

## **FILING A COMPLAINT**

**Contact Information for Prospective or Current Students who want to File a Complaint with Princeton Theological Seminary's Accreditors and/or with its State Approval or Licensing Entity (New Jersey Association of Colleges and Universities)**

### **1. Commission on Accrediting of the Association of Theological Schools (ATS)**

The Commission has a policy regarding complaints against member schools (see [Policies and Procedures IX](#)). Please note that complaints must be filed in writing and must provide evidence that the member school is in violation of a stated policy or accrediting standard or a membership criterion.

The Association of Theological Schools  
The Commission on Accrediting  
10 Summit Park Drive  
Pittsburgh PA 15275-1110  
412-788-6505  
<http://www.ats.edu/contact-us>

Direct Link to Instructions to File a Complaint:

<https://www.ats.edu/files/galleries/policies-and-procedures.pdf> (p. 37)

### **2. Middle States Commission on Higher Education (MSCHE)**

The MSCHE has policies and procedures for filing complaints against member schools. All complaints must be submitted using the Commission's official [Complaints and Third Party Comments Form](#) located in the "Complaints Against Member Schools" section at the following link: <https://www.msche.org/complaints>. Complaints and third-party comments cannot be discussed over the phone. Email all questions to [complaints@msche.org](mailto:complaints@msche.org).

### **3. Licensed by the New Jersey Association of Colleges and Universities**

Princeton Theological Seminary is licensed by the New Jersey Association of Colleges and Universities. The degrees offered by the Seminary are identified at the following link: [http://www.state.nj.us/highereducation/documents/pdf/Program\\_Inventory/CIPSORT\\_INST.pdf](http://www.state.nj.us/highereducation/documents/pdf/Program_Inventory/CIPSORT_INST.pdf)

Complaints regarding Princeton Theological Seminary can be filed in writing with the New Jersey Association of Colleges and Universities at the following address:

Office of the Secretary of Higher Education  
20 West State Street  
4th floor, PO Box 542  
Trenton, NJ 08625-0542  
609-292-4310  
<http://www.state.nj.us/highereducation/>

#### **4. SARA Student Complaint Process**

The National Council for State Authorization Reciprocity Agreements (NC-SARA) is a private nonprofit organization [501(c)(3)] that helps expand students' access to educational opportunities and ensure more efficient, consistent, and effective regulation of distance education programs. Princeton Theological Seminary is a member of SARA. If you have a complaint, first submit your complaint using the form provided on the internal website for PTS at this link [https://ptsem.formstack.com/forms/student\\_complaint\\_form](https://ptsem.formstack.com/forms/student_complaint_form). If the problem is not resolved, you may file a complaint with the institution's SARA State Portal Entity. For more information on the process, refer to the SARA website at <https://nc-sara.org/student-complaints>. To file a complaint with the New Jersey Association of Colleges and Universities, use the following address.

Office of the Secretary of Higher Education  
Eric Taylor, Esq.  
Director, Office of Licensure  
20 West State Street  
4th floor, PO Box 542  
Trenton, NJ 08625-0542  
609-984-3738  
[eric.taylor@oshe.nj.gov](mailto:eric.taylor@oshe.nj.gov)