Printing a Class Schedule booklet

1. Go to our website
2. Schedules
3. Class Schedules
4. Click "Branch Printer Friendly/Week View"
5. Save schedule as a pdf
6. Open pdf
7. Click print
8. "Print using system dialog"
9. Preferences
10. Templates
11. Color booklet
12. Apply
13. Print

Feed paper through the Bypass tray on the side. The booklet will come out of the bottom tray folded.