



\*Billing Code 3410-30

## DEPARTMENT OF AGRICULTURE

September 10, 2014

### Submission for OMB Review; Comment Request

The Department of Agriculture has submitted the following information collection requirement(s) to OMB for review and clearance under the Paperwork Reduction Act of 1995, Public Law 104-13. Comments regarding (a) whether the collection of information is necessary for the proper performance of the functions of the agency, including whether the information will have practical utility; (b) the accuracy of the agency's estimate of burden including the validity of the methodology and assumptions used; (c) ways to enhance the quality, utility and clarity of the information to be collected; (d) ways to minimize the burden of the collection of information on those who are to respond, including through the use of appropriate automated, electronic, mechanical, or other technological collection techniques or other forms of information technology should be addressed to: Desk Officer for Agriculture, Office of Information and Regulatory Affairs, Office of Management and Budget (OMB), [OIRA\\_Submission@omb.eop.gov](mailto:OIRA_Submission@omb.eop.gov) or fax (202) 395-5806 and to Departmental Clearance Office, USDA, OCIO, Mail Stop 7602, Washington, D.C. 20250-7602. Comments regarding these information collections are best assured of having their full effect if received within 30 days of this notification. Copies of the submission(s) may be obtained by calling (202) 720-8958.

An agency may not conduct or sponsor a collection of information unless the collection of information displays a currently valid OMB control number and the agency

informs potential persons who are to respond to the collection of information that such persons are not required to respond to the collection of information unless it displays a currently valid OMB control number.

## **Food and Nutrition Service**

*TITLE:* Supplemental Nutrition Assistance Program Case and Procedural Case Action Review Schedule

*OMB CONTROL NUMBER:* 0584-0034

*SUMMARY OF COLLECTION:* The legislative basis for the operation of the quality control system is provided by section 16 of the Food and Nutrition Act of 2008. State agencies are required to perform Quality Control (QC) reviews for the Supplemental Nutrition Assistance Program (SNAP). Section 275.21 requires State agencies to submit reports to enable the Food and Nutrition Service (FNS) to monitor their compliance with Program requirements relative to the Quality Control Review System. FNS will collect information using form FNS-245 *Case and Procedural Case Action Review Schedule*.

*NEED AND USE OF THE INFORMATION:* FNS will collect information to record data in negative case reviews. Case and Procedural cases include the denial, termination or suspension of benefits. If the information were not collected, FNS would not be able to effectively monitor invalid denials, terminations or suspensions; nor would we be able to identify related policy improvements to ensure program integrity.

*DESCRIPTION OF RESPONDENTS:* State, Local, or Tribal Government

*NUMBER OF RESPONDENTS:* 53

*FREQUENCY OF RESPONSES:* Recordkeeping; Reporting: On occasion; Annually

*TOTAL BURDEN HOURS:* 121,784

Ruth Brown  
Departmental Information Collection Clearance Officer

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