

To Whom It May Concern,

Re: **DUG Haynesville Conference and Exhibition 2019**

I am writing for approval to attend the **2019 DUG Haynesville Conference and Exhibition**, February 19 – 21 in Shreveport, LA. The conference is two days of presentations on what's working, what's not and what's next for the most active producers on the Gulf Coast.

Last year, the **DUG Haynesville** conference attracted over 800 quality registrants from E&P companies, pipeline operators, service & supply companies, and other professional services firms. The exhibition included 40 exhibitors covering a range of specialties. You can view a recap of the 2018 conference and exhibition [here](#).

This year's program offers updates on the Haynesville as its LNG export capacity grows and play economics continue to improve. Hundreds of oil and gas professionals will be in Shreveport to hear expert panels, operator spotlight and producer roundtables. The full agenda is [here](#).

Here's an approximate breakdown of conference costs:

Airfare:	\$XXX
Transportation (Roundtrip airport to Hotel/Misc.):	\$XXX
Hotel (2 nights at \$119):	\$238
Meals (3 days at \$XXX):	\$XXX*
Full-Conference Registration:	\$749**

Total:	\$XXX

*Breakfast and lunch are provided with a full-conference registration

**Pricing structure for reference:

Until Dec. 28: \$749

Until Jan. 11: \$849

Until Feb. 18: \$895

On-Site: \$995

Thank you for considering this request. I look forward to your reply.

Regards,