



Site-Based Training Catalog & Package Pricing

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Partnership for After School Education (PASE)

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Description & Packages

PASE offers on-site professional development services, designed for programs that serve elementary, middle school, and/or high school youth. Informed by current research and trends, our budget-friendly services include engaging and effective workshops; immediate and long-lasting results; top of the field trainers; and alignment with School Age Child Care (SACC) training topics.

All PASE on-site professional development package offerings include one workshop, an intake survey, copies of training materials, certificates of completion for participants, an attendance list, and an evaluation summary. Workshops are designed to serve up to 30 participants.

Package A includes the choice of any one topic taken directly from PASE’s catalog of site-based professional development offerings. The workshop content, length, and target audience are as described in the Site-Based Training Catalog. Organizations might use Package A to train new staff, introduce new program areas, or offer refreshers on existing program areas.

Package B includes the ability to tailor the topic to a site’s individual needs. PASE will work with the site to adjust the content, length, or target audience of a workshop, or to address a topic that is not currently listed in the Site-Based Training Catalog. Organizations might use Package B to train experienced staff or to engage in deeper learning by revisiting a training topic.

Customized technical assistance is also available. Call PASE at 212-571-2664, to learn more.

Package Pricing and Services for NYC-Based Nonprofit Organizations

	Package A: a la carte Workshop (1 topic)	Package B: Tailored Workshop (1 topic)
	2.5 hours \$700*	2.5 hours Starting at \$900*
Intake Survey (by Phone)	✓	✓
Needs Assessment (by Phone)		✓
Training Materials	✓	✓
Certificates of Completion	✓	✓
Attendance List	✓	✓
Evaluation Summary	✓	✓
Ability to Tailor Workshop(s)		✓

*updated pricing effective Jan. 1, 2018

Requesting Services

To set up site-based services, call PASE at 212-571-2664 to complete an intake survey that will include selecting packages, topics, dates, and times. From there, PASE creates a Memorandum of Understanding (MOU) which outlines services, deliverables, and costs. Note that the **intake survey must be completed a minimum of one month prior to the date of service** being requested and **MOU must be signed at least three weeks prior**. Payment is due 30 days after completion of trainings.

Academic Support and Enrichment

Academic Enrichment

This workshop will offer ideas for fun, high-quality enrichment curricula that support school standards and are a good fit for out-of-school time. Participants will experience sample lessons and become familiar with several model curricula, learn to identify the components of a quality afterschool academic enrichment activity, and learn to develop and plan their own age-appropriate enrichment activities.

Audience: Directors and Line Staff

SACC Training Topics Satisfied: (1) Principles of childhood development, focusing on the developmental stages of the age groups for which the program provides care; include such things as meeting the physical, social and developmental needs of children, including those with special needs; individual development variation and learning styles (3) Child day care program development

Links to NYS QSA Elements: (5) Programming/Activities; (6) Linkages Between Day and After-School; (7) Youth Participation/Engagement

AfterSchool KidzLit®

AfterSchool KidzLit®, for grades K-8, a project of the Center for the Collaborative Classroom in Oakland, CA, is an innovative approach to using children's literature with children participating in afterschool programs. The KidzLit® curriculum, available at collaborativeclassroom.org, helps children become better and more motivated readers while helping them improve their understanding of themselves and others using a diverse selection of children's books. In this introductory workshop, participants will learn strategies for combining reading aloud and partner reading with group discussions, art and other connection activities using curriculum guides that were created for each book. Participants will have the opportunity to familiarize themselves with the children's books and curriculum guides developed for AfterSchool KidzLit®.

Audience: Directors and Line Staff (Elementary and Middle School-Age Programs)

SACC Training Topics Satisfied: (3) Child day care program development

Links to NYS QSA Elements: (5) Programming/Activities; (6) Linkages Between Day & After-School; (7) Youth Participation/Engagement

AfterSchool KidzMath™

AfterSchool KidzMath™, for grades K-6, a project of the Center for the Collaborative Classroom in Oakland, CA, incorporates two methodologies of teaching math to school-age children who participate in afterschool programs. This training introduces participants to the interactive games and story-based programming that make up the KidzMath™ curriculum, available at collaborativeclassroom.org. Participants will discuss their own math experiences, learn about the before, during, and after process of facilitating games and guides by engaging in hands-on experiences, and have discussions about how to promote cooperative games with children. The training will allow participants to both experience and see KidzMath™ in action.

