

## **CPP Exam FAQ's**

### **1. What do I need to have ready to be prepared for the online exam?**

- Google Chrome browser
- **Your government issued identification (driver's license, ID, Passport). The name on your ID must match the name in your PPA account.**
- A working webcam
- A quiet location clear of any reference material
- Strong Internet connectivity. We recommend a hard-wired Internet connection if possible.
- Your PPA log in
- Cell phone

### **2. What changes have been made to the Certification process?**

PPA has launched a new and improved Certification Curriculum that is broken down into six modules (sections) to help candidates learn at their own pace. Each module contains educational videos by different instructors, visual presentations, quizzes, link to the Photography Certification Guide, and the exam that correlates with that module.

**\*Tip: You will need to use Google Chrome as your browser to take each of the exams.**

### **3. How much is it to take the exams?**

The fee for the exams is \$25 and is paid once you are ready to take the first exam. You will be prompted to pay the \$25 after a brief Honorlock check.

***\*Any candidate that declared their candidacy before February 1, 2025, does not have to pass the Introduction to Business Exam.\****

### **4. What is required for the authentication process?**

You will need your government issued ID or Driver's license, a computer with Google chrome and a camera, and your cell phone to get through the workspace scan and authentication process. **\*\*Please note that your name on your Government ID/Driver's License MUST match your name in your PPA account or your authentication will not go through.\***

## 5. What are the six modules?

Module 1: Cameras, Lenses, and Attachments

Module 2: Lighting and Flash Photography

Module 3: Design and Composition

Module 4: Exposures and Metering

Module 5: Digital post-production

Module 6: Introduction to Business

## 6. What does the exam process entail?

- Go through the *Proctored Exam Guided Tour* and *How to Perform the Required Roomspace Scan* information first so you will know what to expect.

The screenshot displays the PPA Photo Vision website interface. The main content area on the left lists five questions related to the certification process. A large blue arrow points from the main content area towards the right sidebar. The right sidebar contains a progress tracker for 'CERTIFIED PROFESSIONAL PHOTOGRAPHER CURRICULUM-MODULE 1: CA' showing 35% completion. Below this is a section for 'CERTIFIED PROFESSIONAL PHOTOGRAPHER EXAMS PROGRESS' showing 0/6 exams passed. A 'Frequently Asked Questions' section is also present, with a link to the FAQ page. At the bottom of the sidebar, there is a 'Module 1 Exam' section with a list of frequently asked questions, including 'Proctored Exam Guided Tour', 'How to Perform the Required Workspace Scan', 'Proctored Exam Checklist', and 'EXAM 1'.

**PPA PHOTO VISION**

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### 1. What changes have been made to the Certification process?

PPA has launched a new and improved Certification Curriculum that is broken down into six modules (sections) to help candidates learn at their own pace. Each module contains educational videos by different instructors, visual presentations, quizzes, link to the Photography Certification Guide, and the exam that correlates with that module.

**\*Tip: You will need to use Google Chrome as your browser to take each of the exams.**

### 2. How much is it to declare my candidacy?

It is \$200 to declare your candidacy, and you will have two years to pass the exams as well as the Technical Image Evaluation.

**\*Any candidate that declared their candidacy before February 1, 2025, does not have to pass the Introduction to Business Exam.\***

### 3. Where are the modules located?

The modules are located under the "Benefits > Certification Curriculum" menu at the top of the page after you log into your PPA account.

You may start in any module and skip around, or you can just start with the first module.

### 4. What are the six modules?

- Module 1: Cameras, Lenses, and Attachments
- Module 2: Lighting and Flash Photography
- Module 3: Design and Composition
- Module 4: Exposures and Metering
- Module 5: Digital post-production
- Module 6: Introduction to Business

### 5. How do I take the certification exams?

Sign in to your PPA member account.

Navigate to the "Benefits" tab and click on it.

Click on "Certification Curriculum".

