



FOR YOUTH DEVELOPMENT®
FOR HEALTHY LIVING
FOR SOCIAL RESPONSIBILITY



SCHOOL AGE PROGRAM

KETTLE MORaine YMCA

Serving Washington & Ozaukee Counties



**REGISTER
SOON!**
LIMITED SPOTS

KETTLE MORaine YMCA | www.kmymca.org/schoolage

All information in this brochure is tentative and subject to change based on each school district's policies, procedures, or protocols. The opinions expressed in this brochure are not sponsored or endorsed by the local school districts.

Welcome to the Y School Age Program!

The Kettle Moraine YMCA is the area's largest provider of school age child care, providing care for more than 950 children ages 3 to 13 each day throughout Ozaukee and Washington County. Children are given the opportunity to express their individual talents in a safe and well-supervised atmosphere and parents are free from worry about their children's care while they are at work. The entire experience for the children is built around activities that challenge them to accept and demonstrate the Y's values of caring, honesty, respect, and responsibility.



Social Emotional Learning

In our programs, we use Second Step Out-Of-School curriculum. This involves a few 10-15 minute lessons per week that focus on increasing children's social competence. If you want more information on social-emotional learning and youth mental health, please contact Mental Health Manager Cheyenne Gilbert at cgilbert@kymymca.org.

All Y School Age staff have been trained or certified in the following:



CPR-Pro | AED | First Aid



Safety



Prevention/Recognition of Child Abuse



Child Development



Licensing Regulations



Curriculum Planning

Sample Program Schedule

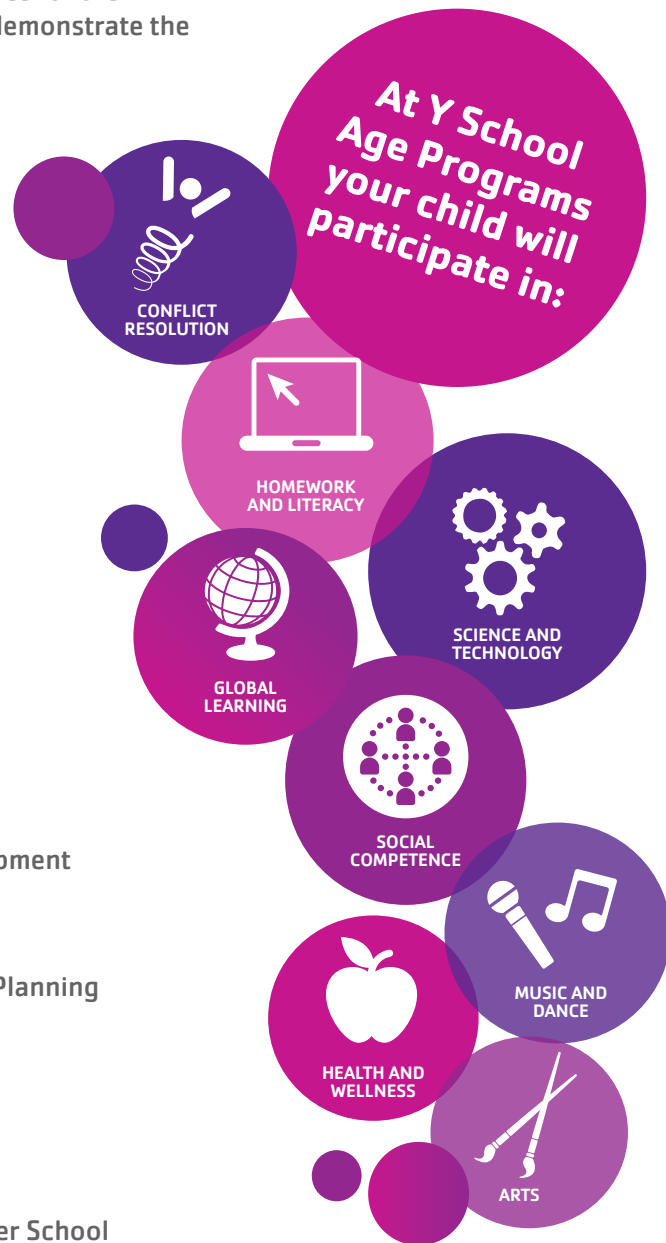
This is an example of a typical daily schedule for the Y Before and After School Program. Schedule may vary by location.

