



## AD Assist iCalendar Tool - FAQ

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### Overview

8to18 has an iCalendar tool that allows you to sync your schedules with an external calendar program. This tool can be used to save schedules to your personal Google/Outlook calendar or integrate with an external service at your school.

### How do I use it?

To use the utility do the following steps

- Navigate to <http://ical.8to18.com/>
- Select your school from the dropdown
- Select your season and sport from the dropdowns
- You then have two options to get your calendar
  - Click “Download Calendar” and import the .ics file that will downloading into your favorite calendar tool
  - Copy the “iCalendar Link” and paste it into your calendar tool or service.
- To integration with Google Calendar, please use the following guide - <https://support.google.com/calendar/answer/37100?hl=en>

### Other

The iCalendar utility will automatically update your calendar on any event changes for each of your sports. There is no need to go back to the utility once it has been added to your calendar.

### Who to contact at 8to18\Athletics 2000?

For phone support contact us at 630-324-8501  
For email support contact us at [support@8to18.com](mailto:support@8to18.com)