Audience: Directors and Line Staff (Elementary School-Age Programs)

SACC Training Topics Satisfied: (3) Child day care program development

Links to NYS QSA Elements: (5) Programming/Activities; (6) Linkages Between Day & After-School; (7) Youth Participation/Engagement

AfterSchool KidzScience

The AfterSchool KidzScience program, developed by the Center for the Collaborative Classroom, for grades 3–5 is designed specifically for out-of-school settings. This inquiry-based science program offers kits focused on green, life, physical, forensic, and Earth and space science and provides activities that are

engaging and easy to lead. Each kit in a series, available at collaborativeclassroom.org, includes four session guides that provide clear and concise step-by-step directions with questions to stimulate student thinking. In this introductory workshop, participants will sample activities, unpack the components of AfterSchool KidzScience, and will learn how to implement the program at their sites.

Audience: Directors and Line Staff (Elementary School-Age Programs)

SACC Training Topics Satisfied: (3) Child day care program development

Links to NYS QSA Elements: (5) Programming/Activities; (6) Linkages Between Day & After-School; (7) Youth Participation/Engagement

College Prep

The path to college admissions and completion is laid throughout a child's life. Participants will gain exposure to developmentally age-appropriate activities and programming elements they can implement to begin to support college readiness for youth, focusing on four areas: academic readiness, social-emotional readiness, college exposure, and the college application process.

Audience: Directors and Line Staff

SACC Training Topics Satisfied: N/A

Links to NYS QSA Elements: (5) Programming/Activities; (6) Linkages Between Day and After-School; (7) Youth Participation/Engagement

Are You Ready to Support College Prep in Afterschool?

This workshop is on introducing participants to PASE's College Prep Programming Assessment Tool (CPPAT) which is designed to capture program perceptions of its college prep services at a particular point in time. Participants will receive a copy of the CPPAT and through individual exploration and small group activity learn how to use the instrument to assess their organization's status and readiness to support college prep activities for middle and high school youth. Participants will explore indicators of college prep program effectiveness, and learn how their organization can identify priorities and strategize potential changes related to college prep programming.

Audience: Directors and Line Staff

SACC Training Topics Satisfied: N/A

Links to NYS QSA Elements: (4) Staffing/Professional Development; (5) Programming/Activities; (6) Linkages Between Day School and After School; (7) Youth Participation/Engagement; (8) Parent/Family/Community Partnerships

To access supporting resources, go to pasetter.org/initiatives/college-prep-and-success

Effective Homework Help

In this workshop, participants will learn techniques for setting a tone and environment that encourage effective study skills and allow youth to complete homework. Participants will explore some ways to effectively manage the entire group while tutoring individuals, and activities to use with children who finish their homework before the rest of the group. Participants will also learn about different approaches to homework – homework time versus homework help.

Audience: Directors and Line Staff

SACC Training Topics Satisfied: (1) principles of childhood development, focusing on the developmental stages of the age groups for which the program provides care; include such things as meeting the physical, social and developmental needs of children, including those with special needs; behavior management and discipline; individual development variation and learning styles (3) Child day care program development

Links to NYS QSA Elements: (5) Programming/Activities; (6) Linkages Between Day and After-School
Supporting Literacy Afterschool

Participants will explore how reading, writing, listening and speaking skills can be woven into all afterschool activity areas. Participants will identify ways to promote positive literacy habits within staff, families and youth participants, while addressing different learning styles. Participants will also sample creative literacy activities.

Audience: Directors and Line Staff

SACC Training Topics Satisfied: (1) principles of childhood development, focusing on the developmental stages of the age groups for which the program provides care; include such things as meeting the physical, social and developmental needs of children, individual development variation and learning styles (3) Child day care program development

Links to NYS QSA Elements: (5) Programming/Activities; (6) Linkages Between day and After-School; (7) Youth Participation/Engagement

Developmentally Appropriate Practice

Behavior Management

To successfully manage groups, practitioners need to understand the underlying causes of common behavior problems. In this foundational workshop, participants will explore these causes, learn developmentally appropriate strategies for managing challenging behaviors and make links to program policies regarding dealing with these behaviors.

Audience: Directors and Line Staff

SACC Training Topics Satisfied: (1) Principles of childhood development, focusing on the developmental stages of the age groups for which the program provides care; include such things as meeting the physical, social and developmental needs of children, including those with special needs; behavior management and discipline; promoting play and physical activity; individual development variation and learning styles; (3) Child day care program development; (5) Business record maintenance and management

Links to NYS QSA Elements: (1) Environment / Climate; (3) Relationships; (5) Programming/Activities; (7) Youth Participation/Engagement

Conflict Resolution

This workshop will cover the basics of conflict resolution and effective communication. By exploring the roots of conflict, participants will gain new strategies not only for dealing positively with conflict, but also for helping children and youth manage conflicts. Participants will have the opportunity to practice conflict mediation skills through role-plays and active listening.

