

Instructions For Writing A Personal Mission Statement

1. Complete the grid below by brainstorming answers for each box below.
2. The grid now has all the key ingredients for your mission statement. Piece some of the words together (you don't have to include all of the words) into a mission statement. Refine that statement until you are satisfied with it.
3. Write your mission statement in large, bold print on a piece of paper.

<p>1. List your top two needs at work from the following list:</p> <ul style="list-style-type: none">▶ Achievement▶ Affiliation▶ Autonomy▶ Power	<p>2. Describe what you do in your job.</p>
<p>3. List some words that express the passion that you feel about (a) your organization and (b) your job.</p>	<p>4. Describe who you do it for.</p>
<p>5. Describe your desired future for your organization.</p>	<p>6. Express the uniqueness of your job.</p>

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