



7510-13

## NATIONAL AERONAUTICS AND SPACE ADMINISTRATION

[18-098]

Notice of Information Collection

**AGENCY:** National Aeronautics and Space Administration (NASA).

**ACTION:** Notice of information collection

**SUMMARY:** The National Aeronautics and Space Administration, as part of its continuing effort to reduce paperwork and respondent burden, invites the general public and other Federal agencies to take this opportunity to comment on proposed and/or continuing information collections.

**DATES:** All comments should be submitted within 30 calendar days from the date of this publication.

**ADDRESSES:** All comments should be addressed to Gatrie Johnson, National Aeronautics and Space Administration, 300 E Street, S.W., Washington, DC 20546-0001.

**FOR FURTHER INFORMATION CONTACT:** Requests for additional information or copies of the information collection instrument(s) and instructions should be directed to Gatrie Johnson, NASA Clearance Officer, NASA Headquarters, 300 E Street SW, JF0000, Washington, DC 20546 or email [Gatrie.Johnson@NASA.gov](mailto:Gatrie.Johnson@NASA.gov).

## **SUPPLEMENTARY INFORMATION:**

### **I. Abstract**

The NASA Contractor Financial Management Reporting System is the basic financial medium for contractor reporting of estimated and incurred costs, providing essential data for projecting costs and hours to ensure that contractor performance is realistically planned and supported by dollar and labor resources. The data provided by these reports is an integral part of the Agency's accrual accounting and cost based budgeting system. Respondents are reimbursed for associated cost to provide the information, per their negotiated contract price and associated terms of the contract. There are no "total capital and start-up" or "total operation and maintenance and purchase of services" costs associated since NASA policy requires that data reported is generated from the contractors' existing system. The contractors' internal management system shall be relied upon to the maximum extent possible. Comments submitted in response to this notice will be summarized and included in the request for OMB approval of this information collection. They will also become a matter of public record.

### **II. Methods of Collection**

NASA collects this information electronically and that is the preferred manner, however information may also be collected via mail or fax.

### **III. Data**

**Title:** NASA Contractor Financial Management Reports.

**OMB Number:** 2700-0003

**Type of review:** Renewal of a previously approved collection

**Affected Public:** Business or other for profit, not-for-profit institutions.

**Average Expected Annual Number of activities:** 500

**Average number of Responses per Activity:** 12

**Annual Responses:** 6000

**Frequency of Responses:** Monthly

**Average minutes Per Response:** 540**Burden Hours:** 54,000

#### **IV. Request for Comments**

Comments are invited on: (1) Whether the proposed collection of information is necessary for the proper performance of the functions of NASA, including whether the information collection has practical utility; (2) the accuracy of NSA's estimate of the burden (including hours and cost) of the proposed collection of information; (3) ways to enhance the quality, utility, and clarity of the information collected; and (4) ways to minimize the burden of the collection of information on respondents, including automated collection techniques or the use of other forms of information technology.

Comments submitted in response to this notice will be summarized and included in the request for OMB approval of this information collection. They will also become a matter of public record.

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Gatrie Johnson

NASA PRA Clearance Officer.

[FR Doc. 2018-27595 Filed: 12/20/2018 8:45 am; Publication Date: 12/21/2018]