# Welcome to the Y School Age Program!

The Kettle Moraine YMCA is the area's largest provider of school age child care, providing care for more than 950 children ages 3 to 13 each day throughout Ozaukee and Washington County. Children are given the opportunity to express their individual talents in a safe and well-supervised atmosphere and parents are free from worry about their children's care while they are at work. The entire experience for the children is built around activities that challenge them to accept and demonstrate the Y's values of caring, honesty, respect, and responsibility.

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#### Social Emotional Learning

In our programs, we use Second Step Out-Of-School curriculum. This involves a few 10-15 minute lessons per week that focus on increasing children's social competence. If you want more information on social-emotional learning and youth mental health, please contact Mental Health Manager Cheyenne Gilbert at cgilbert@kmymca.org.

# All Y School Age staff have been trained or certified in the following:



CPR-Pro | AED | First Aid



Safety



Prevention/Recognition of Child



Child Development



**Licensing Regulations** 



**Curriculum Planning** 

#### Sample Program Schedule

This is an example of a typical daily schedule for the Y After School Program. Schedule may vary by location.

#### **Afternoon Program:**

3:25-3:35 PM Arrival and Bathroom Break

3:35-3:50 PM Snack and Table Top Activities

3:50-4:30 PM Outside and Structured Active Play

4:30-5:00 PM Homework Time

5:00-5:30 PM Outdoor Free Play / or Indoor Play

5:30-6:00 PM Clean Up and Free Choice Activities



### **LUMEN CHRISTI CATHOLIC SCHOOL**

**GRADES 3K - 5<sup>TH</sup>** 



WEEKLY FEES	1 Day	2 Days	3 Days	4 Days	5 Days
PM Care	\$20.00	\$40.00	60.00	\$80.00	\$100.00

Prices subject to change at anytime.



**PROGRAM HOURS:** 

3:10-6:00PM

11300 St. James Ln. Mequon, WI 53092 262-343-6781



For more information, please contact:

Michelle Doughty

School Age Director

262-808-8279 | mdoughty@kmymca.org



## **Parent Registration Information**



#### **WEEKLY AUTO PAYMENTS**

Payments for school age will be processed via a weekly auto draft. On the registration form you will be asked to provide credit card or bank account information which will be automatically charged every Monday\*. All fees are non-refundable. Insufficient funds may result in a fee. For billing questions please contact schoolageff@kmymca.org.

\*The first week of school's auto draft will be the first day of school and/or September 1st; whichever is earlier.

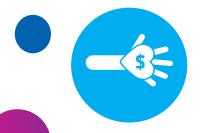
#### **Split Payments**

If a family needs to split payments between two parties, both parties will need to supply banking information. Please email **schoolagef(@kmymca.org.** 



#### **ROTATING OR VARYING SCHEDULES**

Families with rotating schedules may only register for the days/weeks they know they will need care for. The family may go in and register for their schedule as they confirm it throughout the year. Please register for your family's schedule at least two weeks in advance to make sure space is available. **Example**: If a family only knows their schedule a month at a time, they can go in 2 weeks prior to their start date for the year and register for the month they know their schedule for. Once they learn of their schedule for the following month, they should log back in and register for that month (at least two weeks in advance). For schedules with different days week to week, we highly recommend using the "Use Calendar" feature when the system asks you to select days For exceptions to the 2 week rule, you may email schoolageff@kmymca.org to submit your request. Exceptions are made on a case by case basis.



#### **ANNUAL CAMPAIGN SCHOLARSHIP**

The Y has a financial assistance program that awards a percentage off of child care fees to qualifying families based on income. To qualify for a scholarship, families must first apply for Wisconsin Shares. Please note that child care/day camp/school age scholarships are different than membership scholarships. Please contact Rita Williams rwilliams@kmymca.org or 262-429-2069 with questions.



#### **ADMISSION POLICY/SPECIAL NEEDS**

Y School Age Programs are open to children of all abilities. Parents have a duty to disclose significant medical, physical or behavioral needs at the time of enrollment. Due to the large-group format of our School Age Programs, the Y is unable to provide one-on-one care. If your child has unique needs that require a more specific type of accommodation, a meeting must be scheduled with the Leadership Team a minimum of 2 weeks prior to attending program. This allows us to identify the most effective ways of serving you and your child. Children are still expected to maintain the standards of the School Age Program to the best of their ability. Any disciplinary actions that would be required would take their ability into account.



#### 50% OFF A HOUSEHOLD MEMBERSHIP - LIMIT OF ONE PER HOUSEHOLD

Children who are in Y School Age Programs for at least five sessions per week will be eligible for 50% off a household membership valid from September 1st through May 31st. By becoming a Y member, you receive discounts on programs and priority registration for swim lessons, sports and more. Directions to enroll in your househould membership will be provided via email. Please contact the Membership Director at your local branch with questions.



#### PERMANENT REGISTRATION CHANGES AND CANCELLATIONS

#### **Adding Days**

If you wish to add days to your child's schedule, please email **schoolageff@kmymca.org** at least two weeks prior to the draft date. All requests will be subject to availability. Draft amount will be adjusted accordingly.

#### **Canceling Days**

If you wish to cancel days on your child's schedule, please email **schoolageff@kmymca.org** at least two weeks prior to the draft date or a fee may be incurred.