Audience: Directors and Line Staff

SACC Training Topics Satisfied: (1) Principles of childhood development, focusing on the developmental stages of the age groups for which the program provides care; include such things as meeting the physical, social and developmental needs of children; behavior management and discipline; promoting play and physical activity; (3) Child day care program development

Links to NYS QSA Elements: (1) Environment/Climate; (3) Relationships

Introduction to Child and Youth Development

In this foundational workshop, participants will learn about the stages of child and youth development to gain a broader understanding of the needs of children and youth. Participants will also engage in

activities that support the healthy development of children and youth and will learn how to plan and integrate activities that support various developmental levels and stages.

Audience: Directors and Line Staff

SACC Training Topics Satisfied: (1) Principles of childhood development, focusing on the developmental stages of the age groups for which the program provides care; include such things as meeting the physical, social and developmental needs of children; promoting play and physical activity; individual development variation and learning styles; (3) Child day care program development

Links to NYS QSA Elements: (5) Programming / Activities; (7) Youth Participation/Engagement

Youth Development Principles

This workshop will provide participants with an introduction to the YD principles framework that can inform your afterschool policies and practices. Participants will learn strategies and activities that they can implement into their practice to support the healthy development and resiliency of children. Using a strengths perspective, participants will learn how to incorporate asset-based activities that promote positive practices.

Audience: Directors and Line Staff

SACC Training Topics Satisfied: (1) Principles of childhood development, focusing on the developmental stages of the age groups for which the program provides care; include such things as meeting the physical, social and developmental needs of children; behavior management and discipline; individual development variation and learning styles; (3) Child day care program development

Links to NYS QSA Elements: (5) Programming / Activities; (7) Youth Participation/Engagement

Health and Safety

Child Abuse Identification and Prevention

Participants in this workshop will learn physical and behavioral indicators of child abuse and maltreatment, when and how a report must be made, actions the reporter is mandated to take, legal protections afforded reporters and consequences for failing to report.

Audience: Directors and Line Staff

SACC Training Topics Satisfied: (5) Business record maintenance and management; (6) Child abuse and maltreatment identification and prevention; (7) Statutes and regulations pertaining to child care; (8) Statutes and regulations pertaining to child abuse and maltreatment.

Links to NYS QSA Elements: (1) Environment/Climate; (2) Administration/Organization

Creating Physically Safe Spaces

In this workshop, participants will learn how to spot safety hazards and make appropriate changes to keep youth safe; understand safety procedures for indoor and outdoor environments, such as fire drills, evacuations, field trips and travel, and inter-agency communication; and gain a better understanding of effective communication and emergency response systems with program stakeholders, including parents, agency headquarters, and if school-based, designated building administrators. Participants will review School Age Child Care (SACC) regulations related to safety and understand what their site's safety plan should include.

Audience: Directors and Line Staff

SACC Training Topics Satisfied: (1) Principles of childhood development, focusing on the developmental stages of the age groups for which the program provides care; include such things as meeting the physical, social and developmental needs of children, including those with special needs; behavior management and discipline; promoting play and physical activity; individual development variation and

learning styles; (3) Child day care program development; (4) Safety and security procedures; (5) Business record maintenance and management

Links to NYS QSA Elements: (1) Environment/Climate; (2) Administration/Organization; (4) Staffing/Professional Development

Supporting Nutrition and Health

In this workshop, participants will review nutrition principles and discuss current eating behaviors, physical activities and lifestyle trends that impact children's health. Participants will explore ways to balance food options, make healthy choices with limited resources, and encourage and model healthy behavior to youth and their families. Participants will also learn activities to teach children about healthy eating.

Audience: Directors and Line Staff

SACC Training Topics Satisfied: (2) Nutrition and health needs of children; (3) Child day care program development

Links to NYS QSA Elements: (5) Programming/Activities; (7) Youth Participation/Engagement

Summer Learning

Best Practices for Summer Programming

This workshop will explore strategies for providing high quality summer programming that engages youth in fun, developmentally appropriate learning activities, focusing on how staff can be intentional about programming choices so that individual program days are transformed into a rich summer-long experience. All participants will receive access to PASE's Summer Learning Guide.

