories to Government tax payers money and don't you auditors see reasons to ensure that he, or they be made to bring the*

documents? The budget law gave them the power.

Former Superintendent Grace Tee Kpaan's response to Auditor General's Draft Report

1.5.3.2.64 St. Umah International process was competitive. It would be good to also state the names of those who signed the contract. I am sending the certificate of completion signed by Patrick Moore and my letter to Moore on the Project for third time back to you. I am sending the Newspapers with the bid advertisement for the third time. I was told by the audit team that Patrick Y. Moore, PMC Chairperson said, he nor the PMC had any document; but thank God Mr. Patrick Moore can quote voucher and check numbers in his response. This is a clear indication that he has in his position all documents, but has failed to present them for personal reason.

Former PMC Chairman, Patrick Y. Moore's response to Management Letter

1.5.3.2.65 It was also reviewed that projects ranging from New Kru Town Library, West Point, Barnersville Town Hall, and Nirvlin Town Bridge, Careysburg Superintendent Compound and Cabral Play Ground were advertised in the New Era Publication, LTD (INQUIRER NEWSPAPER) and the NEW DEMOCRAT NEWSPAPER; these transactions took place on July 1, 2011 by my predecessor.

1.5.3.2.66 All documents that were not seen by your auditors are in the possession of Madam Kpaan, former Superintendent of Montserrat County Voucher # 1525 and Check # 162425 were raised and issued to New Era Publication, LTD (INQUIRER NEWS PAPER) and Voucher # 1526 and Check #162426 were raised and issued to the NEW DEMOCRAT NEWSPAPER.

Auditor General's Position

1.5.3.2.67 There was no relevant evidence that the project was advertised and bided for as required by Section 46(1) of the PPC Act. The Newspaper advertisements provided were not related to project.

1.5.3.2.68 Furthermore, the Montserrat County Administration's and PMC's transferring of blame does not relieve them of the responsibility to maintain documents required for audit purpose and to ensure that projects undertaken are executed in line with contractual terms and condition. Therefore, we maintain our recommendations.

Cabral Estate Children Play Ground Project

1.5.3.2.69 Section 46(1) of the PPC Act provides that, "Public procurement shall be undertaken by means of advertised open bid proceedings, to which equal access shall be provided to all eligible and qualified bidders without discrimination, subject only to the exceptions provided under this Part for particular methods of procurement."

1.5.3.2.70 Contrary to the above mentioned provision of the PPC Act, we observed that the Montserrat County Administration represented by its former Superintendent Grace Tee

Kpaan, Party of the First Part, hereinafter known and referred to as the “OWNER” entered into a contract on 24th day of February A. D. 2012 for a duration of Eight Weeks with the Longda Business, Inc. represented by its Project Manager, Alvin Karseeh hereinafter known and referred to as the “CONTRACTOR” for the construction of the Cabral Estate Children Play Ground at the cost of US\$41,162.85 without a competitive bidding process. There was no evidence that the contract was advertised and bided for.

Project Status

- 1.5.3.2.71 We inspected the project on 22 November 2013. On 28 October 2014, we were provided a purported certificate of Completion by former Superintendent Grace Kpaan signed by former PMC Chairman Patrick Y. Moore certifying that the Cabral Estate Children Playground was completed according to the Terms and Conditions of the contract. There was no evidence that the former PMC Chairman has the technical proficiency to issue the Certificate of Completion. **Exhibit 3.** Additionally, there was no engineering report provided to serve as a basis for the Certificate of Completion.



Cabral Estate Children Play Ground for which US\$41,162.84 was paid

Risk

- 1.5.3.2.72 The failure to adhere to PPC Act could undermine public sector accountability and the transparent use of public resources, thereby exposing public funds to fraud, waste and abuse.
- 1.5.3.2.73 The failure to adhere to the provisions of the PPC Act could result to conflict of interest as contracts could be awarded on personal or business interest.

Recommendation

- 1.5.3.2.74 The former Superintendent, Grace Tee Kpaan, former PMC Chairman, Patrick Y. Moore, and former PMC Treasurer, Belloh M. Williams should be held accountable for the violation of Section 46(1) of the PPC Act for awarding the contract to Londga Business,

Inc., without evidence competitive bidding process.

- 1.5.3.2.75 The County Administration and PMC Chairman should ensure that projects funded from the CDF and SDF are awarded in line with the PPC Act.

Management's Response

Former Superintendent Grace Tee Kpaan's response to Management Letter

- 1.5.3.2.76 *The process was competitive. Check the PMC. This project to the best of my knowledge was completed, inspected and dedicated by the President of the Republic of Liberia in July of 2012.*
- 1.5.3.2.77 *Your photo only showed one side of the project. Evidence is not sufficient to declare incompleteness. See president's dedicated photos. It is not a basketball court and playing field, but also a playground with swing and slide, toilets for male and female, a shower room, and a canopy for spectators. If the project was not completed what was the president doing there?*

Former Superintendent Grace Tee Kpaan's response to Auditor General's Draft Report

- 1.5.3.2.78 *Sir, the process was competitive, if the PMC custodian of the documents as per the Budget Law did not give you the document, they should be liable. The process was competitive. I am sending the certificate of completion for the third time. I was told by the audit team that Patrick Moore, PMC Chairperson said, he nor the PMC had any document; but thank God Mr. Patrick Moore can quote voucher and check numbers in his response. This is a clear indication that he has in his position all the documents, but has failed to present them for personal reason.*

Former PMC Chairman Patrick Y. Moore's response to Management Letter

- 1.5.3.2.79 *It was also reviewed that projects ranging from New Kru Town Library, West Point, Barnesville Town Hall, and Nirvlin Town Bridge, Careysburg Superintendent Compound and Cabral Play Ground were advertised in the New Era Publication, LTD (INQUIRER NEWSPAPER) and the NEW DEMOCRAT NEWSPAPER; these transactions took place on July 1, 2011 by my predecessor.*
- 1.5.3.2.80 *All documents that were not seen by your auditors are in the possession of Madam Kpaan, former Superintendent of Montserrado County Voucher # 1525 and Check # 162425 were raised and issued to New Era Publication, LTD (INQUIRER NEWS PAPER) and Voucher # 1526 and Check #162426 were raised and issued to the NEW DEMOCRAT NEWSPAPER.*

Auditor General's Position

- 1.5.3.2.81 The purported Certificate of Completion was not signed by an engineer. It was signed by the former PMC Chairman Patrick Y. Moore there was no evidence provided that the

former PMC Chairman has the technical proficiency to sign the document.

- 1.5.3.2.82 The County Administration and PMC did not provide relevant evidence to indicate that the project was bided for. The Newspaper advertisements provided were not related to project. Therefore, in the absence of relevant documentary evidence, we maintain our recommendations.

Renovation of Superintendent's Residence in Careysburg

- 1.5.3.2.83 Section 46(1) of the PPC Act provides that, "Public procurement shall be undertaken by means of advertised open bid proceedings, to which equal access shall be provided to all eligible and qualified bidders without discrimination, subject only to the exceptions provided under this Part for particular methods of procurement."

- 1.5.3.2.84 Contrary to the above mentioned provision of the PPC Act, Montserrat County Administration represented by its former Superintendent Grace Tee Kpaan, Party of the First Part, hereinafter known and referred to as the "OWNER" entered into a contract on 19th day of September A. D. 2011 for periods of Twelve Weeks with the Twin Business Group INC. represented by its General President/CEO, John W. Brandy hereinafter known and referred to as the "CONTRACTOR" for the renovation of the Superintendent's Residence in Careysburg valued at US\$55,845.26 without an evidence competitive bidding process. There was also no evidence to show that the contract for the project was advertised as required by the PPC Act.

Project Status

- 1.5.3.2.85 We inspected the project on 20 November 2013; however, in the absence of assessment and engineer reports and certificate of completion we could not provide assurance that the project was completed in line with the work specifications.



Careysburg Superintendent Residence Compound for which US\$55,845.26 was paid

Risk

- 1.5.3.2.86 The failure to adhere to the requirements of the PPC Act could undermine public sector accountability and the transparent use of public resources, thereby exposing public funds to fraud, waste and abuse.

Recommendation

- 1.5.3.2.87 The former Superintendent, Grace Tee Kpaan, PMC Chairman, Patrick Y. Moore, and PMC Treasurer, Belloh M. Williams, should be held accountable for the violation of Section 46(1) PPC Act for awarding the contract to the Twin Business, Inc., without advertisement and open competitive bidding process.
- 1.5.3.2.88 The County Administration and PMC should ensure that provisions of the PPC Act are adhered to as it relates to competitive bidding process.

Management's Response

Former Superintendent, Grace Tee Kpaan's response to Management Letter

- 1.5.3.2.89 *The process was competitive. See the attached newspaper. There was an engineering report. PMC, MIA and the County office have copies. There was no public fraud, waste or abuse. If there was any personal interest, the present superintendent would have given you all the documents left in her office. Perhaps, she knows better that is why she did not allow me to turn over to her. The copy of taking over ceremony is still in the auditors' possession. The project was advertised.*

Former Superintendent Grace Tee Kpaan's response to Auditor General's Draft Report

- 1.5.3.2.90 *Twin Business Group, Inc. took part in a competitive process. Mr. Patrick Moore who says he does not have document gave a certificate report for all the projects including Twin Business Group. I wonder where he got the information from since he didn't have documents as he claimed. I am sending the certificate for the third time. There was no fraud, waste, or abuse, the people who live in the building are just not taking good care of that infrastructure it is a national problem. When an audit is done after a year or two, it is obvious that you will see a decline. If the audit team was actually going through the documents presented, they won't be stating the need for material justification. I did not hide anything from the auditors, I submitted myself fully and cooperated a hundred percent, but I don't think the auditors like sincere people. Well I cannot change.*

Former PMC Chairman, Patrick Y. Moore's Response to Management Letter

- 1.5.3.2.91 *It was also reviewed that projects ranging from New Kru Town Library, West Point, Barnesville Town Hall, and Nirvlin Town Bridge, Careysburg Superintendent Compound and Cabral Play Ground were advertised in the New Era Publication, LTD (INQUIRER NEWSPAPER) and the NEW DEMOCRAT NEWSPAPER; these transactions took place on July 1, 2011 by my predecessor.*

1.5.3.2.92 All documents that were not seen by your auditors are in the possession of Madam Kpaan, former Superintendent of Montserrado County Voucher # 1525 and Check # 162425 were raised and issued to New Era Publication, LTD (INQUIRER NEWS PAPER) and Voucher # 1526 and Check #162426 were raised and issued to the NEW DEMOCRAT NEWSPAPER.

Auditor General's Position

1.5.3.2.93 We reviewed the advertisements contained in the Inquirer Newspaper dated 25 June 2012 and Daily Observer Newspaper dated 14 June 2012, we observed that the advertisements were not related to the Renovation of the Superintendent's Residence in Careysburg. Further our reviewed of the contract shows that it was signed on 19 September 2011. The time variance between the contract date and the advertisement dates is an indication that the advertisements are not related to the contract. Therefore, we maintain our recommendation. **Exhibit 4A and 4B**

1.6 Social Development Funds Deposited In Unauthorized Account

1.6.1 Section 8(a) of the 2011/12 budget law requires that, "For the purpose of control of funds allotted directly to each county in this budget, each county shall establish and manage, at a local bank, a County Development Account in the name of the county."

1.6.2 Section 8(b) states that, "Complementary to the terms and conditions of other agreements appertaining thereto, all funds allotted in this budget directly to a county as County Development Funds (CDF) and /or as Social Development Funds (SDF) shall first be deposited into the County Development Funds Account provided for in this budget. Allocation, disbursement and utilization of said CDF or SDF shall be determined and expressed in a Resolution of, and by, the County Council as provided for in this Act."

1.6.3 Contrary to the above mentioned Budget Law, we observed that a SDF amount of US\$487,500.00 provided by China Union was deposited in an unauthorized account FIBank Liberia Ltd instead of the County and Social Development Funds Account maintained at the Ecobank. We also noted that a SDF amount of US\$500,000.00 for the 2012/2013 fiscal year and a CDF of US\$200,000.00 for the 2011/2012 fiscal year were actually received by the Montserrado Administration in the unauthorized SDF/CDF account in December 2013. The former Deputy Minister of Finance for Expenditure, Madam Angela Cassell-Bush confirmed to the GAC that the delayed in receiving the SDF/CDF by the county was mainly due to the failure to provide timely supporting documentation to replenish previous SDF/CDF disbursement.

1.6.4 From analysis of documents availed for audit, it was revealed that the US\$487,500.00 was deposited by the Assistant Superintendent for Development, Sylvester S. Lama in the FIBank Liberia Ltd., on check #7482, dated 30 November 2011 **EXHIBIT 5A and 5B.**

1.6.5 On 13 January 2014, we communicated with the FIBank Liberia Ltd requesting the

signature card for the account in order to determine the signatories to the account during the audit period. The management of the bank responded on 17 January 2014 with a signature card containing the signatures of Madam Florence Brandy and others which was outside the audit period. We made several follow ups but the bank failed to provide the requested information up to the date of this report. The County Administration did not provide the substantive authority or material justification for the use of the unauthorized FIBank account.

- 1.6.6 Similarly, we observed that a check with #9275, valued at US\$50,738.30 was issued to the Montserrado County Administration as Social Development Funds under the Forestry Concession. The payment was made during the tenure of former Superintendent Grace Tee Kpaan. From further examination of documents, we observed that on 6 September 2011, the amount was deposited by Sonpon Nagbe, Comptroller of the County into an Access Bank account titled 'Montserrado Operational Account' instead of the County and Social Development Funds Account maintained at the Ecobank. **EXHIBIT 6.**

Risk

- 1.6.7 Failure to adhere to the Budget Law could undermine accountability and the transparent use of public resources as it could lead to the establishment of multiple accounts from which funds may be easily diverted for personal gains.

