



QUEEN OF APOSTLES CATHOLIC SCHOOL

FAITH, EXCELLENCE, JOY

2016-2017 FAMILY SERVICE HOUR POLICY & AGREEMENT

Queen of Apostles Catholic School believes in the involvement of parents and families in their child's education and school community, and the benefits this involvement brings to all the school families. In order to ensure that all families share in the commitment to support Queen of Apostles Catholic School, each family is required to contribute a minimum of 20 family service hours to assist with school and PTO activities each year.

Any parent, legal guardian, grandparent or family member 18 years of age or older may help to fulfill a family's service hours, as long as they have met the requirements as set forth by the Diocese with regards to working with young people. Those who have not taken the required Protecting God's Children* training may volunteer in a more general way in a group setting or perform tasks that do not require interaction with students.

(*https://www.virtusonline.org/virtus/protecting_children.cfm)

- Each family is responsible for recording their service hours by recording their volunteer hours and entering them into the online tracking system at <https://queenofapostlesschool.org/volunteer-tracking-form>.
- In the event a family has not fulfilled their 20-hour requirement by June 30, (for 8th grade families, no later than the start of final exams); the family is invoiced for the remainder of their hours at the rate of \$20.00 per unfulfilled hours.

Every adult volunteer must read the Queen of Apostles Catholic School Volunteer Handbook prior to working in any volunteer capacity. The Volunteer Handbook is found online under the Parents tab of the school website.

EACH FAMILY MUST HAVE COMPLETED AND SIGNED A *FAMILY SERVICE HOUR POLICY AGREEMENT* TO COMPLETE THEIR STUDENT(S) REGISTRATION.



2016-2017 FAMILY SERVICE HOUR AGREEMENT

I/We, _____, have read
PLEASE PRINT FIRST AND LAST NAME OF PARENT(S) / GUARDIAN(S)

and understand the Family Service Hour Policy of Queen of Apostles Catholic School. I further agree to read and abide by the rules and conditions set forth in the 2016-2017 Queen of Apostles Catholic School Volunteer Handbook. I affirm my agreement by my signature below:

Signature (Mother / Guardian)

Date

Signature (Father / Guardian)

Date

Names of Children and Grade Level

Names of Children and Grade Level

PLEASE RETURN TO THE PTO PUBLICITY CHAIR C/O THE SCHOOL OFFICE. THANK YOU.