

Marlowe Middle School Service Club

Application for Teacher's Assistant Position

Teachers:

- Please keep this application for any students you agree to hire & employ.
- **Send an email with the names of the students that you employ to:**
Sara Ross: sross@district158.org
Or
Pam Heimsath: pheimsath @district158.org

Student Name _____ **Grade** _____

Home/Cell Phone _____

Parent's email _____

Student:

Considering all of my involvements throughout the year, the best day(s) of the week for me to commit to helping are:

___Monday ___Tuesday ___Wednesday ___Thursday ___Friday

By Signing this agreement the student agrees to be committed to meeting all of the responsibilities of this service club opportunity.

- Report weekly
- Communicate with the teacher and service club

Student Signature: _____

Parents:

By signing this agreement you will support your student's decision to commit the time to help others.

Parent Signature: _____

Community Service Agreement Permission Slip

Teacher Assistant/Tutoring at Chesak or Martin Elementary School

Days of Service: to be determined by the student and assigned teacher

PLEASE MARK THESE DAYS ON YOU CALENDAR!!!!

The teachers count on you to work with their students and help with the classroom. If you are unable to make a date please communicate that with your assigned teacher prior to the day of absence.

Departure from MMS: 2:30

Pick up time: Chesak 3:15-4:00

Martin 3:15- 4:00

Destination Chesak Elementary (K-2) 10910 Reed Rd 847-659-5700

Martin Elementary (3-5) 10920 Reed Rd. 847-659-5300

Description: Students will assist the students in the classroom tutoring students as needed

Supervising Teacher(s): Mrs. Ross or Mrs. Heimsath and the assigned teacher at either Martin or Chesak.

(Parent/Guardian please complete the information below and return it to Mrs. Ross or Mrs. Heimsath)

I give my child _____ Permission to participate in this tutoring experience at either Chesak or Martin. I understand the students will be walking over to Chesak and Martin from MMS and should be picked up at Chesak or Martin at the scheduled time.