**TRACK** CERTIFIED PROFESSIONAL PHOTOGRAPHER CURRICULUM-MODULE 1: CA

35%

Enrolled: 2/28/2025

**CPP** CERTIFIED PROFESSIONAL PHOTOGRAPHER EXAMS PROGRESS

0/6 0 of 6 exams passed

### Frequently Asked Questions

Link to the FAQ Page

- ▶ Module 1A: Camera Selection
- ▶ Module 1B: Camera Operation
- ▶ Module 1C: Accessories
- ▶ Module 1D: Correcting Problems in Images
- ▶ Module 1E: Lens Selection
- ▶ Module 1F: Capabilities of Lenses
- ▶ Photography Certification Guide

### Module 1 Exam

**CPP Exam Frequently Asked Questions-Read before taking exam!**

- Proctored Exam Guided Tour
- How to Perform the Required Workspace Scan
- ✓ Proctored Exam Checklist
- ✓ EXAM 1

## Module 1 Exam

CPP Exam Frequently Asked Questions-Read before taking exams!

Proctored Exam Guided Tour

 How to Perform the Required Workspace Scan

 ✓ Proctored Exam Checklist

✓ EXAM 1

Click on the exam and you will be prompted to go through a few system checks, a Google Chrome browser extension, a workspace scan, a photo of yourself, and an ID scan before you begin.

The exam can only be taken on a Google Chrome browser, and you will be required to add an extension to take the exam. The process should only take a few minutes, and you will be able to take that section of the exam as soon as the process is complete.

***Read the prompts carefully and take your time. When it asks for a photo of your ID, that is your government issued identification.***

### 7. What is the format of the exams?

The certification exams are comprised of 7-25 multiple-choice questions each. The material is pulled from the CPP test specifications, and all exam questions are referenced in the available Photography Certification Guide as well as the Introduction to Business Module.

You will have to score 70% or higher to pass each of the exams.

If you do not pass a module exam, you will only have to retake that specific exam.

The exams are on-demand which means you do not have to schedule with a proctor. When you click on the “Exam 1, 2, 3...etc” you will see the set-up section open on the page. Just follow the prompts to begin the exam.

### 8. Why does my exam say “In review” next to it in my profile?

All exam recordings must be reviewed to ensure all exam rules were followed before scores are released. This typically takes between 24-72 hours.

### **9. Are there specialty-specific CPP exams?**

CPP Exams are not associated by specialty (Portrait, Sports, or Commercial), but you will need to have a good understanding of the fundamentals of photography to pass the exam.

### **10. Where can I register for the online exam?**

No need to register. Just click on an exam at the bottom of a Certified Professional Photographer Module when you feel comfortable enough to take the exam.

### **11. How many times can I take the exam(s)?**

You will have 10 attempts over the six exams and can purchase additional attempts as much as needed.

### **12. If I fail one or more of the exams, is there an additional fee to re-take the exam?**

It is \$25 for 10 attempts. If you use the 10 attempts, you will need to purchase another 10 attempts for \$25.

### **13. Can I request special exam accommodations?**

#### **CPP exam accommodations**

The CPP examination program provides reasonable and appropriate accommodations for individuals with documented disabilities within the meaning of the Americans with Disabilities Act, as amended (ADA). Under ADA, a disability is a physical or mental impairment that substantially limits an individual's ability to perform one or more major life activities, as compared with most people in the general population. PPA will make reasonable efforts to accommodate eligible candidates, who provide documented evidence of their disability or need for special arrangements that do not present an undue burden to the proctor and do not fundamentally alter the measurement of the knowledge the assessment is intended to test. If you require special testing arrangements, you must inform PPA of your needs via email at least four weeks prior to the scheduled test date. Please email [cpp@ppa.com](mailto:cpp@ppa.com) for special accommodation requests.

### **14. How much time should I allocate for the online exams?**

We recommend allocating about 30 minutes to an hour from your schedule for each of the CPP Exams to allow time for set-up and test taking.

### **16. What if my results do not get approved?**

The candidate will receive an email regarding violations and next steps if the exam(s) shown has not been approved.