Recommendation

- 1.6.8 The former Superintendent, Grace Tee Kpaan, and Assistant Superintendent for Development, Sylvester S. Lama should be held accountable for the violation of Section 8(a) of the Budget Law of 2011/2012 for depositing the US\$487,500.00 in an unauthorized account at the FIBank Liberia Ltd., instead of the authorized account maintained at the Ecobank.
- 1.6.9 The former Superintendent, Grace Tee Kpaan and County Comptroller, Sonpon Nagbe, should jointly and severally be held responsible for violating Section 8(a) of the Budget Law of 2011/2012.
- 1.6.10 The Montserrado County Administration and PMC should ensure that all Social Development Funds received are deposited in the appropriate account as required by the Budget Law.

Management's Response

Former Superintendent Grace Tee Kpaan's response to Management Letter

- 1.6.11 *Which Social Development are you referring to? Remember that the Government had a special program for China Union Social Development Funds.*
- 1.6.12 *The amount mentioned was deposited by Montserrado County Development*

Superintendent, Sylvester Lama and became a nationwide issue. Unfortunately the auditors, despite the documents given them, never mentioned anything about Sylvester Lama. This was the same attitude of the lawmakers. Can I suggest personal interest or lack of transparency?

1.6.13 The real issue is not a single or multiple accounts, but rather how it was done. It was not the PMC this time, but Principal Signature A of the county funds. Accounts were opened when it was requested by MIA. There was no misapplication of the funds, because of Sylvester Lama's negligence.

1.6.14 Why should I be part of the recommendation of Sylvester Lama, when you have already stated that he deposited the money at FI Bank? The documents concerning this issue were given to the auditors. I was ordered by the Speaker of the House of Representatives to consolidate the account. I wrote Lama who then wrote the then PMC Chairman, Patrick Moore.

1.6.15 I did not violate any budget law with anyone. I will appreciate if the auditors could state the law that was violated. Why should I be placed alongside with Sylvester Lama? He acted on his own. Are the auditors trying to hide Lama who toured with them? What? The Documents are clear that he did it alone.

Former Superintendent Grace Tee Kpaan's response to Auditor General's Draft Report

1.6.16 The Budget Law says at a local bank and did not state a single account. Who has the power to authorize depository?

1.6.17 As the former Superintendent, I can no way be held jointly for what Sylvester Lama, Development Superintendent, deposited at FI Bank, US\$487,500.00. Under the law every man bears his own burden. If we are to be held jointly then your bias is clearly seen. Lama went for that check and made the deposit of his own. Why would the auditors want a partner in what he did? You are requesting that I should jointly and severally be held responsible with the comptroller for violating the budget law, you left out Sylvester Lama, maybe a friend. If Lama knew I was the head of the county, he would have allow me to write a letter to the bank as is practice for opening an account, but he choose to go his own way. This I consider witch hunt and condemn this act in this act in the strongest term. It must be corrected. Who has the right to authorize an account? I am not stopping the audit team from making a position. My point is, do not put me alongside with anyone's violation. We are individuals and many times everyone in Montserrat was his own leader. A county that has 25 heads like Montserrat should be dealt with severally when the need arises. If the Superintendent as the head of the county has no power to make decision then who should? The law says we should manage an account, who determines which bank?

Auditor General's Position

- 1.6.18 Section 9(f) of 2012/2013 Budget Law state that, upon issuance of the allotments, the Minister of Internal Affairs shall raise the funds (CDF and SDF) into the development account of each county. The county Administration already had an established account at the Ecobank designated for the CDF/SDF deposits. Therefore, all CDF/SDF receipts should have been deposited in the county's approved depository. Any other deviation should have occurred within the confines of the Budget Law.
- 1.6.19 Former Superintendent Grace Tee Kpaan's response does not cure the deficiencies noted in our observation. The US\$487,500.00 and US\$50,738.30 were deposited in accounts other than the authorized County and Social Development Funds Account in violation of Section 8(a) of the 2011/2012 Budget Law which states that, "For the purpose of control of funds allotted directly to each county in this budget, each county shall establish and manage, at a local bank, a County Development Account in the name of the county."
- 1.6.20 Furthermore, former Superintendent Grace Tee Kpaan provided no evidence that she was unaware of the account at FIBank Liberia Ltd, in the absence of documentary evidence to support her assertion, we maintain our recommendations.

1.7 Unregistered Companies

Observation

- 1.7.1 Section 32(1) (F) of the PPC Act 2005, 2010 amendment requires companies to show evidence of legal capacity to indicate that they are duly registered with the Liberia Business Registry (LBR).
- 1.7.2 Section 4.2 of the Liberian Business Law states that, "No person shall conduct or carry on a business unless he has registered such business with the Assistant Minister, who shall perform his duties under this chapter subject to the direction and control of the Minister of Commerce and Industry. Any person violating the provisions of this section shall be subject to a fine not less than \$10.00 and not more than \$1,000.00 or imprisonment not less than one month or more than one year or both."
- 1.7.3 Contrary to the above mentioned Laws, it was revealed from analysis of a letter of confirmation dated 20 November 2013 obtained from the Liberia Business Registry (LBR) that the Three (3) companies listed in the table below were awarded contracts to implement projects in the county without being registered.

Table 5: Schedule of Unregistered Companies

Name	Project Awarded	Project Cost US\$
ORLANDO Enterprise	Nirvlin Town Bridge project	72,434.25
Longda Business, Inc.	Presidential Palace Project	59,796.88

Name	Project Awarded	Project Cost US\$
	Cabral Estate Children Playground Project	41,162.85
Super Brother, Inc.	New Kru Town Library	49,281.59
	West Point Town Hall	89,273.24
Total		\$311,948.81

Risk

1.7.4 Awarding contracts to unregistered companies could deny the Liberian Government of the needed tax revenue required for development purposes and also encourage unfair business competition.

1.7.5 In the case of failure to perform, unregistered companies are more likely to abscond, thereby causing Government financial loss and the benefit of development to the people.

Recommendation

1.7.6 The former Superintendent, Grace Tee Kpaan, the former Assistant Superintendent for Development, Comfort Bedell Marshall-Dahn, the Assistant Superintendent for Development, Sylvester S. Lama, the former PMC Chairmen, Daniel Tuckett and Patrick Y. Moore, and the former PMC Treasurer, Belloh M. Williams should be held accountable for violating Section 32 (1) (F) PPC Act 2005, 2010 amendment and Section 4.2 of the Liberian Business Law.

1.7.7 The Montserrat County Administration should ensure that contracts are awarded to companies that are duly registered in keeping with the PPC Act and the Liberian Business Law.

Management's Response

Former Superintendent Grace Tee Kpaan's response to Management Letter

1.7.8 *The Ministry had County Field monitors, internal Auditors and a monitor and evaluation section to verify before checks were paid under the letter from the Minister of Internal Affairs. The County received business registration from all the companies. The County office and the Ministry of Internal Affairs have copies and the ministry requested the Bank to pay.*

1.7.9 *Although the name of Belloh Williams- Dennis is left out again, is there a law that states if the document is not legitimate the procuring entity should be liable? Who is responsible under the budget laws? If the Ministry of Internal Affairs was not sure it would not have written to the bank for contractors payments.*

Former PMC Chairman Patrick Y. Moore's response to Management Letter

1.7.10 *The superintendent, being head of the procurement committee was in charge of the selection process of contractors as winners of bids, and as such, should be able to*

justify as to whether those contractors were duly registered companies with the government of Liberia; but I once came across business registration documents of those companies mentioned while reviewing the contract files of each of the contractor.

Auditor General's Position

- 1.7.11 Section 32 (1) (F) of the PPC Act requires procuring entities to exercise sufficient due diligence in awarding contracts to companies by ensuring that the minimal qualification criteria are met including the legal capacity of companies. The Liberia Business Registry confirms that the entities were not legally registered during the audit periods, therefore, we maintain our recommendation.

1.8 Unsupported Payments

- 1.8.1 The Public Financial Management Regulations A.3(1) states that, "Any public officer concerned with the conduct of financial matters of the Government of Liberia, or the receipt, custody and disbursement of public and trust moneys, or for the custody, care and use of government stores and inventories shall keep books of accounts and proper records of all transactions and shall produce the books of accounts and records of the transactions for inspection when called upon to do so by the Auditor-General, the Comptroller General, the relevant internal auditor or any officers authorized by them, by the Minister."

- 1.8.2 Additionally, PFM Regulation A20 (1) states that that a public officer is in breach of financial discipline if he or his act or omission goes contrary to instructions or directives contained in these Regulations (PFM) or in accounting instructions or manual for which no variation is permitted except by an appropriate authority, and A.20(2) states that any person required to perform any function or duty either under Public Finance Management Act 2009 or under these regulations who fails to perform that function or duty within the time required, is in breach of financial discipline under this regulation. The penalty for breach of financial discipline includes surcharging the officer with the amount lost, prosecution, depending on gravity, among others.

- 1.8.3 Contrary to the above mentioned law, the Montserrado County Administration and PMC made payments in the amount of US\$52,133.70 to individuals and contractors as traced to the Ecobank Statements. These payments were made without any supporting documents, substantive authority and material justification. **Annexure 2.**

Risk

- 1.8.4 Making payments not supported signal weak internal controls and could lead to various forms of financial irregularities.
- 1.8.5 Cash disbursement without relevant supporting document is a breach of financial discipline as indicated in the PFM Regulation and questions the probity of the transaction as payments might not be made for the intended purpose.

Recommendation

- 1.8.6 The former Superintendent, Grace Tee Kpaan, former Assistant Superintendent for Development, Comfort Bedell Marshall-Dahn, Assistant Superintendent for Development, Sylvester S. Lama, former PMC Chairman, Daniel Tuckett, former PMC Chairman, Patrick Y. Moore and Former PMC Treasurer, Belloh M. Williams should be held liable for breach of financial discipline and made to account for the US\$52,133.70 paid to contractors and individuals without supporting documentation.

Management's Response

Former Superintendent Grace Tee Kpaan's response to Management Letter

- 1.8.7 *All documents have been attached to the various counts for your easy reference. No fraud, abuse or waste. Monies were spent for the intended purpose.*
- 1.8.8 *I disagree with your recommendation because I have presented all I could present to the GAC's auditors to justify the spending. The auditors left out the names of other county officials that played key role in the process. Comfort Bedell-Dahn, and Sylvester Lama, both Development Superintendents during the periods under review and Daniel Tuckett, former PMC Chairman. Contractor's payment documents are in the previous exhibits.*

Former Superintendent Grace Tee Kpaan's response to Auditor General's Draft Report

- 1.8.9 *All payments were supported and justified, the amounts mentioned US\$52,133.70 and annexure 2 were sent to you all and I am sending them for the third time. If this does not suffice, then you can contact Patrick Moore, PMC C hair, and Bella Williams, PMC Treasurer and present chair. The PMC Chair is signatory B, and the Treasurer prepares the vouchers and keeps the record. Therefore, payment done in their names shouldn't be a problem difficult for them to answer. Bella, a custodian of all records is still with the county; I believe she should help in the process. Patrick who said he didn't have documents is now quoting voucher and check numbers in his response to the auditor. Didn't you think to ask him where he got his information from since de denied having any document?*
- 1.8.10 *All the documents I had in were sent and if the audit team cannot pick out one justification then it is sad. Whatever I had, I presented and others refused including the Ministry Internal Affairs, but there is no comment on that. The Montserrat County Audit Team is seeing what they want to see, and this could embarrass the commission.*

Auditor General's Position

- 1.8.11 Initially our reviewed indicated US\$176,258.33 of unsupported payments made to individuals and companies however, former Superintendent Grace Tee Kpaan provided supporting documentation for US\$120,124.63, therefore the difference of 52,133.70 to be account for.

1.9 Unjustifiable Payments

- 1.9.1 Section 8(a) of the Budget Law of 2011/2012 states that, "For the purpose of control of funds allocated directly to each county in this budget, each county shall establish and manage, at a local bank, a County Development Funds account in the name of the county."
- 1.9.2 Section 8(b) of the above mentioned Budget Law states that, complementary to the terms and conditions of other agreements appertaining thereto, all funds allocated in this budget directly to a county as County Development Funds (CDF) and/or as Social Development Funds (SDF) shall first be deposited into the County Development Funds Account provided for in this budget. Allocation, disbursement and utilization of said CDF or SDF shall be determined and expressed in a Resolution of, and by, the County Council as provided for in this Act.
- 1.9.3 Also, Section 8(g) of the Budget Law states that, "Access to the County Development Funds Account shall be upon resolution of the County Council."
- 1.9.4 Contrary to the above mentioned requirements, the Montserrat Legislative Caucus at the June 20, 2012 County Council in Bensonville, Montserrat County reported the amount of US\$261,620.00 was withdrawn from the account for administrative use by Project Implementation Unit without a county council resolution to support the expenditure. . **Exhibit 7**
- 1.9.5 However our reviewed of the GT Bank statements for the audit periods determined that the Montserrat County Administration and Project Implementation Unit (PIU) of the County expended a total of US\$110,963.22. These withdrawals were traced to an unauthorized SDF Operation Account maintained at the Guaranty Trust Bank instead of the County and Social Development maintained at the Ecobank. These payments were made without substantive authority and material justification
- 1.9.6 We observed that of the US\$110,963.22 the Project Implementation Unit (PIU) made payments in the amount of US\$87,537.15 to individuals and contractors prior to the PIU dissolution on 20 June 2012. These withdrawals were traced to the SDF operational account maintained at the Guaranty Trust Bank. **Annexure 3**
- 1.9.7 Similarly, we observed that former Superintendent Grace Tee Kpaan made payments in the tone of US\$23,426.07 to former PIU Officials namely: N. Hun-BU Tulay, Project specialist, Evelyn B. Cherue, PIU Finance Officer, and E. Roosevelt Ballah, Project Engineer, individuals and contractors as traced to the SDF operational account from the periods 5 July 2012 to 2 February 2013. **Annexure 4**

Risk

- 1.9.8 Failure to undertake expenditures without a county Council resolution undermines the Budget Laws and could lead to abuse of public resources.

