

Start-Up Budget For A Coaching Practice

Figure between \$1,000 to \$5,000 to do it right. Create your budget by filling in the spaces below.

MATERIALS	BUDGET	PRICE RANGE
☐ 1000 Business cards	\$	\$ 10 - 500
☐ 500 Letterhead & Envelopes	\$	\$ 100 - 500
☐ Office supplies	\$	\$ 100 - 500
☐ 500 Brochures	\$	\$ 100 - 500
☐ _____	\$	\$ -
☐ _____	\$	\$ -
☐ _____	\$	\$ -

EQUIPMENT	BUDGET	PRICE RANGE
☐ High quality telephone	\$	\$ 50 - 200
☐ Separate phone line	\$	\$ 50 - 200
☐ Fax machine	\$	\$ 300 - 2000
☐ Computer	\$	\$ 500 - 4000
☐ Printer	\$	\$ 300 - 2000
☐ Large table or desk	\$	\$ 50 - 1000
☐ Ergonomic chair	\$	\$ 100 - 500
☐ Telephone headset (a must)	\$	\$ 75 - 250
☐ Large file cabinet	\$	\$ 50 - 350
☐ High quality lamp	\$	\$ 50 - 200
☐ High quality answering machine	\$	\$ 50 - 200
☐ Software	\$	\$ -
☐ _____	\$	\$ -
☐ _____	\$	\$ -
☐ _____	\$	\$ -
☐ _____	\$	\$ -
TOTAL	\$	

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