Configure Piazza within Canvas

It’s very simple to configure the Piazza tool in Canvas. In fact, it will probably take you about 5 minutes!

Three pieces of information are needed to complete the setup:

- Consumer Key: piazza.sandbox
- Consumer Secret: test_only_secret
- URL (must be https): https://s3.amazonaws.com/piazza-materials/LTI-Setup/piazza-canvas.xml

Please contact integrations@piazza.com to receive a key and secret for your school when you’re ready to use the integration for real classes (it’s free). The key above is for testing purposes only and offers limited functionality. Please contact us if you have any questions about using Piazza with Canvas. You can read more about the integration here: https://piazza.com/lti

Add Piazza as an External Tool

1. In Canvas, under the Courses menu, choose a Course or Managed Account to which to add Piazza.

   a. Adding the tool to a managed account (instead of a course) is preferred, because it means that other instructors do not have to learn these steps or obtain their own key/secret pairs to use the tool. However, only an administrator can choose a “Managed Account.”

2. Browse to Settings ➔ Apps ➔ Add App:
3. Then, choose configuration type "By URL":

4. Now enter the following information:

   a. Launch URL:
      https://s3.amazonaws.com/piazza-materials/LTI-Setup/piazza-canvas.xml
b. Consumer Key

c. Shared Secret

5. Press **Submit**, and refresh the page.

Now, Piazza has been added as a tool within Canvas. In order to access Piazza, you need to add a link to it somewhere within your course site. The navigation bar on the left is the best place for it. See next page for details.

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**Add Piazza to your Navigation Panel**

Your navigation panel is the most logical location from which for students to access Piazza.

- To add Piazza to your Navigation, simply browse to **Settings ➜ Navigation** and then drag “Piazza” from the “hidden items list” to the “course navigation list”: 
If Piazza was added as a tool at the organizational level (by an administrator), you will only need to do this simple step to add Piazza to a class. Otherwise, you must add the tool to each course and then perform this step.

**Add Piazza to a module**

You can also create links to Piazza within modules. Add Piazza to an existing module, or create a new one. *Tip: You can create a module called “Discussion” and keep it at the top of the list.*
1. Browse to **Modules** in the navigation bar on the left.
2. Click the **plus sign** above your chosen module:

Choose “External Tool” from the “Add” menu, then click “Piazza.” If you would like, you can select the “Load in a new tab” checkbox. Press **Add Item** to complete the process.

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