Recommendation

- 1.9.9 The former PIU Officials, N. Hun-BU Tulay, Project Specialist, Evelyn B. Cherue, PIU Finance Officer, and E. Roosevelt Ballah, Project Engineer, should be made to account for the payments amounting to US\$87,537.15.
- 1.9.10 The former Superintendent, Grace Tee Kpaan, PMC Chairman, Assistant Superintendent for Development, Sylvester S. Lama, PMC Chairman, Patrick Y. Moore, and PMC Treasurer, Belloh M. Williams should be made to account for the payments amounting to US\$23,963.22.
- 1.9.11 The Montserrat County Administration and PMC should ensure that all disbursements from the CDF/SDF are informed by the County Council resolution as required by the Budget Law.

Management's Response

Former Superintendent Grace Tee Kpaan's response to Management Letter

- 1.9.12 *The audit should be clear. There were sufficient documents presented to the GAC Auditors; perhaps they were weird. The only amounts that did not have documentary evidence were the amounts under the incumbent, Brandy, totaling US\$19,000.00. I was out of the seat officially by March 2013. The money at Guaranty Bank Trust was PIU operations account; every single document was presented.*
- 1.9.13 *The auditors should not be requesting for supporting documents when they had it in their possession, the three pieces of box folders from PIU. I am returning the box folders and guidelines. The auditors did not state the financial irregularities when two pieces of box folders containing the expenditure for PIU were presented to them. What other material support did they need?*
- 1.9.14 *Is there a reason for not auditing the PIU documents? There was a secretariat at the Ministry of Internal Affairs for all counties and they were willing to give all necessary information.*
- 1.9.15 *There were sufficient documentary supports why are the auditors being so personal? The auditors did not take time to review the documents. There was no waste, fraud or abuse. The necessary documents presented were NEVER reviewed. WHY? I am sending or attaching back the entire PIU folder and hope the commission could find auditors that will be transparent in the process. The balance left in the PIU account was withdrawn by Florence Brandy.*

Former Superintendent Grace Tee Kpaan's response to Auditor General's Draft Report

- 1.9.16 *PIU started the process of implementing projects under the China Union Dedicated Funds as per the Guideline of the DFC. The only amount received by the PIU was the*

amount received by the PIU was the amount for its operations. From the operation budget the PIU staffs were paid, a vehicle was purchased, and office furnished, projects documents were prepared and all the documents were presented and I am giving them back to you for the third time.

- 1.9.17 *Project Implementation Unit. The PIU, as I stated, in my response to the management's letter operated under a complete, different arrangement. Please read the following carefully: Guideline page 3 under 3.2, letter from CSA –C. William Allen to Roosevelt Jayjay for requisite PIU officials. Unlike the PMC that was brought in by Lawmakers at a county council. Project monitoring report form. Copy of 2010 meeting with Civil Society GROUP. A draft concept note. Minutes of DFC August 1, 2012. Minutes of May 25, 2012.*
- 1.9.18 *What is the purpose of dividing the PIU amounts into 87,537.15 and 23,426.07 in annexure 3 and 4? There is sufficient material justification and supporting documentation to acquit the expenditures. The Guideline gave PIU a percentage as its operations fund as see in this checks issued by the DFC Official signed by the former Minister of Finance and Lands Mines and Energy. If it were for Eco bank, the ministers would have stated Montserrat County Development Account, but instead it was given to PIU operations. Sirs, The Dedicated Funds Guidelines is self-explanatory. Nobody violated the DFC guidelines. Other Social funds were issued to the same county authority by the same minister under a different nomenclature: County Development Account.*
- 1.9.19 *The 23,426.07, as per the vouchers and documents attached that you received before, was used for salaries and other expenditure. These people salaries came from the Civil Service Agency. They were processed and contracted. See copy of one of the contract, and a letter send to me by the chair of the DFC with the names of the Montserrat PIU and other counties PIUs and salaries. Stop it, this is getting to witch hunt.*
- 1.9.20 *I take serious exception to the statement, "Former Superintendent Grace Tee Kpaan sanctioned the disbursements of US\$23,426.07". Which ones I did not sanction? Is there a crime in sanctioning what is right? The purpose of this statement is very derisive. Why are you refusing to read the document sent to you? I am attaching them for the third time in an order for easy reference. Who sanctioned all payment all the other payments? Including the Lawmakers checks that worth thousands of dollars that the audit team refused to mentioned. I gave you a listing of 46 checks that were signed by Sylvester Lama, Development Superintendent, and it was never mentioned. I noticed all through the audit, the team tried to make a cover up for Lama, but I am not a shield. Yet, the team has chosen the things that are properly done to make an issue wrongly. The truth needs to be written, you don't have to stain your hands with blood of the innocent. The PIU Cooperated fully. The writers of the budget law makers, and they participated in the crafting of the china Union Guidelines for the DFC and took*

their DS-Allowance at the meeting that brought the reform. If the audit team had taken the time to go through the files they would have seen the supported payments. There is no financial irregularities.

Auditor General's position

- 1.9.21 As observed, the payments were made without evidence of a county resolution as indicated by Section 8(g) of the Budget Law. We reviewed the documents submitted, however as noted the expenditure was incurred without a resolution. Therefore, we maintain our recommendations.

1.10 Failure to Maintain Fixed Asset Register

- 1.10.1 PFM Regulations V.1 (2) states that, "The Head of Government Agency must take full responsibility of assets assigned to him by the General Services Agency and ensure that proper control systems exist for assets and that; (a) Preventive Mechanisms are in place to eliminate theft, losses, waste and misuse."

- 1.10.2 Contrary to the above mentioned Regulations, it was observed that the Montserrat County Administration and PMC did not maintain a fixed asset register, as well as a policy on acquisition and disposition of assets. Also, assets were not coded to determine ownership.

Risk

- 1.10.3 The failure to maintain fixed asset register and coding of all assets purchased by the County Administration and PMC or donated by International Partners could undermine the proper accounting for the assets.

- 1.10.4 The absence of established policy to safeguard the maintenance and disposal of assets may create the likelihood of assets being disposed of in an inexplicable manner.

Recommendation

- 1.10.5 The County Administration and PMC should maintain a fixed asset register to ensure that fixed assets provided by GoL and donors are properly maintained, accounted for and safeguarded.

Management's Response

Former Superintendent Grace Tee Kpaan's response to Management Letter

- 1.10.6 *If the laws are cleared on the management of government funds, and assets, why didn't the auditor request the commission to write and ensure that all parties to the county comply with the commission, or be punished according to the law; including Belloh M. W. Dennis, the custodian of all county financial records. Did the auditors inform the Auditor General about the refusal of some county officials and the Ministry of Internal Affairs to comply? Or did the auditors believe the falsehood. Should I suggest personal Interest?*

1.10.7 *There was an inventory of items from GSA to the office of the superintendent during my tenure and the records are there. Was there a reason for denying my turnover? Is it because the PMC has legislative backing that is why they cannot be questioned? Apply the law. Should I suggest personal interest in Belloh M.W. Dennis.*

Auditor General's Position

1.10.8 We do not have personal interest in any auditee. It is evident that the County Administration and PMC failed to maintain a fixed asset register and to develop a policy on the acquisition and disposition of fixed assets acquired. Therefore, we maintain our recommendations.

1.11 Scholarships Awarded Without Policy

1.11.1 A reviewed of the County council resolution of 2 March 2011 determined that Montserrat County approved US\$15,650.00 to seventeen electoral districts and two Senators amounting to US\$297,350.00. Also, the resolution allocated US\$9,000.00 to the County Office, thus the total earmarked for scholarships amounted to US\$306,350.00. **Exhibit 8**

1.11.2 However, our reviewed of the Ecobank statements for the audit periods determined that, the Montserrat County Administration and PMC awarded scholarships amounting to US\$165,778.32 to 1,720 students from 79 schools ranging from Elementary to Universities as per the listing of schools provided by the county administration. **Annexure 5.** We noted an unexplained variance between the resolution amount and the Ecobank statements of US\$140,571.68. Contrary to best practice, we also observed that the scholarships were awarded without a policy to guide the process.

1.11.3 Our analysis of the Ecobank statements revealed that US\$29,677.11 of scholarship payments were made to various schools and Thomas P. Fallah without the approval of former Superintendent, Grace Tee Kpaan as indicated in the table below. The payments were made by Assistant Superintendent for Development, Sylvester S. Lama, former PMC Chairman, Patrick Y. Moore and former PMC Treasurer. Belloh M. W. Dennis. There was no explanation provided to establish the Assistant Superintendent for Development and PMC decision to make payment without the approval of the former Superintendent Grace Tee Kpaan.

Table 13: Schedule of Payments Not approved by Superintendent

NO	Voucher No.	Check #	Payee	Voided Date	Payment Date	Amount US\$
1	1610	772498	Brewerville Vocational School.	12-Nov-12	29-Apr-13	3,611.11
2	1618	772506	Community EMP	12-Nov-12	14-Nov-12	630.00
3	1628	772516	Dave Workman Christian Academy	13-Nov-12	4-Feb-13	3,000.00
4	1632	772521	M M Institute	14-Nov-12	5-Apr-13	50.00
5	1642	772531	Sekou I Sheriff	14-Nov-12	10-Jan-13	424.00

NO	Voucher No.	Check #	Payee	Voided Date	Payment Date	Amount US\$
6	1645	772534	Noah Ark High School	14-Nov-12	19-Dec-12	1,383.00
7	1647	772536	Jimmy Jolocon High School	14-Nov-12	28-Dec-12	579.00
8	1619	772518	Thomas P. Fallah	12-Nov-12	14-Nov-12	20,000.00
Total						29,677.11

- 1.11.4 We noted from the communication dated 21 January 2013 addressed to Speaker Alex Tyler that former Superintendent Grace Tee Kpaan observed several abnormalities with the Montserrat County Scholarship process including duplication of names, scholarship listing not vetted, names submitted without fees attached, names of students identified without identities, among others. In spite of these noted deficiencies, the County Administration and PMC proceeded to make payments as per the mandate of the House of Representatives. **Exhibit 9**
- 1.11.5 We further noted that a check # 772518 was written in the name Thomas P. Fallah, a Member of the House of Representatives in amount of US\$20,000.00 from Ecobank on 14 November 2012 as Scholarship payment to the Thomas Fallah Computer Institute for 400 students. **Exhibit 10.** The payment was US\$4,350 (four thousand three hundred fifty dollars) more than the US\$15,650 (fifteen thousand six hundred fifty dollars) allocated to each district as per the 2 March 2011. There was material justification provided for the excess payment to the Representative.
- 1.11.6 There is no evidence that a payment voucher was raised before the payment was made in keeping with the PFM Regulation P.9(1) which states All disbursements or payments of public moneys shall be properly supported by pre-number payment vouchers. We noted that voucher #1610 was raised with check #772507 in the name of Thomas Fallah Vocational Institute on 12 November 2012 but the voucher was voided. **Exhibit 11** However, on the same date a check #772518 was issued in the name of Thomas P. Fallah without any evidence that a voucher was raised in support of the payment. Making disbursements without supporting documentation is a breach of financial discipline as defined by PFM Act of 2009, Regulations A(20).
- 1.11.7 On 3 December 2014 we communicated with Representative Thomas Fallah relative to the US\$20,000 purported scholarship payment in his name. We requested a response by 8 December 2014 but did not get any response from him up to the issuance of this report.
- 1.11.8 ON 30 October 2014, we communicated with the Minister of Education to confirm the legal status of eight (8) of the seventy nine (79) institutions that received the purported payments but did get any response from the Minister. We also made a follow up on 2 December 2014 but was informed that the Ministry did not have electricity to process requests.

Risk

- 1.11.9 Not having a written and approved policy on the awarding of scholarships that will clearly spell out how students from the county are to obtain scholarship may undermine the objectives and true intent of the program, thus resulting to undeserving students benefiting from the program.
- 1.11.10 In the absence of the requisite policies to monitor and control the scholarship process, funds made available for the county's scholarship program could be susceptible to fraud, waste and abuse

Recommendation

- 1.11.11 The Montserrat County Administration and PMC should formulate a policy for the county scholarship program.
- 1.11.12 Representative Thomas P. Fallah should provide all the documentation to acquit the expenditure of US\$20,000.00 purportedly incurred on scholarship expenses for 400 students, failing, he should be held accountable for the amount.
- 1.11.13 Former PMC Chairman, Patrick Y. Moore and the former PMC Treasurer, Belloh M. W. Dennis should be held accountable for breach of financial discipline as defined by PFM Act of 2009, Regulations A(20).

