



DIRECTOR OF ACCOUNTING

Remezcla is a rapidly growing independent media brand. Founded in 2006, Remezcla was the first premium digital destination for young, multicultural Latinos. Today, it reaches an audience of 40 million. The brand has become the go-to, on-the-pulse source to discover fresh Latino culture. Remezcla is also the preferred partner for leading brands interested in creating relevant content and experiences for a new generation of Latinos. Remezcla and its best-in-class team have earned awards across several categories, including Cannes Lions, Clio, Ex Award, ANA Reggie Award and BizBash Awards, among others.

Remezcla is seeking a **Director of Accounting** to join our New York office. This person will be responsible for overseeing the general accounting and financial reporting functions including G/L, payroll, A/P and fixed assets. This includes preparing the budget, conducting financial analysis and preparing financial reports; developing and implementing an effective and efficient system of accounting; maintaining the general ledger, payroll, accounts payable, and fixed assets systems. This position is also responsible for implementing and maintaining a system of internal controls that will ensure that the company assets are adequately safeguarded and that all financial reporting is prepared in compliance with all financial policies in accordance with GAAP.

RESPONSIBILITIES

- Ensures that all aspects of financial preparation and reporting, budgetary preparation and compliance, and accounting practices are completed timely and accurately
- Advises and works with department managers and personnel to improve processes
- Provides analytical review and feedback to CEO and other Officers of the corporation
- Suggests financial strategies designed to improve effectiveness of operations
- Work closely with Departmental Directors on budgetary strategies
- Develops financial management systems and supervises data collection and records relating to financial matters
- Creates annual financial statement audits, as well as other relevant financial/payroll audits/inquiries
- Manages general accounting, accounts payable, payroll, general ledger and cash management
- Communicates regularly with department managers and assigned personnel, and provides guidance as needed.
- Provides effective training to staff and delegation of duties as needed
- Ensures accountability of staff and applies effective coaching and education of accounting procedures to organizations
- Establish and maintain proficiency in financial software and MS Office
- Assists in developing, improving and monitoring of policies, procedures, and systems

REQUIREMENTS

- Bachelor's degree in Accounting or Finance required
- 3-5 years' experience in general accounting; media & advertising industry experience is a plus
- 3-5 years' experience in manager role
- Proficient computer skills; ability to utilize all Microsoft office applications and a host of software applications as they apply to the position.
- Strong knowledge of Quickbooks required



CONTACT

Email your resume and samples of work to jobs@remezcla.com (write **"Director of Accounting"** in subject line) and tell us briefly about yourself and why you're interested in the position.

***Remezcla is an equal opportunity employer, offering a great work environment, challenging career opportunities, professional training and competitive compensation.**