Billing Code: 5001-06

DEPARTMENT OF DEFENSE

Office of the Secretary

[Docket ID: DOD-2012-OS-0020]

Privacy Act of 1974; System of Records

AGENCY: Defense Logistics Agency, DoD.

ACTION: Notice to Amend a System of Records.

SUMMARY: The Defense Logistics Agency is proposing to amend a

system of records in its inventory of record systems subject to

the Privacy Act of 1974 (5 U.S.C. 552a), as amended.

DATES: The proposed action will be effective on **[INSERT DATE 30**

DAYS FROM DATE PUBLISHED IN THE FEDERAL REGISTER] unless

comments are received which result in a contrary determination.

ADDRESSES: You may submit comments, identified by docket number

and title, by any of the following methods:

    *   Federal Rulemaking Portal: http://www.regulations.gov.

 Follow the instructions for submitting comments.

    *   Mail: Federal Docket Management System Office, 4800

Mark Center Drive, East Tower, 2nd Floor, Suite 02G09,

Alexandria, VA 22350-3100.

Instructions: All submissions received must include the agency

name and docket number for this Federal Register document. The

general policy for comments and other submissions from members

of the public is to make these submissions available for public viewing on the Internet at http://www.regulations.gov as they are received without change, including any personal identifiers or contact information.

FOR FURTHER INFORMATION CONTACT: Ms. Jody Sinkler, DLA FOIA/Privacy Act Office, Headquarters, Defense Logistics Agency, ATTN: DGA, 8725 John J. Kingman Road, Suite 1644, Fort Belvoir, VA 22060-6221, or by phone at (703)767-5045.

SUPPLEMENTARY INFORMATION: The Defense Logistics Agency's system of record subject to the Privacy Act of 1974 (5 U.S.C. 552a), as amended, have been published in the Federal Register and are available from the address in **FOR FURTHER INFORMATION CONTACT.** The proposed changes to the record system being amended are set forth below. The proposed amendment is not within the purview of subsection (r) of the Privacy Act of 1974 (5 U.S.C. 552a), as amended, which requires the submission of new or altered systems reports.

Dated: February 13, 2012.

Aaron Siegel,

Alternate OSD Federal Register Liaison Officer, Department of Defense.

S340.10

System name:

DLA Civilian Time and Attendance, Project and Workload

Records (December 2, 2009, 74 FR 63128).

Changes:

* * * * *

Categories of records in the system:

Delete "educational level; emergency data" and "and office

telephone numbers; telework location and phone number" from

entry.

* * * * *

Safeguards:

Delete entry and replace with "Records are maintained in a

controlled facility. Physical entry is restricted by the use

of locks, guards, and is accessible only to authorized

personnel. Access to computerized data is restricted by

passwords, which are changed periodically or by Common Access

Cards (CACs). Access to records is limited to person(s)

responsible for servicing the records in the performance of

their official duties and who are properly screened and cleared for need-to-know. All individuals granted access to this system of records are required to have Information Assurance and Privacy Act training."

Retention and disposal:

Replace second paragraph with "Project and workload records will be destroyed after 6 years, 3 months or when no longer needed."

System manager(s) and address:

Delete entry and replace with "Defense Logistics Agency, ATTN: Director, DLA Information Operations at Ogden (J6O), 5851 F Avenue, Building 849, Room A70, Hill AFB, UT 84056. For a list of system managers at the DLA Primary Level Field Activities, write to the J6O Director."

Notification procedure:

Delete entry and replace with "Individuals seeking to determine whether information about themselves is contained in this system of records should address written inquiries to the DLA FOIA/Privacy Act Office, Headquarters, Defense Logistics Agency, ATTN: DGA, 8725 John J. Kingman Road, Suite 1644, Fort Belvoir, VA 22060-6221.

Inquiry should contain the record subject's full name, User ID or DLA email address, return mailing address, and organizational location of employee."

Record access procedures:

Delete entry and replace with "Individuals seeking access to information about themselves contained in this system of records should address written inquiries to the DLA FOIA/Privacy Act Office, Headquarters, Defense Logistics Agency, ATTN: DGA, 8725 John J. Kingman Road, Suite 1644, Fort Belvoir, VA 22060-6221.

Inquiry should contain the record subject's full name, User ID or DLA email address, return mailing address, and organizational location of employee."

Contesting record procedures:

Delete entry and replace with "The DLA rules for accessing records, for contesting contents, and appealing initial agency determinations are contained in 32 CFR part 323, or may be obtained from the DLA FOIA/Privacy Act Office, Headquarters, Defense Logistics Agency, ATTN: DGA, 8725 John J. Kingman Road, Suite 1644, Fort Belvoir, VA 22060-6221."

Record source categories:

Delete entry and replace with "Record subject, supervisors, timekeepers, leave slips, payroll office and payroll records, including automated payroll systems."

* * * * *

[FR Doc. 2012-3720 Filed 02/16/2012 at 8:45 am; Publication Date: 02/17/2012]