

Position: Power Scholars Academy Summer Nurse

Qualifications:

1. Minimum 21 years of age
2. Registered Nurse, LPN, EMT, Nursing Student, Wilderness First Responder
3. Experience working with children
4. Ability to communicate well and provide quality leadership

Responsible to: Power Scholars Academy Site Manager

General Responsibilities:

1. Organize and coordinate the general medical care for Scholars and staff
2. Coordinate and manage program enrollment medical forms and logs
3. Manage medical assistance as needed for Scholars, including minor daily injuries and ailments; inform parents and provide referrals to appropriate medical care as needed, including referrals to emergency medical care
4. Communicate with the leadership team any and all health concerns that affect the program as a whole
5. Communicate with the Power Scholars Site Manager prior to all calls that need to be made to parents concerning Scholars.
6. Maintain appropriate forms, paperwork for referrals and provide and manage health-related incident reports as part of a team with other Power Scholars Academy staff
7. Implement COVID protocols and dispense related materials and equipment. Communicate with local health department officials if necessary. Protocols will be developed with Greater Wyoming Valley Area YMCA oversight staff and the Power Scholars Academy Site Manager.

Other Responsibilities:

1. Maintain scholar discipline as necessary, in an appropriate manner, within Greater Wyoming Valley Area YMCA and Power Scholars Academy guidelines to achieve program objectives.
2. Other duties as assigned by the Power Scholars Site Administrator to ensure the healthy and safe running of the Power Scholars Academy Program

Employee:

Date:

Supervisor:

Date:
