



Wildwood School

**Position Statement
for
Director of Upper School
Los Angeles, California
July 1, 2021**

RG 175

Change as Opportunity

Wildwood School is an urban, coed, college-preparatory, K-12 school in West Los Angeles recognized for its innovative practices, progressive pedagogy, and commitment to diversity, equity, and inclusion. Celebrating its 50th anniversary, the school enrolls 725 students in three divisions on two campuses. Wildwood School's deep commitment to ongoing professional development feeds a renowned Outreach Center that has provided programming for public and independent school teachers, administrators, and trustees in over 16 states and eight countries. Wildwood School is also a founding member of the Mastery Transcript Consortium.

Wildwood seeks a Director of Upper School who will be committed to maintaining a collaborative, learner-centered, inclusive K-12 school community. The Director is responsible for vision, strategy, and implementation of all programs related to the school's 230 9th through 12th graders and leads a faculty and staff of 40. Reporting to the Head of School, the Director of Upper School serves as a key leader and collaborator for all K-12 programs provided to students, families, and employees. Responsible for all aspects of the upper school program, the Director serves on the Head's K-12 Leadership Team and K-12 Academic Leadership Team, working closely with the head of school, other directors, faculty, staff, and parents.



THE DIRECTOR OF UPPER SCHOOL WILL PROPEL WILDWOOD SCHOOL'S ETHOS AND MISSION BY:

- Placing what's best for students at the center of every decision-making process;
- Steadfastly modeling a consistent commitment to innovation, high standards, reflective practice, evaluation, and continuous improvement, utilizing both primary and secondary research to inform change;
- Thoughtfully supporting faculty, staff, and administrators, actively mentoring and sponsoring others in their professional growth and contributions to both Wildwood School and to the broader educational community;
- Respectfully questioning behaviors and policies that may impede Wildwood School's progress toward all manner of strategic goals, from building a more diverse, equitable, and inclusive community to preparing students for an inevitably changing college landscape and world of work;
- Consistently modeling for and reminding colleagues of shared goals, supporting and holding direct reports accountable for their part in moving the school forward; and
- Promoting and representing Wildwood School locally, regionally, nationally, and internationally as a leader in educational innovation.

THE DIRECTOR OF UPPER SCHOOL WILL ENSURE THAT WILDWOOD SCHOOL'S:

- Faculty and staff recruitment, evaluation, performance, and salary models are implemented to maximize support for and professional development of teaching and non-teaching colleagues;
- Support services programs (i.e. counseling, academic support, etc.) are designed and implemented to most effectively support students' academic, social, and emotional needs;
- Student outcomes are reflective of a mission-driven K-12 process for student learning and growth, preparing graduates for the full range of colleges and universities to which they apply and matriculate, as well as the world of work and active citizenship;
- Upper School academic, internship, and co-curricular programming is coordinated and calibrated to foster a seamless K-12 experience, building on and informing the elementary and middle programs;
- Current academic priorities—which include Wildwood's Institute Model, K-12 Global Citizenship programming, expanded DEI and anti-racism work, the shift to Standards Based Assessment, and K-12 technology integration—achieve established and future goals;
- Parents and parent association have access to effective, strategic, meaningful programs to provide them with education to better understand Wildwood School pedagogy and programs, as well as resources to support the parenting of upper school students.





WILDWOOD SCHOOL SEEKS AN AMBITIOUS, CONFIDENT, PERSONABLE INDEPENDENT SCHOOL THOUGHT LEADER WITH:

- A minimum of five years of relevant independent school experience;
- An advanced degree in a related field;
- Exceptionally strong communication, collaboration, and interpersonal skills;
- Wisdom, judgment, patience, and decisiveness;
- A demonstrated commitment to the work of diversity, equity, and inclusion;
- Superior project management and organizational skills;
- A strong work ethic and ability to delegate effectively;
- Genuine care for, enjoyment of, and inclination toward upper school students;
- Proven success working with parents; and
- An excellent sense of humor.

TO APPLY

Candidates interested in applying for the Director of Upper School position may apply online at:

<https://rg175.com/candidate/signup>

The application includes:

- Letter of Interest
- Resume
- Personal Statement

Deadline application: February 1, 2021

If you have any questions about the search please contact Clay Stites at clay.stites@comcast.net from Resource Group 175 who is overseeing the search.

To learn more about Wildwood School, visit the School's website at www.wildwood.org.