Management's Response

Former Superintendent, Grace Tee Kpaan's response to Management Letter

- 1.11.14 *Scholarship awarded without policy: this was a nationwide issue that took me from parliament with a contempt charge. I had had enough and had to give it up. I am also very surprised that the auditors, despite the bulky documents presented to them did not mention a single issue.*
- 1.11.15 *Indeed I opposed the scholarship and this drew me to the legislators. If there is any qualm with the scholarship, the Speaker needs to be consulted. The bulk of the scholarship was paid by superintendent Florence Brandy. Didn't the auditors check the bank statements?*

Former Superintendent, Grace Tee Kpaan's response to Auditor General's Draft Report

- 1.11.16 *Some members of the county Administration and the House of Representatives, awarded scholarship without a policy, but I stressed that we needed one. Contrary to this, an issue arose that I disagreed with as stated in my letter above. I strongly see some bias in this part of the report because it is linked to the House of Representative and some friends of the county. Why wouldn't they ask principal A, Sylvester Lama and Principal Signatory B, Patrick Moore? Why did they raised checks for scholarship without my approval and distributed them to Lawmakers and bogus schools that did not*

exist.

- 1.11.17 *Additionally, Thomas P. Fallah received US\$20,000.00 Twenty thousand United States Dollars in his personal name and used his passport to cash his check at Eco Bank. How was it cashed when only the Minister of Internal Affairs, Blamo Nelson, could approve and verify the cashing of checks.*
- 1.11.18 *Most interestingly, \$79,579.85 of the total amount of US\$165,778.32 that is a variance of US\$86,198.47 was paid by the present superintendent, Florence Brandy; US\$4,000.00(Four thousand United states of the above amount was paid to a "side walk" book seller for books that were not prescribed by the Ministration of Education, but the US\$4,000.00 is added the scholarship listing. All of these payments were sanctioned US\$79,579.85 (the auditor word) by the incumbent. May I suggest an over sight, personal interest or otherwise? Note the books were never distributed, what kind of books were purchased? Shouldn't the auditors have some concerns at least?*
- 1.11.19 *Embarrassingly, the lawmakers to whom this audit will be presented, have their names and schools on the checks, including Thomas Fallah, (no school mentioned), Richamond Anderson, (Smythe Institute), Saah Joseph, (Dave Workshop School), and William Dikel (William Dikel Institute) to name a few, but the auditors have refused, deliberately refuse to mention a single incident concerning the ones who made and law and on purpose are breaking them. Don't embarrass the General Auditing Commission. All letters for scholarships came from the Lawmakers on their official letter heads instead of the community PMTs. I am sending back copies of letters written by almost all the Montserrat County Lawmakers for the third time.*
- 1.11.20 *There shouldn't be only policy, but also a resolution. Instead there was a mandate from the House of Representative that you refused to mention. I presented three resolutions and all had problem. I refuse to make payment, but was charged with contempt. Today nothing is said about the waste for "so called scholarship". One of the major issues that was marred, if I may use the auditors' word, by financial irregularities was the "so called" scholarship that the Montserrat Audit Team failed to comment on for reasons best known to themselves. My letter to speaker Alex Tyler states clearly my position:*

Auditor General's Position

- 1.11.21 We urge the Montserrat County Administration and PMC to develop and adopt a policy that will guide the awarding of scholarships in the county.
- 1.11.22 The scholarships were awarded by the Montserrat County Administration and PMC without evidence of an approved policy to guide he process. As a result we could not determine the basis for awarding of the scholarships. Therefore, we maintain that the Montserrat County Administration and the PMC should develop a policy before the disbursements of funds for scholarship.

2 ACKNOWLEDGEMENT

- 2.1 We acknowledge the cooperation and assistance provided to the GAC Audit Team by the Management and staff of the Montserrat County Administration, the Minister and staff of the Ministry of Internal Affairs during the course of the audit. The efforts and commitment of GAC staff in conducting this audit are also gratefully acknowledged.


Yusador S. Gaye, CPA, CGMA
Auditor General, R.L.

Monrovia, December 2014

3 ACCOUNTABILITY STATEMENT

- 3.1 In this report, it is required that we hold people accountable for public monies entrusted to them for the purposes of providing services to the taxpayers. Section 53.7 of the Executive Law of 1972 defined the minimum reporting requirement in our audits as follows:
- Any officer or employee who has willfully or negligently failed to collect or receive monies belonging to the Government.
 - Any public monies not duly accounted for and paid into an authorized depository.
 - Any appropriation that was exceeded or applied to purposes or in manner not authorized by law.
 - Any deficiency or loss through fraud, default or mistake of any person.
 - Inadequate or ineffective internal control of public monies and assets. When appropriate, the report shall include recommendation for executive action or legislation deemed necessary to improve the receipt, custody, accounting and disbursement of public monies and other assets.
- 3.2 PFM Regulations C.9, Section 3 states that, "delegation of authority to perform functions or duties under these regulations does not diminish the accountability of the head of Government Agency or relieve him or her of responsibilities provided in these regulations."
- 3.3 Under the PFM Regulation C.9., Section 3, the Delegation of authority to perform functions or duties under these Regulations (PFM Regulations) does not diminish the accountability of the head of Government Agency or relieve him or her of responsibilities provided in these Regulations.
- 3.4 Section A.20 of the PFM Regulations states that, a public officer is in breach of financial discipline if the public officer's act or omission goes contrary to instructions or directives contained in the PFM Regulations. Penalties for breach of financial discipline include suspension with loss of salaries and other remuneration, prosecution, among others.
- 3.5 Additionally, Section 138, subsection 1 of the PPC Act states that, any person who contravenes any provision of the PPC Act commits an offense and a person convicted by a Court of a violation of the PPC Act shall, upon summary conviction, be liable to imprisonment for a period not exceeding five (5) years and or a fine not exceeding One Hundred Thousand United States Dollars (US\$100,000.00). Violations of provisions of the PPC Act may also constitute grounds for debarment.
- 3.6 Overall, both financial and administrative activities undertaken by the Montserrat County

Administration during the periods 2011/2012 and 2012/2013 were characterized by a number of financial irregularities and control deficiencies. These financial irregularities amounted **US\$242,904.40** and involved excess payments without material justification, abandoned projects, unsupported payments among others. Details of these irregularities are provided in Annexure 1, 2, 3, 4, and 5, in line with 53.7 of the Executive Law of 1972.

4 ANNEXURE

Annexure 1: Accountability Schedule

No.	Issues	Page/P aragra ph ref.	Amount(US\$)	Responsible Officer	Positions
1.	<i>West Point Town Hall Abandoned Project</i>	Page 13	\$40,000.00	Grace Tee Kpaan, Comfort Bedell Marshall-Dahn, Daniel Tuckett, Patrick Y. Moore, Belloh M. Williams,	Former Supt., Former Assistant Supt. for Development, Former PMC Chairman, Former PMC Chairman, and Former PMC Treasurer,
2.	Excess Payment Noted on the New Kru Town Library project	Page 15	\$19,807.48	Grace Tee Kpaan, Comfort Bedell Marshall-Dahn, Daniel Tuckett, Belloh M. Williams and Patrick Y. Moore	Former Supt., Former Development Supt., Former PMC Chairman, Former PMC Treasurer, PMC Assistant Treasurer,
3.	Unsupported Payments	Page 35	\$52,133.70	Grace Tee Kpaan, Comfort Bedell Marshall-Dahn, Sylvester S. Lama, Daniel Tuckett, Patrick Y. Moore, Belloh M. Williams	Former Supt., Former Assistant Supt. for Development, Assistant Supt. for Development, Former PMC Chairman, Former PMC Chairman, and Former PMC Treasurer.
4.	Unjustifiable Payments	Page 45	\$87,537.15	N. Hun-BU Tulay, Evelyn B. Cherue, and E. Roosevelt Ballah.	Project Specialist, PIU Finance Officer, Project Engineer.
5.	Unjustifiable Payments	Page 37	\$23,426.07	Grace Tee Kpaan, Sylvester S. Lama, Former PMC Chairman, Patrick Y. Moore, and Belloh M. Williams	Former Supt. Assistant Supt. for Development, Former PMC Chairman, Former PMC Treasurer,
5	Scholarship Payments	Page 50	\$20,000.00	Thomas P. Fallah	Member House of Representative, Montserrat County, Electorall District 5
Total			\$242,904.40		

Annexure 2: Unsupported Payments made to Individuals and Contractors as traced to Ecobank Statements.

	Transaction Date	Payee	Check #	Amount withdrawn US\$
1	7/28/2011	PATRICK Y. MOORE	162438	1,000.00
2	8/30/2011	AO ZHANX	162440	2,635.00
3	29-SEP-2011	PATRICK Y MOORE	CASA CHEQ	1,000.00
4	05-OCT-2011	BERLYN GREENE	CASA CHEQ	500.00
5	16-DEC-2011	PATRICK Y MOORE	CASA CHEQ	3,500.00
6	16-DEC-2011	BELLAH M WILLIAMS	CASA CHEQ	3,000.00
7	20-DEC-2011	ALVIN KARSEEH	772454	2,595.00
8	04-JAN-2012	JOSEPH M. JACKSON	772457	3,500.00
9	20-JAN-2012	KARSIA N PORTE	772458	300.00
10	12-MAR-2012	BELLAH MWILLIAMS	CASA CHEQ	600.00
11	12-MAR-2012	MONTERRADO COUNTY DEV FUND	772464	10,478.7
12	11-JUL-2012	SAMPSON B .BONO	772475	2,350.00
13	13-JUL-2012	BELLOH M WILLIAMS	77247	700.00
14	18-SEP-2012	BELLOH M WILLIAMS	772482	700.00
15	10-DEC-2012	BUSINESS SYSTEMS SOLUTIONS	772542	2,100.00
16	28-JAN-2013	MONTERRADO COUNTY	2241164	17,000.00
17	29-JAN-2013	BUSINESS SYSTEM SOLUTION	772546	175.00
		Total		52,133.70

Annexure 3: Unjustifiable payments as traced to GT Bank Statements

Transaction Date	Payee	Check #	Amount Withdrawn US\$
12/16/2011	EVELYN B CHERUE	113997 0	3,925.00
12/23/2011	EVELUN B CHERUE	116778 0	375.00
12/27/2011	CENTRAL CLE REC FRM CLRG ON 27/12/11 GTB CLRG	116777	58,800.00
1/17/2012	EVELYN B CHERUE	116779 0	350.00
1/17/2012	EVELYN B CHERUE	116783	260.00
1/19/2012	GARISTON W. BALLEY	116782	4,000.00
1/19/2012	COMPUTER TECH	GTB CHQ DEP	2,350.00
1/23/2012	INWARD CENTRAL CLE REC FRM CLRG	116785	1,125.00
1/23/2012	INWARD CENTRAL CLE REC FRM CLRG	116781	991.00
1/23/2012	INWARD CENTRAL CLE REC FRM CLRG	116780	370.5
3/10/2012	ANTHONY YARKPAWOLO	116788	500.00
3/10/2012	J MART	116790 0	273.7
3/13/2012	INWARD CENTRAL CLE RECV	116792	1,528.5
2/13/2012	INWARD CENTRAL CLE RECV	116795	678.00
2/14/2012	INWARD CENTRAL CLE REC	116793	1,250.00
2/14/2012	INWARD CENTRAL CLE REC FRM CLRG	116794	844.00
2/16/2012	EVELYN B. CHERUE	116797 0	710.00

Transaction Date	Payee	Check #	Amount Withdrawn US\$
2/16/2012	INWARD CENTRAL CLE RECV	116789	278.00
2/21/2012	INWARD CENTRAL CLE RECV	116796	800.00
3/7/2012	INWARD CENTRAL CLE REC	116799	2,308.00
3/7/2012	INWARD CENTRAL CLE REC	116800	350.00
3/8/2012	EVELYN		2,000.00
3/9/2012	EVELYN CHERUE		603.00
3/12/2012	INWARD CENTRAL CLE REC	130805	420.00
4/23/2012	EVELYN CHERUE		335.00
4/25/2012	INWARD CENTRAL CLE REC	130808	1,129.45
5/24/2012	EVELYN	130811	360.00
6/12/2012	EVELYN		623.00
		Total	87,537.15

Annexure 4: Unjustifiable payments as traced to GT Bank Statements

Transaction Date	Payee	Check #	Amount Withdrawn US\$
7/5/2012	EVELYN B. CHERUE		651.00
7/6/2012	INWARD CENTRAL CLE RECV	130816	1,190.00
7/9/2012	INWARD CENTRAL CLE REC'D	130814	500.00
7/9/2012	INWARD CENTRAL CLE REC'D	130817	500.00
7/16/2012	INWARD CENTRAL CLE RE'CD	130815	219.00
8/16/2012	EVELYN CHERUE	130818	703.00
9/10/2012	INWARD CENTRAL CLE RECV	130810	1,200.00
10/10/2012	EVELYN	130821	720.00
10/11/2012	AFRICA MOTO	130820	1,118.00
10/30/2012	AFRICA MOTOR	130823	1,000.00
10/30/2012	SUP PETRO	130822	1,152.5
11/6/2012	EVELYN B. CHERUE	130824	360.00
1/5/2013	EVELYN		1,173.21
1/8/2013	INWARD CENTRAL CLE REC		5,000.00
1/9/2013	N.HUN-BU TULA	130826	1,398.21
1/10/2013	E. ROOSEVELT BALLAH	130827	1,285.71
1/30/2013	INWARD CLE REC		1,398.31
1/31/2013	EVELYN B CHERUE	130832	1,173.21
2/1/2013	E. ROOSEVELT BALLAH	130834	1,285.71
2/2/2013	N. HUN BU TULAY	130834	1,398.21
	Total		23,426.07

Amount in this annexure are in United States Dollars

Annexure 5: County Scholarship Payments as traced to Ecobank Statement.

