

## **Moving? Or thinking about moving?**

Are you thinking of moving out? We do not want to lose you as a tenant, but understand if you are looking for something different, such as a larger rental home or one in another area of town. We can help you find a new home at any of our available properties.

But if you have to move, and we can't help you find another home, please remember that your move out notice has to be submitted in writing 30 days prior to vacancy. For your convenience, we have created the following move out notice. Please remember, if you are military, we need your orders faxed or emailed to us. Please let us know if you have any questions.

Please fax to (850) 435-8903 or email to [info@grcpropertiesllc.com](mailto:info@grcpropertiesllc.com)

Name:

Address:

Date of Notice:

Move Out Date:

Date Lease Expires:

Will everyone be vacating the property?:

Forwarding Address:

Overall, how satisfied are you with GRC Properties' service?:

The date given above is a definite vacating date, and GRC Properties Management is authorized to show the property to prospective residents during the final 30 days of your tenancy. At least a 12 hour notice will be given prior to any showings.

Should you subsequently wish to cancel or extend your notice to a later date, contact us IMMEDIATELY, either in person or through a written request. If your residence has already been re-rented to a new resident by the time you make such a request, you must understand that it may be impossible for GRC Properties Management to grant this request.

Also understand that giving of this notice does not relieve tenants of any liability that they may have under their present lease.