

To Whom It May Concern,

Re: **A&D Strategies and Opportunities Conference & Workshop 2019**

I am writing for approval to attend the **A&D Strategies and Opportunities Conference & Workshop**, October 22 – 23 in Dallas, TX. This conference is the #1 gathering for BD executives, A&D professionals and capital providers, and brings buyers and sellers together in a collaborative environment where deals get done.

Last year, **A&D Strategies and Opportunities** attracted over 580 quality registrants to Dallas for two days of networking, deal-making and exploring the latest A&D market intelligence. You can view a recap of the 2018 conference [here](#).

This year's program offers updates on mineral royalty deal-making, the resurgence of private-equity-backed E&Ps, and the new math for A&D in stacked plays. Hundreds of capital providers and deal-makers will be in Dallas to hear expert panels, spotlights and roundtables. The full agenda is [here](#).

Here's an approximate breakdown of conference costs:

Airfare:	\$XXX
Transportation (Roundtrip airport to Hotel/Misc.):	\$XXX
Hotel (1 night at \$249):	\$249
Meals (2 days at \$XXX):	\$XXX*
Full-Conference Registration:	\$795**
Full-Conference Registration + Workshop	\$1,145***
Workshop Only Pass	\$425
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Total:	<b>\$XXX</b>

\*Breakfast and lunch are provided with a full-conference registration

\*\*Pricing structure for reference:

Until Aug. 30: \$795

Until Sept. 27: \$895

Until Oct. 21: \$995

On-Site: \$1,095

\*\*\*Price for adding the Workshop: \$350

Thank you for considering this request. I look forward to your reply.

Regards,