LISTING OF INSTITUTIONS AND REPORTED AMOUNT				
NO	DISTRICT	INSTITUTION	DATE	AMOUNT(US\$)
1	SUPERINTENDENT OFFICE	QBAA'S GIRLS EDUCATIONAL OUTREACH	23-APR-2013	1,000.00
		NEW VISION CHILDREN EDUCATION	28-JUN-2013	950.00
		AFRICAN METHODIST EPISCOPAL UNIVERSITY	5-Feb-13	5,699.00
		UNIVERSITY OF LIBERIA	04-APR-2013	18,577.81
		HENRY GEEZER (SUPPLY OF SCH. BOOKS)	24-JUN-2013	4,000.00
		AME ZION UNIVERSITY	06-FEB-2013	10,579.33
	Subtotal			40,806.14
2	SENIOR SENATOR OFFICE	CATHEDRAL CATHOLIC SCH.	25-JUN-2013	256.00
		SUSAN A. BERRY MEMORIAL INSTITUTE	04-FEB-2013	1,500.49
		MSMYTHE INSTITUTE OF MANAGEMENT & TECH.	25-JUN-2013	21,360.00
	Subtotal			23,116.49
3	DISTRICT # 1	Charles F. Caine Elem., Jr., & Sr. High School	22-FEB-2013	2,037.00
		Smythe Institute of Management & Tech.	26-JUN-2013	600.00
	Subtotal			2,637.00
4	DISTRICT # 2	Community Empowerment	14-NOV-2012	630.00
	Subtotal			630.00
5	DISTRICT # 3	Jawalla Community School	22-MAY-2013	277.78
		Christ Standard School System	23-MAY-2013	277.78
		Mcdaniel Faith Academy	25-APR-2013	394.44
		Paynesville Central Academy School	28-MAY-2013	138.89
		David G. Barshall, Sr School System	25-JUN-2013	563.41
		St Kizito Catholic School	25-APR-2013	409.72
		Revival Temple A, G. Mission School	03-MAY-2013	805.56
	Subtotal			2,867.58
6	DISTRICT # 4	John Lewis Morris UM School	14-FEB-2013	374.58
		William Booth High School	06-FEB-2013	945.49
		Word Wide Mission	28-MAY-2013	309.86
		Charles J.S. Young Memorial AGM	07-FEB-2013	588.54
		F. Sham Of Girls Academy	21-FEB-2013	291.40
		Dominion Christian Institute	31-MAY-2013	250.00
		Licosess Teacher Training	17-APR-2013	111.11
		Messiah Mission Institute	05-APR-2013	50.00
		Sammy M. Dukuly Memorial System	26-FEB-2013	790.97
		People Empowerment School	05-JUN-2013	123.06

LISTING OF INSTITUTIONS AND REPORTED AMOUNT				
NO .	DISTRICT	INSTITUTION	DATE	AMOUNT(US\$)
		Victoria Williams Elem., Jr., & Sr. High School	23-MAY-2013	166.67
		New Testament Baptist School	03-JUN-2013	322.22
		Christian Bible Faith Mission	05-JUN-2013	1,148.61
		Monrovia Vocational Training Center	29-MAY-2013	1,199.31
	Subtotal			6,671.82
7	DISTRICT # 5	William Booth Salvation School	06-FEB-2013	356.11
		Victory High School	14-FEB-2013	60.00
		Starz College of Technology	26-FEB-2013	150.00
		Thomas Fallah Computer Institute	14-NOV-2012	20,000.00
	Subtotal			20,566.11
8	DISTRICT # 6	Caver Mission School	07-FEB-2013	555.56
		Bishop James W. Ferguson	19-FEB-2013	277.78
		School Excellent	22-APR-2013	486.11
		Christain Rescue Academy	14-FEB-2013	1,041.67
		Rock Devine Academy	14-FEB-2013	347.22
		Evangelical Free Church Academy	26-FEB-2013	208.33
		Highway Christian Academy	15-FEB-2013	347.22
		David K. Garbo School	14-FEB-2013	208.33
		Lahzjet Children Outreach	13-FEB-2013	138.39
	Subtotal			3,610.61
9	DISTRICT # 7	MUSLIM CONGRESS HIGH SCHOOL	04-FEB-2013	529.17
		SEVENTH -DAY ADVENTIST HIGH SCHOOL	26-JUN-2013	2,229.72
		WORLD WIDE MISSION	08-APR-2013	204.86
		WILLIAM LEE BONNER ELEM. JR. HIGH SCHOOL	06-FEB-2013	5,406.94
		CATHEDRAL CATHOLIC SCHOOL	25-JUN-2013	725.00
	Subtotal			9,095.69
10	DISTRICT # 8	VALANTINE BROWN MEMORIAL	26-JUN-2013	583.33
	Subtotal			583.33
11	DISTRICT # 9	APOSTOLIC FOUNDATION SCHOOL	08-FEB-2013	1,567.36
		WISDOM COMMUNITY SCHOOL	26-FEB-2013	402.78
		LEN MILLER SALVATION ARMY SCHOOL	06-FEB-2013	2,209.65
		CALVARY BAPIST SCHOOL	06-FEB-2013	1,282.22
		SOS GNEINER INTERNATIONAL SCHOOL	13-FEB-2013	1,139.93
		FREEPENTENCOSTAL MISSION SCHOOL	14-FEB-2013	277.78
		CONQUEROR ACADEMY	18-FEB-2013	610.49
		ALL GOD'S CHILDREN SCHOOL	18-FEB-2013	121.25
		BUILDING FOR TOMORROW	21-FEB-2013	706.00

LISTING OF INSTITUTIONS AND REPORTED AMOUNT				
NO	DISTRICT	INSTITUTION	DATE	AMOUNT(US\$)
		BARNES FOUNDATION SCHOOL	25-FEB-2013	395.49
		FIRST ASSEMBLY OF GOD MISSION SCHOOL	26-FEB-2013	198.33
		PEOPLE INSTITUTE	26-JUN-2013	4,531.04
		MICKETTA PREPARATORY SCHOOOL	28-JUN-2013	180.56
		LOVE INTERNATIONAL SCHOOL	18-FEB-2013	637.85
		TRINITY LUTHERAN SCHOOL	18-FEB-2013	243.89
		FORD MADEN ACADEMY	19-FEB-2013	222.22
	Subtotal			14,726.84
12	DISTRICT # 10	INDEPENDENT BETHLLEHEM BAPTIST SCHOOL	25-FEB-2013	1,356.00
		R.C. LAWSON HIGH SCHOOL	06-FEB-2013	2,624.00
		DAVID LOMBEL HIGH SCHOOL	06-FEB-2013	1,400.00
		NATIONAL DRIVING TRAINING ACADEMY	27-FEB-2013	5,502.00
		CHEALE VOCATIONAL INSTITUTE	14-FEB-2013	155.00
		SUSAN A. BERRY MOMERIAL INSTITUTE	04-FEB-2013	2,492.80
	Subtotal			13,529.80
13	DISTRICT #11	Sekou Sheriff	10-JAN-2013	424.00
		Jimmy Jolocon High School	28-DEC-2012	579.00
		Noah Ark High School	19-DEC-2012	1,383.00
	Subtotal			2,386.00
14	DISTRICT #12	Liberia Christian Community College	13-FEB-2013	1,356.00
	Subtotal			1,356.00
15	DISTRICT #13	Dave Workman Christian Academy	04-FEB-2013	3,000.00
		Trumpet of Faith	28-JUN-2013	4,650.00
	Subtotal			7,650.00
	DISTRICT # 14	Cathedral High School	25-JUN-2013	344.00
	Subtotal			344.00
16	DISTRICT # 16	OFFICE IDEA(FURNITURE SUPPLY)	28-JUN-2013	8,955.00
	Subtotal			8,955.00
17	DISTRICT # 17	SEAN DEVEREU & ELEM. SCH.	01-MAY-2013	655.56
		MOTHER TEGEOTE STEWART SCH.	25-APR-2013	1,682.36
		NUSRAT JEHAN AHMADIYYA SCH.	01-MAY-2013	296.88
		BREWERVILLE VOCATIONAL SCH.	29-APR-2013	3,611.11
	Subtotal			6,245.91
				165,778.32

5 EXHIBIT

Ministry of Internal Affairs
County Development Program

PAYMENT VOUCHER

County: Montserrado

Cnty Code: 105610

Payee: Super Brothers, Inc.

Voucher No: 1530

Address: YWCA Building
Congo Town, Monrovia

Date: Oct. 3, 2011

Ref.	Reason(s) for Payment	Amount
	AS initial payment for the construction of a Town Hall, Septic tank and renovation of Six (6) latrines within the Township of West Point <u>\$40,000.00</u>	\$40,000.00
	Total	\$40,000.00

Amount in words: (Forty Thousand Dollars)

Prepared by: Patrick Y. Moore
 Assistant Treasurer

Payment Mode:

Cash ☐

Check ☒

Reviewed by: B. Bullia
 Treasurer

Check No. 00162448

Approved by: [Signature]
 County Superintendent

Received by:

Name Joseph K. Samp Title G.M

Date 3/10/11

Signature [Signature]

(attache all supporting documents before payment approved)

Original: County

Copy: CNSS with monthly report

GR 694

Exhibit 1B

PMC GK 4-11

STATEMENT OF ACCOUNT

SERRADO COUNTY DEVELOPMENT

SERRADO COUNTY LIBERIA

SERRADO COUNTY

Account No 0011134700338301
 Currency USD
 Opening Balance
 Closing Balance 385,563.22
 Cleared Balance 385,563.22
 Uncleared Effects 0
 Total Withdrawals 404,791.87
 Total Deposits 790,355.09
 Statement Period 01-05-2011 To 12-09-2012

ion	Description	Inst Code	Value Date	Debit	Credit	Balance
11	REF : 001800111243A33C CONVERSION CONV 10210134822018		31-AUG-2011		711,155.09	711,155.09
11	REF : 0019702112453162 DIRECT DEBIT SUPER BROTHER INC BG CK 162442 DEP IFO SUPER BROTHERS INC.		02-SEP-2011	24,640.88		686,514.21
11	REF : 004FTRQ112580001 FUNDS TRANSFER - A/C TO A/C BG CK162443 DEP IFO SUPER BROTHERS SLIP 237479		15-SEP-2011	10,000		676,514.21
11	REF : 001INCQ112660011 CHEQUE DEPOSIT - HSE CHEQUE BG CHK 162444 DEP IFO ECOMA ENTERPRISES INC ON SL 321285	162444	23-SEP-2011	30,000		646,514.21
11	REF : 998PS12112710003 DIRECT DEBIT ELR CK 162445	162445	28-SEP-2011	29,845.26		616,668.95
11	REF : 001CQWL112720050 CHEQUE WITHDRAWAL CASA CHEQ WITHDRAWAL IFO PATRICK Y MOORE	162447	29-SEP-2011	1,000		615,668.95
11	REF : 004INCQ112770008 CHEQUE DEPOSIT - HSE CHEQUE IN HOUSE CHEQUE DEPOSIT IFO SUPER BROTHERS INC CK 162448 SLIP 273391	162448	04-OCT-2011	40,000		575,668.95
11	REF : C20CQWL112780091 CHEQUE WITHDRAWAL CASA CHEQ WITHDRAWAL IOF BERLYN GREENE	162446	05-OCT-2011	500		575,168.95
11	REF : 004FTRQ112930001 FUNDS TRANSFER - A/C TO A/C CHK162449 DEP IFO SUPER BROTHERS INC		20-OCT-2011	19,812.48		555,356.47
11	REF : 998MK14112970029 CHEQUE CLEARING - OUTWARD LCY CBL CK 34415		26-OCT-2011		79,200	634,556.47
11	REF : 998INTR113050085 FUNDS TRANSFER - A/C TO A/C BG FUNDS TRANSFER IFO ECOMA ENTERPRISE INC		01-NOV-2011	3,000		631,556.47
11	REF : 001MSCD113080035 MISCELLANEOUS CUSTOMER DEBIT BG EOM CHRG FOR SEPTEMBER 2011		04-NOV-2011	30		631,526.47
11	REF : 001MSCD113130011 MISCELLANEOUS CUSTOMER DEBIT BG EOM CHRG FOR OCTOBER 2011		09-NOV-2011	30		631,496.47
11	REF : 001CHBKUSD 00001 COST OF CHEQUE BOOK ISSUED		26-NOV-2011	30		631,466.47



**YWCA Building
Congo Town
1000 Monrovia, 10 Liberia**

E-mal: superbrothers2008@yahoo.com

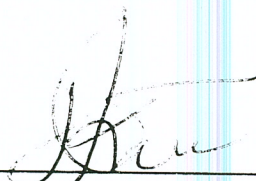
Phone: +231-886-591-261 / +231-777-591-261

October 3, 2011

RECEIPT

Received from the Project Management Committee (PMC), Procurement Unit, Montserrado County, the sum of US\$40,000.00 (Forty Thousand United States Dollars) being advance payment for the project (construction of Mini Town Hall and Latrines) for District #1 West Point, Montserrado County.