Audience: Directors and Line Staff

SACC Training Topics Satisfied: (1) Principles of childhood development, focusing on the developmental stages of the age groups for which the program provides care; include such things as meeting the physical, social and developmental needs of children; behavior management and discipline; promoting play and physical activity; individual development variation and learning styles (3) Child day care program development

Links to NYS QSA Elements: (5) Programming/Activities; (7) Youth Participation/Engagement

Making the Most of Summer Field Trips

In this workshop, participants will learn strategies for creating fun, developmentally appropriate learning experiences on summer field trips and will explore the planning and project work associated with field trips. Participants will leave with ideas for field trips and sample materials and resources for field trip planning.

Audience: Directors and Line Staff

SACC Training Topics Satisfied: (1) Principles of childhood development, focusing on the developmental stages of the age groups for which the program provides care; include such things as meeting the physical, social and developmental needs of children; behavior management and discipline; promoting play and physical activity; individual development variation and learning styles; (3) Child day care program development

Links to NYS QSA Elements: (5) Programming/Activities; (7) Youth Participation/Engagement

Summer Culminating Events

This workshop will focus upon the planning and execution of successful summer culminating events. Participants will explore how to integrate the culminating event into program planning so that it is a true showcase of all that is accomplished throughout the summer.

Audience: Directors and Experienced Line Staff

SACC Training Topics Satisfied: (3) Child day care program development

Links to NYS QSA Elements: (5) Programming/Activities; (7) Youth Participation/Engagement

To access supporting resources, go to pasesetter.org/initiatives/summer-learning

Workforce Development

Building Professionalism in the Workplace

This workshop will cover building professionalism and job readiness among young adult (high school-age) staff. Participants will explore how to help young adult staff develop skills in the areas of professional communication, conflict resolution, and group work. Participants will also learn how to help young adult staff understand how the skills they are acquiring can be adapted toward future endeavors.

Audience: Directors

SACC Training Topics Satisfied: (3) Child care program development; (5) Business record maintenance and management

Links to NYS QSA Elements: (1) Environment/Climate; (2) Administration/Organization; (4) Staffing/Professional Development

Professional Development Plans for Staff

In this workshop, participants will explore the importance of having a well-trained afterschool staff, models of professional development, and strategies for creating effective professional development plans that meet the diverse needs of staff as well as the agency's needs to support high quality programming. Participants will also begin developing their own professional development plans.

Audience: Directors

SACC Training Topics Satisfied: (3) Child day care program development, (5) Business record maintenance and management

Links to NYS QSA Elements: (2) Administration/Organization; (3) Relationships; (4) Staffing/Professional Development; (9) Program Sustainability/Growth

Program Design

Effective Lesson Plans

In this workshop, participants will review the components of an effective lesson plan, including ways to develop clear learning objectives, apportion time, address learning styles, and keep children engaged. Participants will also explore how to plan lessons that build off one another and gain a better understanding of how they can take a general lesson or theme and create extension activities that cover different disciplines. Lesson planning templates, curriculum resources and organizational planning tools will be provided.

Audience: Directors and Line Staff

SACC Training Topics Satisfied: (1) principles of childhood development, focusing on the developmental stages of the age groups for which the program provides care; include such things as meeting the

physical, social and developmental needs of children, individual development variation and learning styles; (3) Child day care program development; (5) Business record maintenance and management
Links to NYS QSA Elements: (4) Staffing/Professional Development; (5) Programming/Activities; (6) Linkages between day and after school; (7) Youth Participation/Engagement

Outcomes and Assessment

This workshop will focus on the use of outcomes and indicators for afterschool programs. Participants will explore the main youth outcomes and what they tell us about the focus and objective of one's afterschool program; the indicators for youth development outcomes and how they can be used for planning program activities; and how the identified outcomes and indicators can drive evaluation, key questions, and methodologies. Participants will also be exposed to sample measurement tools and sample data in order to make links between program practices, evaluation of youth outcomes, and communicating these results to various stakeholders. All participants will receive access to PASE's Afterschool Youth Outcomes Inventory.

Audience: Directors

SACC Training Topics Satisfied: (3) Child day care program development; (5) Business record maintenance and management

Links to NYS QSA Elements: (2) Administration/Organization; (8) Parent/Family/Community Partnerships; (9) Program Sustainability/Growth; (10) Measuring Outcomes/Evaluation

To access supporting resources, go to pasesetter.org/initiatives/youth-outcomes