Morning Program:

6:00-6:45 AM Arrival and Table Top Activities
6:45-7:45 AM Snack and Active Game or Table Top Activity
7:45-8:00 AM Circle Time and Bathroom Break
8:00-8:30 AM Outside Play or Table Top Activities
8:30-8:45 AM Clean Up and Dismissal

Afternoon Program:

3:25-3:35 PM Arrival and Bathroom Break
3:35-3:50 PM Snack and Table Top Activities
3:50-4:30 PM Outside and Structured Active Play
4:30-5:00 PM Homework Time
5:00-5:30 PM Outdoor Free Play / or Indoor Play
5:30-6:00 PM Clean Up and Free Choice Activities



Cedarburg School District

GRADES 4K – 5TH

PROGRAM HOURS: 6:00-8:35AM | 3:35-6:00PM

WEEKLY FEES	1 day	2 days	3 days	4 days	5 days
AM Care	\$13.00	\$26.00	\$39.00	\$52.00	\$65.00
PM Care	\$15.00	\$30.00	\$45.00	\$60.00	\$75.00
Both AM & PM Care	\$28.00	\$56.00	\$84.00	\$112.00	\$140.00

Prices subject to change at anytime.



PARKVIEW ELEMENTARY

GRADES 4K – 5TH

W72N853 Harrison Ave.

Cedarburg, WI 53012

262-808-3472

Location Number: 028

Provider Number: 9000559219



THORSON ELEMENTARY

GRADES 4K – 5TH

W51N932 Keup Rd.

Cedarburg, WI 53012

262-808-3467

Location Number: 026

Provider Number: 9000559219



WESTLAWN ELEMENTARY

GRADES 4K – 5TH

W64N319 Madison Ave.

Cedarburg, WI 53012

262-808-3465

Location Number: 027

Provider Number: 9000559219



For more information, please contact:

Michelle Doughty

School Age Director

262-808-8279 | mdoughty@kmymca.org



Parent Registration Information

WEEKLY AUTO PAYMENTS

Payments for school age will be processed via a weekly auto draft. On the registration form you will be asked to provide credit card or bank account information which will be automatically charged every Monday*. All fees are non-refundable. Insufficient funds may result in a fee. For billing questions please contact schoolageff@kymymca.org.

*The first week of school's auto draft will be the first day of school and/or September 1st; whichever is earlier.

Split Payments

If a family needs to split payments between two parties, both parties will need to supply banking information. Please email schoolageff@kymymca.org.

ROTATING OR VARYING SCHEDULES

Families with rotating schedules may only register for the days/weeks they know they will need care for. The family may go in and register for their schedule as they confirm it throughout the year. Please register for your family's schedule at least two weeks in advance to make sure space is available. **Example:** If a family only knows their schedule a month at a time, they can go in 2 weeks prior to their start date for the year and register for the month they know their schedule for. Once they learn of their schedule for the following month, they should log back in and register for that month (at least two weeks in advance). For schedules with different days week to week, we highly recommend using the "Use Calendar" feature when the system asks you to select days. For exceptions to the 2 week rule, you may email schoolageff@kymymca.org to submit your request. Exceptions are made on a case by case basis.

WISCONSIN SHARES

Wisconsin Shares is a Child Care Subsidy Program that authorizes funding for a parent to pay a portion of child care fees by using their MyWICildCare EBT card. If a registration is submitted but the child is not yet approved for Wisconsin Shares, the parent will be responsible for payment of fees until the EBT funds have been posted. On the 1st of each month, funds will be loaded onto the MyWICildCare EBT card and must be processed by the parent for payment to the YMCA by the 5th of the month, after which the billing office will be able to inform the parent of the remaining balance owed for that month. The remaining parent share will be drafted on subsequent Mondays of the month. For more information visit www.dcf.wisconsin.gov/wishares/apply, call 262-284-8200, or call 888-446-1239.

Provider Number: 9000559219

ANNUAL CAMPAIGN SCHOLARSHIP

The Y has a financial assistance program that awards a percentage off of child care fees to qualifying families based on income. To qualify for a scholarship, families must first apply for Wisconsin Shares. Please note that child care/day camp/school age scholarships are different than membership scholarships. Please contact Rita Williams rwilliams@kymymca.org or 262-429-2069 with questions.