Signed: _____


Joseph K. Sumo
Managing Director

pmc GAC 10/3/11

Ministry of Internal Affairs

County Development Program

PAYMENT VOUCHER

County: MontserratCnty Code: 105610Payee: Solomon MillerVoucher No. 001552Address: Township of LouisianaDate: March 9, 2012

Ref.	Reason(s) for Payment	Amount	
	As a donation for the construction of toilet for the Clinic	\$ 3,500	00
	Points for Louisiana 3rd Ward School	2,000	00
	<u>\$5,500.00</u>		
	Total	\$ 5,500	00

Amount in word: (Five Thousand Five Hundred Dollars)Prepared by: Dr. Luopu Tambor
Assistant Treasurer

Payment Mode:

Cash ☐Reviewed by: Phillies
TreasurerCheck ☒Check No. 0772462Approved by: [Signature]
County Superintendent

Received by: <u>Louisiana</u>	Commissioner	<u>3/13/2012</u>	
Name <u>Hon. Solomon Miller</u>	Title	Date	Signature <u>Solomon Miller</u>

(attache all supporting documents before payment approved)

Original: County

Copy : CDSS with monthly report

STATEMENT OF ACCOUNT

MONTERRADO COUNTY DEVELOPMENT
FUND
MONTERRADO COUNTY LIBERIA
MONTERRADO COUNTY

Account No 0011134700338301
Currency USD
Opening Balance

Uncleared Effects -30
Total Withdrawals 661,503.71
Total Deposits 815,481.09
Statement Period 31-08-2011 To 30-06-2013

Transaction Date	Description	Inst Code	Value Date	Debit	Credit	Balance
MAR-2012	REF : 001CQWL120720137 CHEQUE WITHDRAWAL CASA CHEQ WITHDRAWAL IFO BELLAH M WILLIAMS	772466	12-MAR-2012	600		555,201.47
MAR-2012	REF : 001CQWL120720180 CHEQUE WITHDRAWAL CASA CHEQ WITHDRAWAL IFO ALVIN KARSEEH ON 772465	772465	12-MAR-2012	10,290.71		544,910.76
MAR-2012	REF : 002INCQ120720094 CHEQUE DEPOSIT - HSE CHEQUE CK NO.772464 DEPBY MONTERRADO COUNTY DEV FUND ON SLP-0045002	772464	12-MAR-2012	10,478.7		534,432.06
MAR-2012	REF : 001CQWL120730047 CHEQUE WITHDRAWAL CASA CHEQ WITHDRAWAL IFO SOLOMON MILLER	772462	13-MAR-2012	5,500		528,932.06
MAR-2012	REF : 001CQWL120880187 CHEQUE WITHDRAWAL CASA CHEQ WITHDRAWAL CHK 772467 PD IFO ALVIN KARSEEH	772467	28-MAR-2012	20,581.43		508,350.63
MAR-2012	REF : 001CAMCUSD 00001 ACCOUNT MAINTENANCE FEES		01-APR-2012	30		508,320.63
APR-2012	REF : 001CAMCUSD 00001 ACCOUNT MAINTENANCE FEES		01-MAY-2012	30		508,290.63
MAY-2012	REF : 002INCQ121230060 CHEQUE DEPOSIT - HSE CHEQUE ELR CK 772471 SLIP 60896 IFO SUPER BROTHER INC BOO MONTERRADO COUNTY	772471	02-MAY-2012	14,635.71		493,654.92
MAY-2012	REF : 011CQWL121230068 CHEQUE WITHDRAWAL CK 772470 PD ORLANDO ENTERPRISE MAHDIA ALAMALAWÉ	772470	02-MAY-2012	36,000		457,654.92
MAY-2012	REF : 002INCQ121230075 CHEQUE DEPOSIT - HSE CHEQUE CK NO.772469 DEP BY ST UMAH INTERNATIONAL SERVICES OIN SLP-429963	772469	02-MAY-2012	22,457.4		435,197.52
MAY-2012	REF : 001CAMCUSD 00001 ACCOUNT MAINTENANCE FEES		01-JUN-2012	30		435,167.52
JUN-2012	REF : 017CQWL121710034 CHEQUE WITHDRAWAL BG CHK772477 PD IFO PAUL TOGBOR	772477	19-JUN-2012	10,000		425,167.52
JUN-2012	REF : 001CAMCUSD 00001 ACCOUNT MAINTENANCE FEES		01-JUL-2012	30		425,137.52

Exhibit 2C

PMC
GR 325

I the under signed have Received from Project Management Committee (PMC) Fco Bank check amount Five Thousand Five Hundred United States Dollars (USD\$5,500.00) with check number 0077-2462 on the 13 of March 2012. For the projects in Louisiana

Signed: Solomon Miller
Comm Samuel Miller

Project Management Committee

Montserrado County
Monrovia Liberia

PMC
GR 19

PROJECT MANAGEMENT COMMITTEE CERTIFICATE OF COMPLETION:

4. Contractor	:	Longda /Musons & Design Construction company Ltd.
Contract Name	:	Construction of Cabra Estate Children's Play Ground
Location	:	Congo Town, Montserrado County
Final Payment	:	\$USD10, 796.88
Date Completed	:	June 29, 2012

The Company Longda/Musons & Design Construction Company Ltd. Has agreed to construct the project below:

- d. Construction of Cabra Estate Children's Play Ground
Congo Town, Montserrado County

The above contract work have been completed with all requirements, and presented to the client (Montserrado & Project Management Committee) of Montserrado County.

The undersigned hereby certify that the contract regarding the designing and drawing of the above structure were done and performed by the above contractor to completion according to the said contract.

It is further certified that this certificate shall constitute the "Engineering Acceptance" that the second and final payment of the balances of 25% were released to the company mentioned above.

Prepared by:



Patrick Y. Moore
PMC Chairman

DATE: July 18, 2012

MINISTRY OF FINANCE

VACANCY ANNOUNCEMENT

Position Title: Financial Management Specialist (FMS), Project Financial Management (PFM) Reforms Coordinating Unit

Responsibilities

Under the direct supervision of the Coordinator, PFM Reforms Coordination Unit, the selected individual will:

- Provide support to the Integrated Financial Management Information System (IFMIS) implementation- overall support to the roll-out of IFMIS with emphasis on financial reports design and preparation; the FMS will serve as a local counter-part to the IFMIS financial management specialist (international position);
- Ensure PFM components adhere to PFM Operations Manual- ensure PFM program is coordinated in accordance with the mechanisms outlined in the operations manual. The FMS will work with key stakeholders on the planning, budgeting, reporting and strategic issues of the PFM program within the ambit of the PFM Operations Manual;
- Ensure adherence to provisions of the 2009 Project Financial Management (PFM) Law regarding budget preparation, execution, and reporting;
- Provide critical support to the Department of Budget – supporting the theme relating to the credibility of the budget. The FMS will work closely with departments and units in the Ministry of Finance, and line Ministries and Agencies in the following areas:
 - a. Streamline the budget calendar to ensure budget is prepared and approved timely by the National Legislature and reduce undue delays in the approval process;
 - b. Transition to Medium Term Budget Framework (MTBF) and Medium Term Expenditure Framework (MTEF);
- Generally, assist the Department of Budget in preparing the annual budget;



Montserrado County has received funding from China Union Mineral Social Development Fund and wishes to apply some of the fund for projects in selected communities in the county. The projects include construction of infrastructures, supply of goods and services.

The structures to be constructed are as follow:

- **Nyehn Public Junior High School to Senior High, Nyehn Town Toddee District**
(The work will include the extension of six classes, a teacher lounge, and a book /reading room, library, laboratory and computer lab).
- **C.H. Henry Junior High school to Senior High School, White Plains, Careysburg District, Montserrado County**
(The work will include the extension of six classes, a teacher lounge, and a book /reading room; library, laboratory and computer lab).
- **The construction of two-bedroom triplex apartments building for staffs for each secondary school**
- **The Construction of Modern Latrine facility with laundry** within Montserrado County

Supply of goods

- Supply and installation of Computers and LaserJet printers
- Students' chairs
- Office desks
- Computer desks
- Books
- Bedroom sets
- Living room sets
- Laboratory equipments for senior high schools
- Laboratory equipments for clinics
- Supply of generators

PIU Montserrado now invites interested firms that meet the below requirements to visit the PIU Offices in Bentol starting from June 12 to June 29, 2012 from 10:00 am to 3:00 pm to pick up the Drawings and Bid Documents for fees as outlined below. Submission and opening of bids is July 4, 2012 at the hour of 1:00 pm in Bentol City. Firms interested are requested to submit the following require documents along with their bids:

- Name of business; address or office in Montserrado County
- Contact person, and phone number
- Company's profile including brief history
- Company's Articles of Incorporation (Notary Certificate)
- Valid 2011 MPW Certificate (2012 where possible)
- Valid 2011 Ministry of Commerce registration (2012 where possible)
- Ministry of Finance Tax Clearance 2012
- List of works carried out in Liberia stating the following:
 - Type of works
 - Location
 - Client name and phone number
 - Contract price
 - Date completed
 - Number of full time employees

For the infrastructure works, copy of the drawings and Bill of Quantity can be picked up from the PIU Office in Bethol City for the price as follow:

- School-----US\$125.00 per set
- Teacher's Quarter-----US\$75.00 per set
- Generator House -----US\$25.00

The above require documents shall be seal and address to the below:

Project Specialist
Project Implementation Unit (PIU) Montserrado
Bentol City, Montserrado County
Liberia
Cell #: 0886517356 / 0886951823

- Contact
- Company's profile including business history
- Company's Articles of Incorporation (Notary Certificate)
- Valid 2011 MPW Certificate (2012 where possible)
- Valid 2011 Ministry of Commerce registration (2012 where possible)
- Ministry of Finance Tax Clearance 2012
- List of works carried out in Liberia stating the following:
- Type of works

- Location
- Client name and phone number
- Contract price
- Date completed

- Number of full time employees

For the infrastructure works, copy of the drawings and Bill of Quantity can be picked up from the PIU Office in Bethel City for the price as follow:

- School-----US\$125.00 per set
- Teacher's Quarter-----US\$75.00 per set
- Generator House -----US\$25.00

The above require documents shall be seal and address to the below:

Project Specialist
Project Implementation Unit (PIU) Montserrado
Bentol City, Montserrado County
Liberia
Cell #: 0886517356 / 0886951623

Signed,
Project Specialist, PIU Montserrado

Approved
Superintendent, Montserrado County

Interested consultants must provide information on their previous experience in similar conditions) personal and services (CVs, description of similar assignments, etc., experience in similar conditions)

7. The Procurement Specialist shall have the following educational and professional qualifications:

- i. Bachelor's degree in Procurement, Business Administration, Social Sciences or related discipline and Professional procurement / purchasing and logistics qualification;
- ii. Minimum of 6 years' of experience in procurement practices and procedures;
- iii. Minimum of 4 years' experience in managing or overseeing internal competitive procurement World Bank administered projects;
- iv. Knowledge of Project Management, appropriate involvement and/or experience in projects in developing countries.
- v. Knowledge of/experience with World Bank/other international development organization procurement procedures is desirable.
- vi. Fluency in spoken English and ability to write brief reports and documents in English required.
- vii. Strong organization skills and ability to work in a team-oriented, culturally environment.
- viii. Excellent interpersonal skills, sound judgment, communication skills, training experience, ability to identify and resolve policy and operational constraints.
- ix. Demonstrated computer skills, knowledge of Microsoft Office Suite preferred.
- x. Ability to handle multiple tasks simultaneously, set priorities, and work independently under minimum supervision.

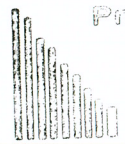
8. Duration of assignment: one year renewable based on performance and reports to Service Reform Directorate.

9. A consultant will be selected in accordance with the procedures set out in the World Bank Guidelines: Selection and Employment of Consultants under IBRD Loans and IDA Credits by World Bank Borrowers dated January 2011. Interested individual consultants obtain further information at the address below from Monday to Friday between 08:00 and 1630 hrs during working days.

10. Expressions of Interest, clearly marked "Procurement Specialist", must be delivered to the address below by hand, mail or email, by 1630 hrs on June 29, 2012. Only short listed consultants will be contacted.

Civil Service Agency - 1st Floor
 63 Carey Street
 Monrovia, Liberia
 Attention: Head, Civil Service Reform Directorate
 E-mail: civilservice@csr@gmail.com

Exhibit 4 Cont'd



Project Implemented Unit (PIU)

Montserrado Social Development Fund
Dedicated Funds Construction Sector Fund
Bentol City, Liberia

0866-17256, 01666-18231, 006678902

errado County has received funding from China Union Mineral Development Fund and wishes to apply some of the fund for ts in selected communities in the county. The projects include uction of infrastructures, supply of goods and services. ructures to be constructed are as follow:

Nyehn Public Junior High School to Senior High, Nyehn Town Toddee District

(The work will include the extension of six classes, a teacher lounge, and a book /reading room; library, laboratory and computer lab).

C.H. Henry Junior High school to Senior High School, White Plains, Careysburg District, Montserrado County

(The work will include the extension of six classes, a teacher lounge, and a book /reading room; library, laboratory and computer lab).

