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OFFICE OF GOVERNMENT ETHICS

Agency Information Collection Activities; Submission for OMB Review; Proposed Collection; Comment Request for a Modified OGE Form 201 Ethics in Government Act

Access Form

AGENCY:

Office of Government Ethics (OGE).

ACTION:

Notice of request for agency and public comments.

SUMMARY: After this first round notice and public comment period, OGE plans to submit a

proposed modified OGE Form 201 Ethics in Government Act access form to the Office of

Management and Budget (OMB) for review and approval of a three-year extension under the

Paperwork Reduction Act of 1995 (44 U.S.C. chapter 35). The OGE Form 201 is used by

persons requesting access to executive branch public financial disclosure reports and other

covered records.

DATES: Written comments by the public and the agencies on this proposed extension are

invited and must be received by [INSERT DATE 60 DAYS AFTER DATE OF PUBLICATION

IN THE FEDERAL REGISTER].

ADDRESSES: Comments may be submitted to OGE, by any of the following methods:

E-mail: usoge@oge.gov. (Include reference to "OGE Form 201 Paperwork Comment" in

the subject line of the message.)

FAX: 202-482-9237, Attn: Paul D. Ledvina.

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Mail, Hand Delivery/Courier: U.S. Office of Government Ethics, Suite 500, 1201 New

York Avenue, NW., Washington, DC 20005-3917, Attention: Paul D. Ledvina, Agency

Clearance Officer.

FOR FURTHER INFORMATION CONTACT: Mr. Ledvina at the U.S. Office of

Government Ethics; telephone: 202-482-9247; TTY: 800-877-8339; FAX: 202-482-9237; E-

An electronic copy of the OGE Form 201 version used to mail: paul.ledvina@oge.gov.

manually submit access requests to OGE or other executive branch agencies by mail or FAX is

available in the Forms Library section of OGE's Web site at http://www.oge.gov. A paper copy

may also be obtained, without charge, by contacting Mr. Ledvina. An automated version of the

OGE Form 201, also available on OGE's Web site, enables the requester to fill out, submit and

receive immediate access to financial reports and certain related records for individuals who

have been nominated by the President to executive branch positions requiring Senate

confirmation, and individuals who have declared their candidacy for the Office of the President

of the United States.

SUPPLEMENTARY INFORMATION:

Title: Request to Inspect or Receive Copies of Executive Branch Personnel Public Financial

Disclosure Reports or Other Covered Records.

Agency Form Number: OGE Form 201.

OMB Control Number: 3209-0002.

Type of Information Collection: Extension with modifications of a currently approved collection.

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Type of Review Request: Regular.

<u>Respondents</u>: Individuals requesting access to executive branch public financial disclosure reports and other covered records.

Estimated Annual Number of Respondents: 870.

Estimated <u>Time per Response</u>: 10 minutes.

Estimated Total Annual Burden: 145 hours.

Abstract: The OGE Form 201 collects information from, and provides certain information to, persons who seek access to OGE Form 278/SF 278 Public Financial Disclosure Reports, including OGE Form 278-T Periodic Transaction Reports, and other covered records. The form reflects the requirements of the Ethics in Government Act, subsequent amendments pursuant to the STOCK Act and OGE's implementing regulations that must be met by a person before access can be granted. These requirements relate to information collected about the identity of the requester, as well as any other person on whose behalf a record is sought, and notification of prohibited uses of executive branch public disclosure financial reports. See sections 105 (b) and (c) and 402 (b)(1) of the Ethics in Government Act, 5 U.S.C. appendix §§ 105 (b) and (c) and 402 (b)(1), and 5 CFR 2634.603 (c) and (f) of OGE's executive branchwide regulations. Executive branch departments and agencies are encouraged to utilize the OGE Form 201 for individuals seeking access to public financial disclosure reports and other covered documents. OGE permits departments and agencies to use or develop their own forms as long as the forms collect and provide all of the required information. OGE is proposing several modifications to both the non-automated and automated versions of the OGE Form 201. OGE proposes to modify the title of the form and add a warning to requestors that intentional falsification of the information required by the form may result in prosecution under 18 U.S.C. § 1001. OGE is

proposing that this renewal request to OMB also cover the fully automated version of the OGE

Form 201, available only through the OGE Web site at www.oge.gov. Initially launched in

March 2012, this automated version of the access form enables a requestor to obtain immediately

upon Web site submission of the completed form, those financial disclosure reports of

individuals who have been nominated by the President to executive branch positions requiring

Senate confirmation. In addition, OGE reviews the public financial disclosure report of

individuals who have declared their candidacy for the Office of the President of the United

States. Those certified reports may also be requested by submitting a completed automated OGE

Form 201.

Request for Comments: OGE is publishing this first round notice of its intent to request

paperwork clearance for a proposed modified OGE Form 201 Ethics Act Access Form. Agency

and public comment is invited specifically on the need for and practical utility of this

information collection, the accuracy of OGE's burden estimate, the enhancement of quality,

utility and clarity of the information collected, and the minimization of burden (including the use

of information technology). Comments received in response to this notice will be summarized

for, and may be included with, the OGE request for extension of OMB paperwork approval. The

comments will also become a matter of public record.

Approved: April 22, 2013

Walter M. Shaub, Jr.

Director, U.S. Office of Government Ethics

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