Instructional Leadership:

Completing the Lesson Design & Delivery Monitoring Form

1 Learning Objective describes what the students will learn. Has a skill, concept, and context. Example: "Represent unit fractions on a number line." "Describe time relationships in text."

When to record: Mark when the teacher reads and the students read. Do not mark if posted.

2 Activate Prior Knowledge activates, not assesses, prior knowledge of the new concept or skill.

When to record: Mark when the teacher uses a universal experience or a pertinent sub-skill.

3 Concept Development teaches the big idea of the lesson. Deductive: State definition then present examples and non-examples.

When to record: Mark when the teacher explains or demonstrates.

4 Skill Development teaches how to solve problems associated with the concept.

Rule of Two: Provide two problems of the same type/variation; **teacher** does the **first problem**

When to record: Mark when the teacher explains or models the steps for completing the problem. Write S for skill-based problems and A for application-based problems.

5 Guided Practice is where teacher starts to slowly release the students.

During Guided Practice, teacher checks each step at a time. Guided Practice is not the teacher walking around while the students work on problems.

Rule of Two: Provide two problems of the same type/variation; **students** do the **second problem**. Teacher checks for understanding at each step.

When to record: Mark when the teacher guides students step-by-step. Write S for skill-based problems and A for application-based problems.

6 Relevance connects the content to personal, academic, or real-life benefit.

When to record: Mark when the teacher is giving examples for the relevance of the lesson.

7 Closure is the last CFU in which the students prove that they have learned the new content and are ready to practice independently and successfully. The teacher does no more teaching.

When to record: Mark when teacher closes the lesson by doing a final CFU before giving Independent Practice.

8 Independent Practice

When to record: Mark when students are independently practicing a skill just taught.

9 Technology Use

When to record: Mark when teacher is using up-to-date technology.

10 Other

When to record: Mark when students are engaged in activities that are not delivering new content such as reviewing, going over homework, tests, quizzes, reading, etc.

Question to determine if students can read.

What are we going to do today?

Demonstrate use a physical object to

use a physical object to advance concept

Model

- thinking processes
- cognitive strategies

Higher-Order Questions

Rephrase **A**pply **J**ustify

Process
Questions
How did I __?

Process
Questions
How did you_?

Divergent Questions

Does anyone else have another reason?



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11 Checking for Understanding

is continually verifying students are learning what is being taught while it is being taught (TAPPLE)

When to record: Mark when teachers use Non-Volunteers, Whiteboards, Higher-Order Questions, Pair-Share, Sentence Frames, Effective Feedback.

Cognitive Strategies (REO)

- help students remember and retrieve information

	Basic Tasks - lists	Complex Tasks - Texts - Underlining, Highlighting		
12 Rehearsal - exact words	Reciting list Copying material, Verbatim note-taking, Underlining			
13 Elaboration - different words	Mnemonics, Gestures	Paraphrasing, Answering, Summarizing, Note-taking, Creating analogies		
14 Organization - show relationships	Clustering, Mnemonics	Selecting main idea, Outlining, Graphic organizers		



15 Differentiation

When to record: Mark when teacher is modifying the lesson to serve the needs of diverse students, such as raising or lowering sub-skill difficulty, changing the length of instructional time, having volunteers expand on answers, etc.

ENGLISH LEARNER STRATEGIES

Content Access Strategies - Make English easier to understand (teacher)

16 Comprehensible Delivery Facilitate comprehension of known words	17 Context Clues Convey meaning for unknown words	18 Additional Materials
 Speaking clearly Making sentences easier to understand Controlling vocabulary Connecting to cognates Defining idioms Replacing pronouns with nouns Clarifying passive voice 	 Contextualized definitions Facial expressions Gestures Visuals – written text with images Realia Analogies, similes, and metaphors Graphic organizers 	 Easy-to-read materials Visuals/pictures Manipulatives Realia Multimedia Graphic organizers Outlines Study guides Highlighted/Taped text

Language Strategies – Promote English language acquisition (student)

19	Vocabulary Developn	Language Objectives		
(sc	cademic hool-wide) aluation, specific	Content (domain specific) author's assertion, quadratic equation	Support (worksheet) hammock, port, starboard	20 Listening21 Speaking22 Reading23 Writing

