



YMCA of Kanawha Valley

Application for Employment

To Applicant: We deeply appreciate your interest in our organization. A clear understanding of your background and work history will aid us in placing you in the position that best meets your qualifications. A background check will be performed on all potential employees. Your application will be kept on file for three months. The YMCA is a unique place to work. We expect our employees to exemplify our mission statement which states: ***"To put Christian principles (caring, honesty, respect, responsibility) into practice through programs that build healthy spirit, mind and body for all."*** If you feel you meet this first qualification, please continue.

Personal

(PLEASE PRINT)

Date: _____

Name: _____

Present Address: _____
City State Zip

Home Phone: _____ Cell Phone: _____

E-mail Address: _____

How long have you lived at present address? _____

Position applying for: _____

Times/Days of Week Available: _____

Have you ever been employed by the YMCA? If so, when and where: _____

Education

High School: _____ City: _____ Did you graduate? _____

College: _____ Field of Study: _____ Degree: _____

Other: _____

Education/Trainings: _____

Certifications: _____

Character References

1. _____
Name Address/email address Phone

2. _____
Name Address/email address Phone

3. _____
Name Address/email address Phone

**Employment
(last three positions)**

1. Company Name: _____ Phone: _____
Address: _____ Position: _____
From: _____ To: _____ Reason for Leaving: _____
Job Duties: _____

2. Company Name: _____ Phone: _____
Address: _____ Position: _____
From: _____ To: _____ Reason for Leaving: _____
Job Duties: _____

3. Company Name: _____ Phone: _____
Address: _____ Position: _____
From: _____ To: _____ Reason for Leaving: _____
Job Duties: _____

Have you ever been convicted of a felony? Yes_ No___ If yes, when? _____

(A background check will be conducted on all potential employees)

Community involvement/volunteerism: _____

Indicate specific skills which would be applicable to this position:

- | | |
|----------|----------|
| 1. _____ | 4. _____ |
| 2. _____ | 5. _____ |
| 3. _____ | 6. _____ |

The facts set forth in my application for employment are true and complete. I understand that if employed, false statements on this application shall be considered sufficient cause for dismissal. The YMCA is authorized to make inquiries into my work history, criminal background and driving record as it relates to the position hired for. I also understand that I am an employee at will.

Signature of Applicant: _____