



**BILLING CODE: 5001-03**

**DEPARTMENT OF DEFENSE**

**Department of the Army**

**Advisory Committee on Arlington National Cemetery; Solicitation for New Members**

**AGENCY:** Department of the Army, DoD.

**ACTION:** Notice and request for resumes from highly qualified individuals to be considered for Advisory Committee membership.

**SUMMARY:** The Advisory Committee on Arlington National Cemetery is an independent Federal advisory committee chartered to provide the Secretary of Defense, through the Secretary of the Army, independent advice and recommendations on Arlington National Cemetery, including, but not limited to cemetery administration, the erection of memorials at the cemetery, and master planning for the cemetery. The Secretary of the Army may act on the Committee's advice and recommendations. The Committee is comprised of no more than nine (9) members. Subject to the approval of the Secretary of Defense, the Secretary of the Army appoints no more than seven (7) of these members. The purpose of this notice is to solicit resumes from a wide range of highly qualified individuals desiring appointment to the Committee. Appointment as a members of the Committee and its sub-committees may be made for terms of service ranging from one to four years. All nominees by the Secretary of the Army for Secretary of Defense for approval must be preeminent authorities in their respective fields of interest or expertise. This notice solicits submissions of resumes from interested and

highly qualified individuals to fill Committee membership vacancies that may occur through September 30, 2018.

**DATES:** All nominations must be received no later than May 1, 2018.

**ADDRESSES:** Individuals interested in being considered for appointment may submit a resume and contact information (address and phone number) to the Department of the Army through the Committee's Designated Federal Officer at the following address: Advisory Committee on Arlington National Cemetery, ATTN: Alternate Designated Federal Officer (ADFO) (Mr. Keating), Arlington National Cemetery, Arlington, VA 22211.

**FOR FURTHER INFORMATION CONTACT:** Mr. Timothy P. Keating, Alternate Designated Federal Officer, by email at *timothy.p.keating.civ@mail.mil* or by telephone 877-907-8585.

**SUPPLEMENTARY INFORMATION:** The Advisory Committee on Arlington National Cemetery was established pursuant to Title 10, United States Code Section 4723. The selection, service and appointment of members of the Committee are publicized in the Committee Charter, available on the Arlington National Cemetery website

*[http://www.arlingtoncemetery.mil/About/Advisory-Committee-on-Arlington-National-](http://www.arlingtoncemetery.mil/About/Advisory-Committee-on-Arlington-National-Cemetery/Charter)*

*Cemetery/Charter*. The substance of the provisions of the Charter is as follows:

a. Selection. The Committee Charter provides that the Committee shall be comprised of no more than nine members, all of whom are preeminent authorities in their respective fields of interest or expertise. Of these, no more than seven members are nominated by the Secretary of the Army.

By direction of the Secretary of the Army, all resumes submitted in response to this

notice will be presented to and reviewed by a panel of three senior Army leaders. Potential nominees shall be prioritized after review and consideration of their resumes for: demonstrated technical/professional expertise; preeminence in a field(s) of interest or expertise; potential contribution to membership balance in terms of the points of view represented and the functions to be performed; potential organizational and financial conflicts of interest; commitment to our Nation's veterans and their families; and published points of view relevant to the objectives of the Committee. The panel will provide the DFO with a prioritized list of potential nominees for consideration by the Executive Director, Army National Military Cemeteries for an initial recommendation to the Secretary of the Army. The Executive Director, Army National Military Cemeteries, the Secretary of the Army, and the Secretary of Defense are not limited or bound by the recommendations of the Army senior leader panel. Sources in addition to this Federal Register notice may be utilized in the solicitation and selection of individuals for consideration.

b. Service. The Secretary of Defense may approve the appointment of a Committee member for a one-to-four year term of service; however, no member, unless authorized by the Secretary of Defense, may serve on the Committee or authorized subcommittee for more than two consecutive terms of service. The Secretary of the Army shall designate the Committee Chair from the total Advisory Committee membership. The Committee meets at the call of the DFO, in consultation with the Committee Chair. It is estimated that the Committee meets four times per year.

c. Appointment. The operations of the Committee and the appointment of members are subject to the Federal Advisory Committee Act (Pub. L. 92-463, as

amended) and departmental implementing regulations, including Department of Defense Instruction 5105.04, Department of Defense Federal Advisory Committee Management Program, available at <http://www.dtic.mil/whs/directives/corres/pdf/510504p.pdf>. Appointed members who are not full-time or permanent part-time Federal officers or employees shall be appointed as experts and consultants under the authority of Title 5, United States Code Section 3109 and shall serve as special government employees. Committee members appointed as special government employees shall serve without compensation except that travel and per diem expenses associated with official Committee activities are reimbursable.

Additional information about the Committee is available on the Internet at:

<http://www.arlingtoncemetery.mil/About/Advisory-Committee-on-Arlington-National-Cemetery/Charter>.

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