The construction of two-bedroom triplex apartments building for staffs for each secondary school

The Construction of Modern Latrine facility with laundry within Montserrado County

Supply of goods

Supply and installation of Computers and LaserJet printers

Students' chairs

Office desks

Computer desks

Books

Bedroom sets

Living room sets

Laboratory equipments for senior high schools

Laboratory equipments for clinics

Supply of generators

Montserrado now invites interested firms that meet the below urements to visit the PIU Offices in Bentol starting from June 12 10:00 am to 3:00 pm to pick up the Drawings

REPUBLIC OF LIBERIA

CIVIL SERVICE AGENCY

Exhibit 4B

LIBERIA: STRENGTHENING GOVERNANCE, CIVIL SERVICE REFORMS AND ACCOUNTABILITY

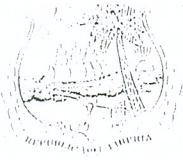
Grant No: WB010792

CONSULTANT SERVICES: PROCUREMENT SPECIALIST

Request for Expression of Interest

1. This request for expressions of interest follows the general procurement notice number WB299-04/12 for this project that appeared in UN Development Business of 23 April 2012.
2. The Government of Liberia has received a grant from the International Development Association (IDA) toward the cost of Strengthening Governance - Civil Service Reforms and Accountability and intends to apply part of the proceeds of this grant to payments under the contract for consultant services of a Procurement Specialist.
3. The objective of the Procurement Specialist's assignment is to manage procurement activities under the Project including planning, implementation and supervision of all procurement operations under the project activities.
4. The Procurement Specialist will be responsible for procurement of all goods, consulting services and other services for the Project (using World Bank guidelines) including supervision and oversight of contracts for the supply of goods and services until the goods (or services) are delivered to their final destination as specified in the respective contracts.
5. More specifically, the work involves:
 - (i) Updating a detailed Procurement Plan (PP) for the project
 - (ii) Establish and maintain during the engagement period, a comprehensive procurement filing system.
 - (iii) Update and arrange the publication of specific procurement notices in accordance with Bank Guidelines and specific requirements of the Grant Agreement.
 - (iv) Draft and issue specific Bidding Documents (BD) and Request for Proposals (RFP)
 - (v) Receive, secure and open Bids/Proposals immediately after the deadline for submission.
 - (vi) Evaluate bids/proposals and make contract award recommendations to the Client
 - (vii) Draft and process each contract for signature.
 - (viii) Supervise contracts for the supply of goods and equipment.

... building in procurement at Civil Service Agency, Ministry of Justice ar



Office of the
Deputy Minister for
Expenditure & Debt Management

MINISTRY OF FINANCE
MONROVIA, LIBERIA

MF/2-2/ACB-DME/mzd/432/'13

December 12, 2013

Mr. Winsley Nanka
Deputy Auditor General
General Auditing Commission
Monrovia, Liberia

Dear Mr. Nanka:

I present my compliments and acknowledge receipt of your letter dated November 12, 2013, Ref: GAC/ODAGA/243WSN/DAGA/acb/dm/mof/'2013 requesting the confirmation of the total disbursements made to each county administration as County Development Fund (CDF) and Social Development Fund (SDF) for these fiscal periods 2011/2012 and 2012/2013.

In view of the aforementioned, I herewith forward to you attached copies of the requested information.

With kind regards,

Sincerely yours,

Angela Cassell- Bush
Deputy Minister for Expenditure & Debt Management

Received by Ed Jellif

Date: 12/13/13

By: _____

CC: The Finance Minister
: The Acting Auditor General, RL

Exhibit 5A Cont'd

County Financial Management Unit (CFMU)
Department of Expenditure & Debt Management
Ministry of Finance

No.	Counties	Total CDF Disbursed		Total SDF Disbursed	
		2011/2012	2012/2013	2011/2012	2012/2013
1	Bomi	200,000.00	-	666,666.66	360,000.00
2	Bong	200,000.00	-	2,350,000.00	2,334,000.00
3	Gbarpolu	200,000.00	-	666,666.34	65,000.00
4	Grand Cape Mount	200,000.00	-	666,667.50	726,908.26
5	Margibi	200,000.00	-	875,000.00	500,000.00
6	Montserrado	200,000.00	-	487,500.00	500,000.00
7	Nimba	200,000.00	-	800,000.00	1,250,000.00
8	River Cess	200,000.00	-	-	-
9	River Gee	200,000.00	-	50,000.00	-
	Total	1,800,000.00	-	6,562,500.50	5,735,908.26

5/7
12/11

FIRST INTERNATIONAL BANK (LIBERIA) LTD

REDLIGHT BRANCH

Paynesville
Redlight
Monrovia

For Customer Service,
Call us at +2316558428
or Fax us at +12128981286
Bank Sort Code: 004

01.112-011334-01 (011334-01)
MONT.COUNTY DEVELOPMENT FUND ACCT
US DOLLARS
CA - US\$ CORPORATE ACCOUNT

MONT.COUNTY DEVELOPMENT FUND ACCT
MONT COUNT
BENSONVILL

THIS STATEMENT COVERS 01 Jul 2011 THROUGH 15 Jan 2014

Page 1 of 2

Trx Date	TxRef	Details	Chq No	Value Date	Debits	Credits	Balance	Payee
<u>Jul, 2011</u>								
01	00 000000	BALANCE B/F				0.00	0.00	
<u>Nov, 2012</u>								
30	01 737627	CBL chq # 7482 wdl by sylvester	007482	03/12/2012		487,500.00	487,500.00	
<u>Dec, 2012</u>								
31	01 773045	CA - LEDGER FEE			-20.00		487,480.00	
<u>Jan, 2013</u>								
31	01 805281	CA - LEDGER FEE			-20.00		487,460.00	
<u>Feb, 2013</u>								
28	01 837655	CA - LEDGER FEE			-20.00		487,440.00	
<u>Mar, 2013</u>								
31	01 875541	CA - LEDGER FEE			-20.00		487,420.00	
<u>Apr, 2013</u>								
30	01 913974	CA - LEDGER FEE			-20.00		487,400.00	
<u>May, 2013</u>								
31	01 950484	CA - LEDGER FEE			-20.00		487,380.00	
<u>Jun, 2013</u>								
30	01 983405	CA - LEDGER FEE			-20.00		487,360.00	
<u>Jul, 2013</u>								
31	02 018231	CA - LEDGER FEE			-20.00		487,340.00	
<u>Aug, 2013</u>								
31	02 058766	CA - LEDGER FEE			-20.00		487,320.00	
<u>Sep, 2013</u>								
30	02 099391	CA - LEDGER FEE			-20.00		487,300.00	
<u>Oct, 2013</u>								
31	02 136720	CA - LEDGER FEE			-20.00		487,280.00	
<u>Nov, 2013</u>								
30	02 172029	CA - LEDGER FEE			-20.00		487,260.00	
<u>Dec, 2013</u>								
06	02 180781	cbl chq#14287 issued by 2012/201:014287		11/12/2013		537,241.73	1,024,501.73	
06	02 180784	cbl chq#7512 issued by county dev.007512		11/12/2013		200,258.27	1,224,760.00	
12	02 187315	fibchq#2224501 ifo-k.solomon sawy			-79,000.00		1,145,760.00	
13	02 188672	1 Coubter Chq.			-3.00		1,145,757.00	
18	02 194577	2 Bus Chq Bks			-25.00		1,145,732.00	
31	02 211879	CA - LEDGER FEE			-20.00		1,145,712.00	

THANK YOU FOR BANKING WITH US

Printed By: tphilus
Bank Manager 6

Exhibit 6



MONTERRADO COUNTY OPERATIONAL ACCOUNTS

Central Monrovia, BENTOL CITY

SINKOR BRANCH

BREAKDOWN OF TRANSACTIONS

1
10-01-2014

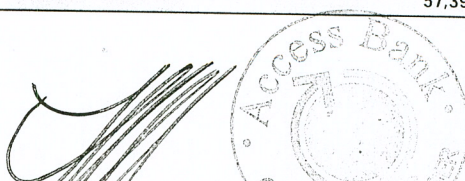
CURRENT ACCOUNT * 01-01-2009 <-> 05-09-2013

Normal Account

01242003212-74

* USD DOLLAR * Finished

MONTERRADO COUNTY OPERATIONAL ACCOUNTS		BENTOL CITY		Central Monrovia		Account Holder
KPAAN, GRACE-TEE		LOgan Town, Monrovia		Logan Town		Representative
SONPON, MR. NAGBE		BARNERSVILLE		Gardnersville		Representative 2th
Balance	0.00	Cheque	0.00	Interest		0.00
Balance available	0.00			Interest last month		0.00
Date	Data Value	Type	Tr	Credit	Debit	Balance
10-03-2011	10-03-2011	13:48:29	Opening Of Account..	01:01RA00003444	0.00	0.00
10-03-2011	10-03-2011	14:10:13	001001212000292515 * Transfer.PERSONAL..	01:01AR000037579	55.00	55.00
12-03-2011	12-03-2011	12:00:41	Cost:issuance Of Cheque..	04:01C900000249	0.00	43.00
16-03-2011	16-03-2011	16:51:26	Cash Withdrawal// WITHDRAWAL BY-ACCESS BANK..	04:01OW04008377	0.00	40.00
31-03-2011	31-03-2011	21:20:23	Cost:maintenance..	00:01M+00321274	0.00	20.00
30-04-2011	30-04-2011	17:39:08	Cost:maintenance..	00:01M+00321274	0.00	0.00
26-09-2011	30-09-2011	14:11:06	DEPOSIT IN CHEQUE//DEPOSITED BY NAGBE SONPON//00454148/002	01:01DR00057022	6,600.00	6,600.00
26-09-2011	30-09-2011	16:03:45	DEPOSIT IN CHEQUE//DEPOSITED BY NAGBE SONPON//0009275/001	01:01DR00057058	50,738.30	57,338.30
30-09-2011	30-09-2011	19:17:00	Cost:maintenance: 30-06-2011 * 01M-00321274..	00:00V700000798	0.00	57,328.30
30-09-2011	30-09-2011	19:17:01	Cost:maintenance: 31-05-2011 * 01M-00321274..	00:00V700000799	0.00	57,318.30
30-09-2011	30-09-2011	19:17:01	Cost:maintenance: 31-07-2011 * 01M-00321274..	00:00V700000800	0.00	57,308.30
30-09-2011	30-09-2011	19:17:01	Cost:maintenance: 31-08-2011 * 01M-00321274..	00:00V700000801	0.00	57,298.30
30-09-2011	30-09-2011	19:24:52	Cost:maintenance..	00:01M+00321274	0.00	57,288.30
06-10-2011	06-10-2011	15:06:31	Cash Withdrawal//DL 0015750.	01:01RW00032406	0.00	50,688.30
06-10-2011	06-10-2011	15:21:32	Trans.Internal Acc./MONTERRADO COUNTY OPERATIONAL ACCOUNTS.ACCOUNT WILL BE CLOSE..	01:01RW00032407	0.00	40,788.30
06-10-2011	06-10-2011	15:21:34	Trans.Internal Acc./MONTERRADO COUNTY OPERATIONAL ACCOUNTS.ACCOUNT WILL BE CLOSED.	01:01RW00032408	0.00	39,600.00
06-10-2011	06-10-2011	15:22:41	Trans.Internal Acc./MONTERRADO COUNTY OPERATIONAL ACCOUNTS.ACCOUNT WILL BE CLOSED.	01:01RW00032409	0.00	29,700.00
06-10-2011	06-10-2011	15:25:28	Trans.Internal Acc./MONTERRADO COUNTY OPERATIONAL ACCOUNTS.ACCOUNT WILL BE CLOSE..	01:01RW00032411	0.00	19,800.00
06-10-2011	06-10-2011	15:30:37	Trans.Internal Acc./MONTERRADO COUNTY OPERATIONAL ACCOUNTS.ACCOUNT WILL BE CLOSED.	01:01RW00032412	0.00	9,900.00
06-10-2011	06-10-2011	15:34:52	Trans.Internal Acc./MONTERRADO COUNTY OPERATIONAL ACCOUNTS.ACCOUNT WILL BE CLOSED.	01:01RW00032416	0.00	0.00
06-10-2011	06-10-2011	16:20:14	Cancellation..	01:01O200000129	0.00	0.00
				57,393.30	57,393.30	



RESOLUTION OF THE COUNTY COUNCIL (CC) OF MONTSERRADO COUNTY

Whereas, in accordance with the requirement of section (8) Convening of the County Council; article (i) of F/Y '11/'12 National Budget Law, the County Superintendent in consultation with the County Legislative Caucus, did issue a formal citation for the convening of the County Council Meeting; and

Whereas, in compliance with the law, the County Council of Montserrado County was convened in the City of Bental, Montserrado County, on June 20, 2012 for the convening of said Council; and

Whereas, in keeping with the citation the meeting was attended by Ten (10) of the Seventeen (17) members of the County Legislative Caucus and by Forty-seven of the Fifty-one (51) delegates representing sixteen (16) of the seventeen (17) traditional communities/Statutory Districts/Administrative Districts, and Municipalities constituting the county; and

Whereas, Sheik Adams and William F. Browne were selected as Presiding Officer and Recording Secretary, respectively for the CC meeting; and

Whereas the Legislative Caucus reported the following funds as accrued to the County for developmental purposes:

- a) US\$200,000.00 (Two Hundred Thousand USD of the FY 2011/2012 CDF;
- b) US\$2,670,000.00 (Two Million Six Hundred & Seventy Thousand from China Union Dedicated Fund;

Whereas, of the total of US\$2,870,000.00 (Two Million Eight Hundred & Seventy Thousand USD) reported by the Legislative Caucus, the amount of US\$261,620.00 (Two Hundred Sixty-One Thousand Six Hundred & Twenty USD) was withdrawn from the account for administrative use of the Project Implementation Unit without the knowledge or approbation of the Caucus;

Whereas, the Superintendent reported on on-going projects already allocated for and requested that theses projects be completed;




Whereas, issues relating to the following development challenges contained in the County Devolvment Agenda (CDA) and the necessary actions were discussed extensively;

Challenges	Action Discussed
A total of US\$261.620.00 was spent out from the China Union Social Development Fund; who authorized the spending?	The County Council will request the report from the PIU on who authorized the spending of said fund.
In the absence of the maturity of the Western Cluster Fund, what is to be done with the fund?	Immediately following the maturing of the Western Cluster Social Development Fund, the Council will convene to discuss how said fund will be spent.

and

Whereas, the deliberation of the delegates were witnessed and observed by the following outsiders:

Robert V. Marcy Ministry of Internal Affairs
Name Organizational / Agency

Name Organizational / Agency

Now, therefore, the delegates have concluded and hereby resolved on this 20th day of June, 2012, that;

That Twenty-five Thousand United States (US\$25,000.00) dollars of the total available fund of US\$2,608,380.00 (Two Million Six Hundred & Eight Thousand Three Hundred Eighty USD) be provided as Administrative overhead.

