

COMMUNITY UNIT DISTRICT NO. TWO

TRAVEL RELEASE

This form is required for all student participants in extra-curricular activities and athletic events. It is not required for students who are spectators.

This is to certify that I, \_\_\_\_\_ have personally notified \_\_\_\_\_ that I am assuming  
Parent/Guardian Coach/Sponsor

Responsibility for transporting my child \_\_\_\_\_ ( ) to ( ) from ( ) to and from  
Student's Name

\_\_\_\_\_ held at \_\_\_\_\_ on \_\_\_\_\_ .  
School Activity or Sports Event Location Date

Or

This is to certify that I, \_\_\_\_\_ declare that my designee \_\_\_\_\_  
Parent/Guardian Designee's Name

may resume responsibility for transporting my child \_\_\_\_\_ ( ) to ( ) from ( ) to and from  
Student's Name

\_\_\_\_\_ held at \_\_\_\_\_ on \_\_\_\_\_ .  
School Activity or Sports Event Location Date

**This form must be completed and returned to the coach and/or sponsor before the student is excused from the activity.** In the absence of a travel release, the Mattoon School District requires all student co-curricular participants to ride district vehicles to and from all co-curricular events.

No coach or sponsor may permit a child to be transported by a parent or guardian unless and until this form is properly completed by the parent and delivered to the coach or sponsor. In order to assure that there is no student left without transportation, a coach or sponsor may release a student for transportation as authorized by this form **ONLY** at a face-to face meeting between the parent or guardian, the coach or sponsor, and the student. Students are not permitted to leave an activity until all Mattoon School District students have completed participation in the activity.

Utilization of this form and procedure is the exclusive method of arrange for non-school transportation of Mattoon School District student participants to and/or from co-curricular events. **Failure to follow these procedures is a serious offense, which may result in student discipline.** If extenuating situations should arise, the coach reserves the right to refuse or amend the travel release.

I declare that I am personally transporting or I have declared that my designee will be transporting the above named student. My action and signature releases the Mattoon School District and its employees and officials from all liability connected with the transportation which I am providing for my child.

\_\_\_\_\_  
Signature of Parent or Guardian Date Signature of Coach or Sponsor