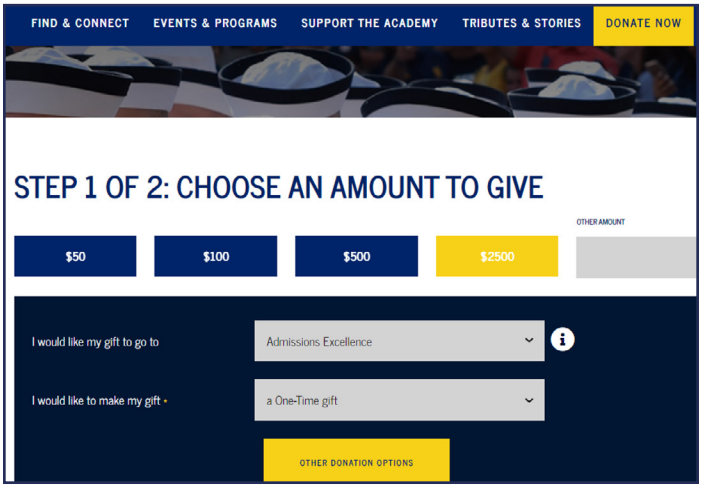
NASS/STEM Support Instructions

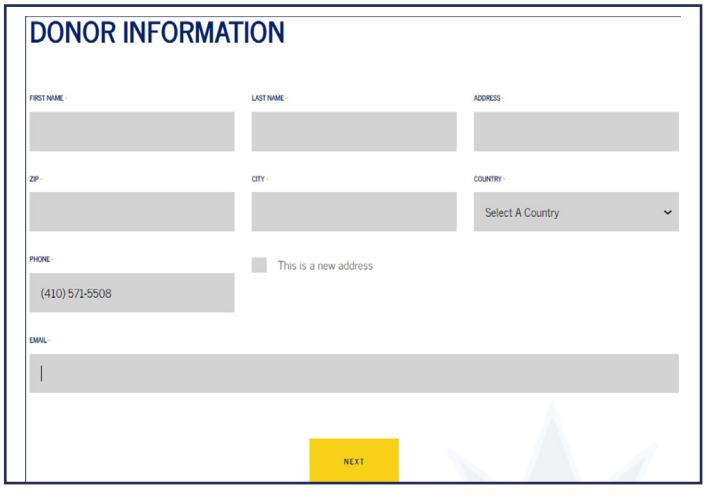
These instructions are intended for chapter officers to submit monetary donations on behalf of their chapters, either by check, or through the Naval Academy Foundation's "Donate Now" online portal for support of Naval Academy admissions programs—Naval Academy Summer Seminar (NASS) and Summer STEM camp. The process outlined below will ensure donations made through the chapter are appropriately credited and acknowledged.

ONLINE CONTRIBUTIONS BY CREDIT CARD

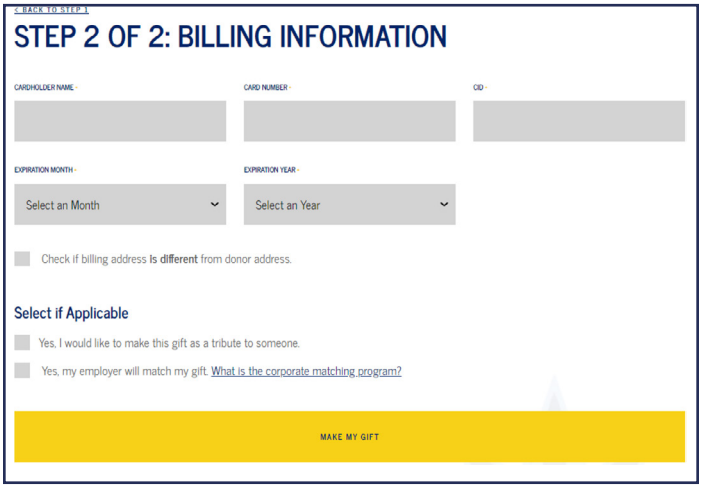
1. Go to www.usna.com
2. Select "DONATE NOW" from the navigation menu.
3. Select an amount to give or enter the amount you'd like to give.
4. Choose "Admissions Excellence" from the drop-down menu.



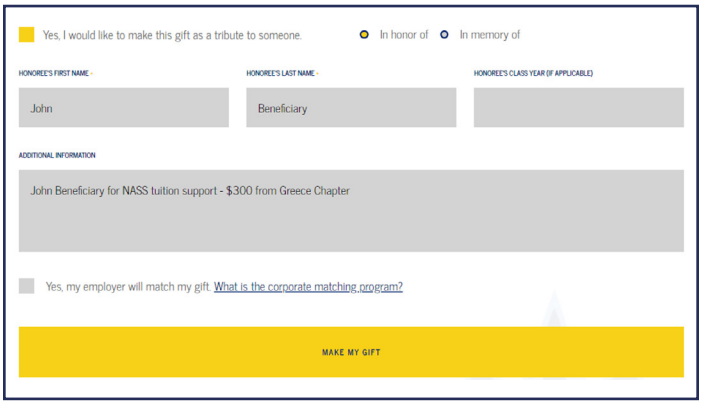
5. Fill in donor information then click "NEXT"



6. Fill in billing information.
7. If you are supporting a specific student, please select "Yes. I would like to make this gift as a tribute to someone" under the section Select if Applicable."



8. When the "tribute" box is checked the below fields are displayed.



9. Select "In honor of" and fill in honoree's first name and last name.
10. Under "ADDITIONAL INFORMATION," please annotate in detail the dollar value of the donation and the name of the chapter, parent club or SIG from which the donation is made. (Example: John Beneficiary for NASS tuition support —$300 from Greece Chapter).
11. If supporting multiple NASS candidates put "Multiple" as HONOREE'S FIRST NAME and "Names" as HONOREE'S LAST NAME and use the ADDITIONAL INFORMATION box to list each individual beneficiary (First and Last Name) and the breakdown for tuition and travel for each beneficiary.

CONTRIBUTIONS BY CHECK

1. Please make check payable to USNA Foundation and mail to:

   USNA Foundation
   P.O. Box 79169
   Baltimore, MD 21279-0169

2. Indicate in the note section of the check the first and last name of the beneficiary, whether the support is for STEM or NASS, and the tuition/travel breakdown of the support.

   a. Example: John Beneficiary (NASS) $300 Tuition and/or (STEM) $600 Tuition—Greece Chapter

3. If your chapter, parent club or SIG plans to sponsor a student, please email summerprograms@usna.edu (cc: nancy.murray@usna.com) so the admissions program spreadsheet is updated to reflect the sponsorship.

ADDITIONAL ADMISSIONS PROGRAM NOTES:

- Student selections for both programs are need-blind. Scholarships are awarded to selectees who demonstrate need and who apply for the scholarship.
- Admissions determines financial need based on federal financial aid guidelines.
- Admissions will send an acknowledgment to each chapter that donates.
- Scholarship beneficiaries consent to have their information shared with the donating chapter, the Foundation, and affiliates.

Your philanthropic support of these critical Admissions programs through support of students in need is greatly appreciated, and ensures we make our Naval Academy experience available to all deserving students. For more information on the Admissions programs, visit https://www.usna.edu/Admissions/Programs/index.php