That the remaining fund of US\$2,583,380.00 (Two Million Five Hundred & Eighty-Three Thousand Three Hundred Eighty USD) be equally distributed amongst the Seventeen (17) Electoral Districts comprising the County.

That all on-going development projects that had been funded from previous County Development Fund be completed by the Superintendent's office in collaboration with Project Management Team of the Districts concerned.

(SIGNED)

- 1 J. Richard G. Holder D-1 [Signature]
Head of Delegation Signature
- 2 Mohammed B. Kamara D-2 [Signature]
Head of Delegation Signature
- 3 JESSE R. GREGORY D-17 [Signature]
Head of Delegation Signature
- 4 Yvette F. Harris D-4 Yvette F. Harris D-4
Head of Delegation Signature
- 5 Samuel F. Gborluwah, Sr D-5 [Signature]
Head of Delegation Signature
- 6 Joseph P. Badio D-6 [Signature]
Head of Delegation Signature
- 7 BOIMA FAHNBULLAH D-7 [Signature]
Head of Delegation Signature
- 8 Amah B. Kamara D-8 [Signature]
Head of Delegation Signature
- 9 William F. Brown D-9 William F. Brown D-9
Head of Delegation Signature
- 10 CYRUS M. SAMBOLAI D-10 [Signature]
Head of Delegation Signature
- 11 B. Edward Nawoo D-11 [Signature]
Head of Delegation Signature
- 12 Alexander Brooks D-12 [Signature] D-12
Head of Delegation Signature
- 13 GAWOLO DUWANA D-13 [Signature]
Head of Delegation Signature
- 14 Anthony D. Wissel D-14 [Signature]
Head of Delegation Signature
- 15 Augustine G. Iaye D-15 [Signature]
Head of Delegation Signature
- 16 Patrick Y. Moore D-16 [Signature]
Head of Delegation Signature

Jheib

Exhibit 7 Cont'd


County Superintendent

(or in the stead)

SSalama
County Dev. Superintendent

Signature

Signature

(Attested)

Sehor S. Kamm
Member: (County Leg. Caucus)


Signature

S. Claes Linschage
Member: (County Leg. Caucus)

Signature _____
11/15/2012

Munah E. Pelham
Member: (County Leg. Caucus)

Henry B. Farnbush (Co-Chair)
Member: (County Leg. Caucus)

Signature _____

Signature _____

Julius F. Berrian
Member: (County Leg. Caucus)

Signature

Signature

Member: (County Leg. Caucus)

Richmond S. Anderson
Signature

A. Vannoyah Couch
Member: (County Leg. Caucus)

Signature

Signature

Thomas P. Fallah
Member: (County Leg. Caucus)

Signature

Chairman: (County Leg. Caucus)

Signature

Zeit

Exhibit 7 Cont'd

County Superintendent

(or in the stead)

County Dev. Superintendent

Signature

Signature

(Attested)

Hon. Saah Joseph
Member: (County Leg. Caucus)

[Signature]
Member: (County Leg. Caucus)

Signature

Josephine George-Francis
Signature

Member: (County Leg. Caucus)

Signature

Member: (County Leg. Caucus)

Signature

Member: (County Leg. Caucus)

Signature

Member: (County Leg. Caucus)

Signature

Member: (County Leg. Caucus)

Signature

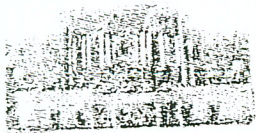
Member: (County Leg. Caucus)

Signature

Edward Fink
Chairman: (County Leg. Caucus)

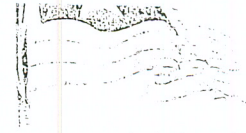
Edward Fink
Signature

Spies



THE HONORABLE HOUSE OF REPRESENTATIVES

Capitol Building
P.O. Box 9005
Monrovia, Liberia



September 11, 2012

Mr. Sylvester Lama
Assistant Superintendent for Development
Montserrado County
Bentol, Liberia

Dear Mr. Lama:

Kindly find attached original copies of the duly signed Resolution of the County Council passed on June 20, 2012 and the Resolution of the County Council passed on September 11, 2012, for the allocation of fund for County developmental purposes. Accordingly, you are encouraged to request and receive projects from the 17 Electoral Districts for immediate implementation in keeping with procedures laid down in the FY 2011/2012 Budget Law governing the County Development fund.

Your cooperation is highly solicited.

Kind regards,

Sincerely,

Hon. Edward S. Forh

Chairman

County Council

Cc: Minister of Internal Affairs
County Superintendent
Members, County Legislative Caucus

**RESOLUTION ON THE EXPENDITURE OF BALANCE AVAILABLE
FUNDING (IN ACCOUNT) FOR COUNTY DEVELOPMENT PURPOSES**

Whereas, the County Council was convened on March 2, 2011 for the purpose of allotting funding and identifying projects for county development;

Whereas, the county council comprised three representatives from each of the existing 14 electoral districts, and attended by local government officials, and youth and women groups;

Whereas, the total County Development fund and Social Development Funds for budget years 2009-2010 and 2010-2011 was allocated equally amongst the 14 electoral districts for developmental purposes;

Whereas, projects identified by the council included the construction of Libraries/Reading Rooms, Community Halls, Latrines, Clinics, schools, roads (including bridges), and playgrounds and Scholarships;

Whereas, the 53rd Legislature currently comprises 17 Electoral Districts as opposed to 14 in the 52nd;

Whereas, the total amount of \$393,332.57USD (Three Hundred Ninety-Three Thousand Three Hundred Thirty-Three 57/100 Dollars) remains as balance in the County Development Fund Account; and remains unallocated;

Whereas some of these projects were not completed; and some had not even begun up to the expiration of the 52nd Legislature and the ushering in of the 53rd Legislature;

Whereas, in accordance with the requirements of Section (8), convening of the County Council; article (i) of F/Y 11/12 National Budget Law, the County Superintendent in consultation with the Legislative Caucus did issue a formal citation for another convening of the County Council on September 11, 2012;

Whereas, in keeping with the citation, the meeting was attended by 15 (fifteen) of the (nineteen) members of the Legislative Caucus and by 42 delegates representing 14 of the 17 demarcated Districts and municipalities; for the purpose of re-allocating the said \$393,332.57USD (Three Hundred Ninety-Three Thousand Three Hundred Thirty-Three 57/100 Dollars) mentioned supra; 

1

NOW THEREFORE: It is hereby resolved that:

I. The balance of \$US393,332.57 (Three Hundred Ninety-Three Thousand Three Hundred Thirty-Three 57/100 Dollars) be re-allocated as follow:

i.	District Projects/Scholarship (\$15,650USD X 19).....	\$297,350.00USD
ii.	Balance on Barnesville Town Hall	\$15,478.70
iii.	Balance on West Point Town Hall.....	\$49,273.34
iv.	Completion of New Kru town Project (Library Ground Floor)	\$11,500.00
v.	Administrative Fund (PMC).....	\$8,461.65
vi.	County Scholarship Program (County Office).....	\$9,000.00
vii.	Plastic Chairs for Clinic and County seat.....	\$2,268.88

\$393,332.57

DONE IN THE CITY OF BENTOLTHIS 11th DAY OF SEPTEMBER, AD 2012

SIGNED:

SIGNED: William K. ...
Head of Delegation (District 1)

Signature

Mohammad Kamran
Head of Delegation (District 2)

Signature

Head of Delegation (District 3)

Signature _____

Robert B. Warner Sr.
Head of Delegation (District 4)

Signature _____

ERIL VARE
Head of Delegation (District 5)

Signature _____

Signature _____

Head of Delegation (District 6)

Signature

MUSA EL FANNA

Head of Delegation (District 7)

Branch B Kamara

Head of Delegation (District 8)

Jacob T. Daykeay

Head of Delegation (District 9)

SIRUS M. SAMBOLLE

Head of Delegation (District 10)

Prudence A. Mensah

Head of Delegation (District 11)

Jacob Simpson

Head of Delegation (District 12)

Head of Delegation (District 13)

Anthony D. Wisseh

Head of Delegation (District 14)

Head of Delegation (District 15)

Elijah Sayee

Head of Delegation (District 16)

James Samba

Head of Delegation (District 17)

WITNESSED:

Grace Tee Kpaan
Superintendent

Sylvester Lama
Assistant Supt/ Development

Signature

Signature

Signature

Signature

Signature

Signature

Signature

Signature

Signature

Signature

Signature

Signature

Signature

Exhibit 8 Cont'd

Montserrado County
Republic of Liberia

September 14, 2012

Dear Madame Superintendent:

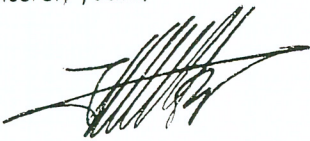
Please accept my complement and be informed that the balance of US\$13,999.53 was an oversight in the disbursement of the balance in the county development account.

In this light, the county caucus requests that the amount be used for the furnishing of the Clinic in Gbondoi, Westpoint, and the Superintendent compound in Careysburg as stated below:

- | | |
|---------------|-----------------|
| 1. Gbondoi | US\$5,000.00 |
| 2. Careysburg | 5,000.00 |
| 3. Westpoint | <u>3,999.53</u> |

TOTAL: US\$13,999.00

Sincerely yours,



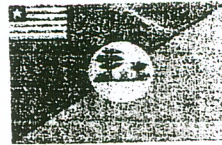
Hon. Henry B. Fahnbulleh
Vice Chair
Montserrado County Caucus



Office of the Superintendent

REPUBLIC OF LIBERIA

MONTSERRADO COUNTY



January 21, 2013

Hon. Alex Tyler
Speaker
53rd Legislature
Republic of Liberia

Dear Hon. Speaker:

I am pleased to present my compliments and wish to state, through this medium, my office preparedness to carry out the mandate to proceed with the payment of fees to schools for the Montserrado County scholarship program.

My office is constrained to proceed with this process in due respect of your honorable office but wants to state here that factors that have hampered the smooth sailing of this noble cause of investing in the student populace of our dear county still remain in place. We still hold the view that the process was not properly vetted, and ask that all checks signed prior to the commencement of this renewed effort be turned over to the office of the Superintendent.

Our utmost concern in this process, and all other development initiatives, has and continues to be that the County Development Fund will serve the best interest of the County Development Agenda. This desire has guided our decisions and actions in the administration of the CDF.

While we are not happy with the delay that has occasioned the scholarship process, here are some of the factors that led to the holdup in the process:

- Incomplete Resolution
- Lists presented to my office were not vetted
- Duplication of names
- Checks were raised and submitted to institutions without my prior knowledge
- Amounts requested were overstated
- Some of the letters sent to my office concerning school matters promoted personal interests of the senders
- There were also issues of conflict of interest
- Lack of stationeries to process documents for CDF
- Names were submitted without specified fees attached
- Number of students were submitted without names or identities
- Some of the schools named were improperly addressed

In the wake of the developments listed above, we thought the prudent way to proceed so as to make the necessary and requisite impact in the process was to make certain that every thing was done orderly for the sake of transparency and accountability.

However, though we are honoring your honorable mandate to proceed with the process, as is, we maintain our lack of confidence in the process and hope that any future auditing process will note our present stance.

May God bless us and save our state.

Respectfully submitted,


Grace-Tee Kpaan
SUPERINTENDENT

MIS GLE 112

Cell #: 0886-556 537

E-mail: sogkus@yahoo.com

00772518

Ecobank
The Pan African Bank

ECOBANK LIBERIA
Ashmun & Bondall Street
P.O. Box 4825
1000 Monrovia 10, Liberia

*Confirmed by
Fella St.
11/14/12*

Thomas P. Fella

DAY MONTH YEAR

As payment for 400 students tuition
Twenty thousand

USD \$ 20,000

US DOLLARS

AUTHORISED
SIGNATURE

SS Lama

AUTHORISED
SIGNATURE

[Signature]

DO NOT WRITE, SIGN OR STAMP BELOW THIS LINE

MONTSERRADO COUNTY DEV. FUND
001-1134700338-301

[Signature]
11/14/12

20,000 = 20,000

Thomas P. Fella
11/14/12

Ministry of Internal Affairs

County Development Program

PAYMENT VOUCHER

County: MontserradoCnty Code: 105610Payee: Thomas Fallah VocationalVoucher No: 001610Address: Institute (T-FIVE)
Paynesville, Samaila DriveDate: Nov. 12, 2012

Ref.	Reason(s) for Payment	Amount
	As Payment for 400 Students tuition from Montserrado	\$20,000.00
	\$20,000.00	
	Total	\$20,000.00

Amount in words: Twenty Thousand DollarsPrepared by: PR. Mope
Assistant Treasurer

Payment Mode:

Reviewed by: _____

Treasurer

Approved by: _____
County SuperintendentCash ☐Check ☒Check No. 00772507
00772410

Received by: _____

Name

Title

Date

Signature

(attache all supporting documents before payment approved)

Original: County