International Non-Annual Merit Request Form

Merit certificates will be mailed to the contact person on this form. Requests must be sent at least two weeks prior to the event in order to receive merit certificate(s) for the event date. Your merit request will be processed in the order in which it was received. Please contact merits@ppa.com to check the status of your request.

Affiliate Name: _____

Affiliate Event Date(s): _____

Affiliate Meeting Name: _____

Contact Person: _____

Email:	merits@ppa.com
Mail:	PPA - MERITS
	229 Peachtree St. NE, Suite 2300
	Atlanta, GA 30303

Country: _____

Phone: _____

E-mail: _____

Maximum of four merits in any one calendar year to any one member, except for PPA Continuing Education merits. President ineligible for merits other than for service as president, except for PPA Continuing Education merits. International members ARE eligible to receive merits for participation within their own affiliate.

Meeting or Seminar (NOT annual) with 6.5 hours of education per day

A maximum of two merits per person per seminar or meeting.

CHAIRMAN: 2 Service Merits (Merit code: 281)

In the case of co-chairmanship of an event, chairmen may take one merit each for a total of no more than two merits.

Name	PPA ID #	Member of this international affiliate?	
_____	_____	☐ Yes	☐ No
_____	_____	☐ Yes	☐ No

SPEAKER: 2 Speaking Merits each (Merit code: 282)

Name	PPA ID #	Member of this international affiliate?	
_____	_____	☐ Yes	☐ No
_____	_____	☐ Yes	☐ No
_____	_____	☐ Yes	☐ No

Attendee (PPA Continuing Education): 1 Service Merit each (Merit code: 373)

☐ Yes, I held an approved PPA Continuing Education class and will email the attendee roster to ***merits@ppa.com.*** Roster should be in Excel and include: first name, last name, email and PPA ID number

☐ No, I did not hold a PPA Continuing Education class.

Program (NOT annual) with less than 6.5 hours of education
A maximum of one merit per person, per meeting. Attendees are not eligible for PPA Continuing Education merits.

CHAIRMAN: 1 Speaking Merit (Merit code: 237)

Name   PPA ID #

_____   _____

SPEAKER: 1 Speaking Merit each (Merit code: 284)

Name	PPA ID #	Member of this international affiliate?	
_____	_____	☐ Yes	☐ No
_____	_____	☐ Yes	☐ No
_____	_____	☐ Yes	☐ No
_____	_____	☐ Yes	☐ No
_____	_____	☐ Yes	☐ No
_____	_____	☐ Yes	☐ No
_____	_____	☐ Yes	☐ No
_____	_____	☐ Yes	☐ No
_____	_____	☐ Yes	☐ No
_____	_____	☐ Yes	☐ No
_____	_____	☐ Yes	☐ No