Non-Discrimination/Equal Opportunity Policy Statement

Rosalind Franklin University of Medicine and Science (hereinafter “university”) does not discriminate (or tolerate those who do) on any unlawful basis (such as race, skin color, national origin, sex, including sexual orientation and gender identity, disability, age, religion, genetic information, military status or family status) in its education programs or activities, including admission, financial aid, student activities and events and other terms, conditions or privileges of enrollment.

The Full Equal Opportunity Policy (Non-Discrimination Policy) can be found in the Student Handbook.

Further information regarding matters contained in this statement may be obtained from:

Rebecca Durkin
Vice President for Student Affairs, Diversity, and Inclusion
3333 Green Bay Road
North Chicago, IL 60064
847-578-8351

Title IX Policy Statement

The university does not engage in or tolerate discrimination on the basis of sex (which includes sexual harassment and sexual violence) in its education programs and activities and the university is committed to respond to any instance of such sex discrimination by taking prompt and effective steps to end the discrimination and address its effects. The full Title IX Policy can be found in the Student Handbook.

The institutional official responsible for coordinating and overseeing university efforts to comply with the requirements of Title IX and this policy is called the Title IX Coordinator. That person is:

Rebecca Durkin
Vice President for Student Affairs, Diversity, and Inclusion
3333 Green Bay Road
North Chicago, IL 60064
847-578-8351
Page II and III

Accommodations and Student Disability

Rosalind Franklin University of Medicine and Science supports students who may qualify for reasonable accommodations under the Americans with Disabilities Act (ADA). Each college/school has developed a set of behavioral (technical) standards that are required of all graduates.

Disability discrimination includes when the university or other entity covered by the Americans with Disabilities Act, as amended, or the Rehabilitation Act, as amended, treats a qualified individual with a disability who is a student or applicant unfavorably because they have a disability. Disability discrimination also occurs when the university treats an applicant or student less favorably because they have a history of a disability (such as cancer that is controlled or in remission) or because they are believed to have a physical or mental impairment that is not transitory (lasting or expected to last 6 months or less) and minor (even if they do not have such an impairment). The university provides reasonable accommodation to a student or applicant with a disability. Please see the Accommodations and Student Disability Procedures in the Student Handbook for more information.

Students encountering difficulties in the process of managing accommodation with in the academic department should seek further advocacy from the ADA Coordinator. Continued follow-up of arrangements for accommodations will be monitored by the ADA Coordinator as needed.

The university contact person is:

Elizabeth Friedman
Director of Academic Support / ADA Coordinator
Rosalind Franklin University of Medicine and Science
3333 Green Bay Road North Chicago, IL 60064
847-578-8482
Student Handbook

The University Academic Catalog focuses on academic programs offered and the various policies and procedures related to academic progress at RFU. Students should refer to the Student Handbook for information about the following:

Accommodations and Student Disability
Alcohol and/or Drug Use
Campus Safety
Communication Methods
Emergency Text Messaging System
Holiday Policy
Identification Card and Copy Card Policies
Information Technology Services: Principles and Policies
Jeanne Clery Act
Key Control and Access
Locker Policy
Missing Person Policy
Parking
Policies and Guidelines for Student Organizations, Activities and Sponsored Events
RFU Tobacco Smoke-Free Policy
Social Networking Policies and Procedures
Solicitation
Student Conduct Policies and Procedures
Student Council and Student Organizations
Student Employment at Clinical or Experiential Training Sites
Student Housing
Student Mistreatment Statement
Student Travel Policy
Title IX Policy Against Sex Discrimination

Refund & Return of Title IV, VII and Institutional Funds Policy

In establishing a refund policy, RFU has instituted and adheres to all requirements included in the Federal Formula for Return of Title IV Funds as specified in Section 484B of the Higher Education Act of 1965 (as amended). This policy will apply to Title IV and VII funding. RFU refund policy includes the following guidelines:
• Title IV funds include the following programs available at RFU, Federal Direct Unsubsidized loans, Federal Perkins loans, Federal Direct Graduate PLUS loans, and the Federal Work-Study (FWS) program. However, FWS monies awarded or earned by the student will always be excluded from the refund calculation.

• Title VII funds include Health Professions Students Loans (HPSL).

• Withdrawal after the First Day of Classes up to 60% of the Quarter for Which the Student is charged.
  
  o Title IV funding disbursed will be prorated on a daily basis proportional to the number of days completed divided by the number of days in the payment period for which the student was enrolled.
  
  o Percentage of payment period or term completed = the number of days completed up to the withdrawal date divided by the total days in the payment period or term. (Any break of five days or more is not counted as part of the days in the term.) This percentage is also the percentage of earned aid.
  
  o Title VII recipients will have future disbursements cancelled if the students is not enrolled full-time in subsequent quarters.

• Withdrawal after 60% of the Quarter for Which the Title IV funding was disbursed
  
  o No refund of Title IV funds will be made.
  
  o University housing for the quarter will be credited according to the terms on the housing contract.

• If a Subsequent Quarter(s) Has Been Prepaid
  
  o Tuition and other fees will be adjusted accordingly.

• Student services fee, disability and health insurance fees paid to the University will not be refunded if a current student withdraws after the first day of class for the quarter.

• All applicable refunds will be distributed in the following order as prescribed by federal law:
  
  Aid to be returned = (100% of the aid that could be disbursed minus the percentage of earned aid) multiplied by the total amount of aid that could have been disbursed during the payment period or term.
  
  o Federal Direct Unsubsidized Loan
  o Federal Perkins Loan
  o Federal Direct Graduate PLUS Loan
  o Other Federal Sources of Aid including Title VII funding
  o Other state or private aid *
  o Institutional Aid (University loans and scholarships)**
  o The Student ***

*RFU will refund scholarship monies in accordance with the sponsoring agency's policy.
** All refunds of institutional aid will be prorated based on the remaining weeks of the current quarter. Subsequent quarters of awarded institutional funds will be cancelled; therefore, no refunds will be made.

*** RFU will only refund monies to a student who does not owe a repayment of non-institutional funds or who does not have unpaid current year charges owed to the institution.

- Students who borrowed and received monies from the Federal Direct Loan Program (Unsubsidized Loans, Graduate PLUS Loans); Perkins Loans; Institutional (RFU) Loans, Health Professions Student Loans and/or private loans will be legally responsible and obligated to repay in accordance with the terms and conditions outlined in the promissory note(s).

- Upon request by the student, examples of refund worksheets and calculations will be available for distribution in the Office of Student Financial Services.

- Students who feel that individual circumstances warrant exceptions from published policy may appeal the RFU Refund Policy. Student appeals need to be submitted to the Associate Vice President of Student Financial Services.