ADMISSION POLICY/SPECIAL NEEDS

Y School Age Programs are open to children of all abilities. Parents have a duty to disclose significant medical, physical or behavioral needs at the time of enrollment. Due to the large-group format of our School Age Programs, the Y is unable to provide one-on-one care. If your child has unique needs that require a more specific type of accommodation, a meeting must be scheduled with the Leadership Team a minimum of 2 weeks prior to attending program. This allows us to identify the most effective ways of serving you and your child. Children are still expected to maintain the standards of the School Age Program to the best of their ability. Any disciplinary actions that would be required would take their ability into account.

50% OFF A HOUSEHOLD MEMBERSHIP - LIMIT OF ONE PER HOUSEHOLD

Children who are in Y School Age Programs for at least five sessions per week will be eligible for 50% off a household membership valid from September 1st through May 31st. By becoming a Y member, you receive discounts on programs and priority registration for swim lessons, sports and more. Directions to enroll in your household membership will be provided via email. Please contact the Membership Director at your local branch with questions.

PERMANENT REGISTRATION CHANGES AND CANCELLATIONS

Adding Days

If you wish to add days to your child's schedule, please email schoolageff@kymymca.org at least two weeks prior to the draft date. All requests will be subject to availability. Draft amount will be adjusted accordingly.

Canceling Days

If you wish to cancel days on your child's schedule, please email schoolageff@kymymca.org at least two weeks prior to the draft date or a fee may be incurred.

How to Register Online

1. Go to www.kmymca.org/schoolage and review the Before and After School information and brochure for the site your child will attend.
2. Click **REGISTER ONLINE** in the upper-right corner of the webpage.
3. Search for Before and After School Program in your County.
4. Search for the morning or afternoon location that serves your child's school (this generally will be right at the school, with some exceptions).
5. Select the weeks you would like your child to attend. To select all the weeks, click DATE(S). If you need before and after school care, start with selecting mornings. You will have an opportunity to add afternoons once the mornings are selected.
6. Log in (unless you are already logged into our site for other program registrations. If this is the case, you can skip to Step 7 as it will not ask you to log in). Please note the question at the top of the page: "Which Describes you?"
 - a. Know your child's membership/participant email and password? Log in. This will mostly be the case if you logged in to register for YMCA classes or Kids Day Out during the 2023-2024 school year (this would **NOT** be the same credentials as registering for camp last year nor for Before and After School programs)
 - b. If you do not know the log in information for your child's profile, or your attempt in the previous step fails, go ahead and click the middle option. It will ask you to enter in some information and verify the email that we have on file.
 - i. Once you get into the system, it may ask you to select a membership type if you do not have a membership. If you are not interested in signing up for a membership, please select the "non-member" option, and proceed
 - c. If your child has never attended a Kettle Moraine YMCA program or class and has never been a member, you can select "I have never been a member or participant and I want to create a new account"
 - i. Enter in the necessary information for your child, and then it will ask you to select a membership type. If you are uninterested in registering for a membership, please select the "non-member" option
 - d. **If you have any concerns or questions at any point of this process, please call one of the Kettle Moraine YMCA branches, and select the option for the welcome desk NOT the option for School Age and Day Camp**
7. Once you have logged in, you can proceed with registration! You will be asked to answer all of our required questions for the program.
 - a. Select the days of the week your child will be attending. If it will be a consistent schedule, you can pick the days of the week at the top of the page. If you have a rotating or inconsistent schedule, you can select **USE CALENDAR** and choose which days your child will be attending for the entirety of the school year to the best of your knowledge.
 - i. Please note that you should only register for the days you know your child needs Before and After School care. Schedule changes are accepted with two weeks notice for any reason. If you are unable to register your child for the entire school year due to an inconsistent work schedule, we can accommodate registration two weeks prior to the dates Before and After School care is needed.
 - b. Review your selections and select **ADD TO CART**.
 - c. Repeat Step 7 for afternoons if necessary.
 - i. To avoid reentering required questions, select **USE PREVIOUS ANSWERS**.
 - d. Checkout and complete the billing information.
 - e. After completing registration, you will **RECEIVE** a confirmation email.





KETTLE MORaine YMCA | kmymca.org

WEST WASHINGTON BRANCH

1111 West Washington St.
West Bend, WI 53095
262-334-3405

FEITH FAMILY OZAUKEE BRANCH

465 Northwoods Rd.
Port Washington, WI 53074
262-268-9622

RIVER SHORES BRANCH

705 Village Green Way
Suite 201
West Bend, WI 53090
262-247-1050

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*****ECRWSS*****

Local
Postal Customer