

Rosary Cathedral Online Giving Tutorial

1. Go to <http://rosarycathedral.org/>
2. Click the **Donate** button



3. Wait for the page to load. *If it does not load go to <https://rosarycathedral.weshareonline.org/index.aspx>*

4. Click the **“Make a Donation”** button under **“Sunday Collection”**.



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5. Scroll down in the window and select “Recurring Donation” or “One Time Donation”

If the page does not load, loads too slowly, or you prefer to donate on a “https://” site, click [Here](#)

Sunday Collection



Contributions to the Sunday Collection are used to offset the costs associated with day-to-day operations of the parish and its programs. These costs include payroll, maintenance and cleaning of buildings, utilities, and supplies. Additionally, your contribution will benefit our sacramental preparation services, liturgical programs, and Religious Education programs.

Parish members are encouraged to set up an account and manage their contributions. You will have complete control over your contribution amount and frequency of payments.

Thank you for your investment and continued support of our parish.

Create a Recurring Donation
Select this option to set up a weekly, monthly, or other recurring donation.


Recurring Donation ➔

Make a One-Time Donation
Select this option to make a one-time donation today.

One Time Donation ➔

6. Select a donation amount. For recurring donations you may also select the donation frequency (weekly, monthly, 2x a month, etc.), and the day the payment will be processed.

Secure SSL/TLS Connection Login



♥ GIVING OPPORTUNITIES

Create a new repeating donation for Sunday Collection

Pick your recurrence pattern

Enter an amount

Select the pattern for your recurring donation

Select a day of the week

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7. Scroll down in the window. Recurring donations may pick a start and end date for the donation.

Create a new repeating donation for Sunday Collection

Pick your recurrence duration

You can choose to start your repeating donation at a date in the future and/or have the repeating donation stop after a number of donations have been made.

Recurrence Start:

- Start scheduling transactions immediately
- Choose the first scheduled transaction to be run:

Recurrence End:

- Continue scheduled transactions indefinitely
- End after transactions

8. Choose a type of payment to use. You may have the payment automatically withdrawn from a checking or savings account or debited from a credit or debit card.

Create a new repeating donation for Sunday Collection

Please choose the payment type to use

- Checking/Savings Direct Withdrawal
- Debit Card  
- Credit Card    

If you have an account and want to use a saved payment source, click here to log in.

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9. Enter your account information.

Create a new repeating donation for Sunday Collection

Enter your payment details

Checking/Savings Account Information

Account Holder Name:

Routing Number:

Account Number:

Account Type:

10. Enter your personal information. Note that this will create account that you can use to log back in to the site and adjust any information that you have entered at any time.

Create a new repeating donation for Sunday Collection

Your Contact Information

Enter your contact information below. Your email address is optional, but providing it will allow you to receive receipts via email and login to your account at a future date. A temporary password will be emailed, and expires within 24 hours for your security.

[If you already have an account, click here to log in.](#)

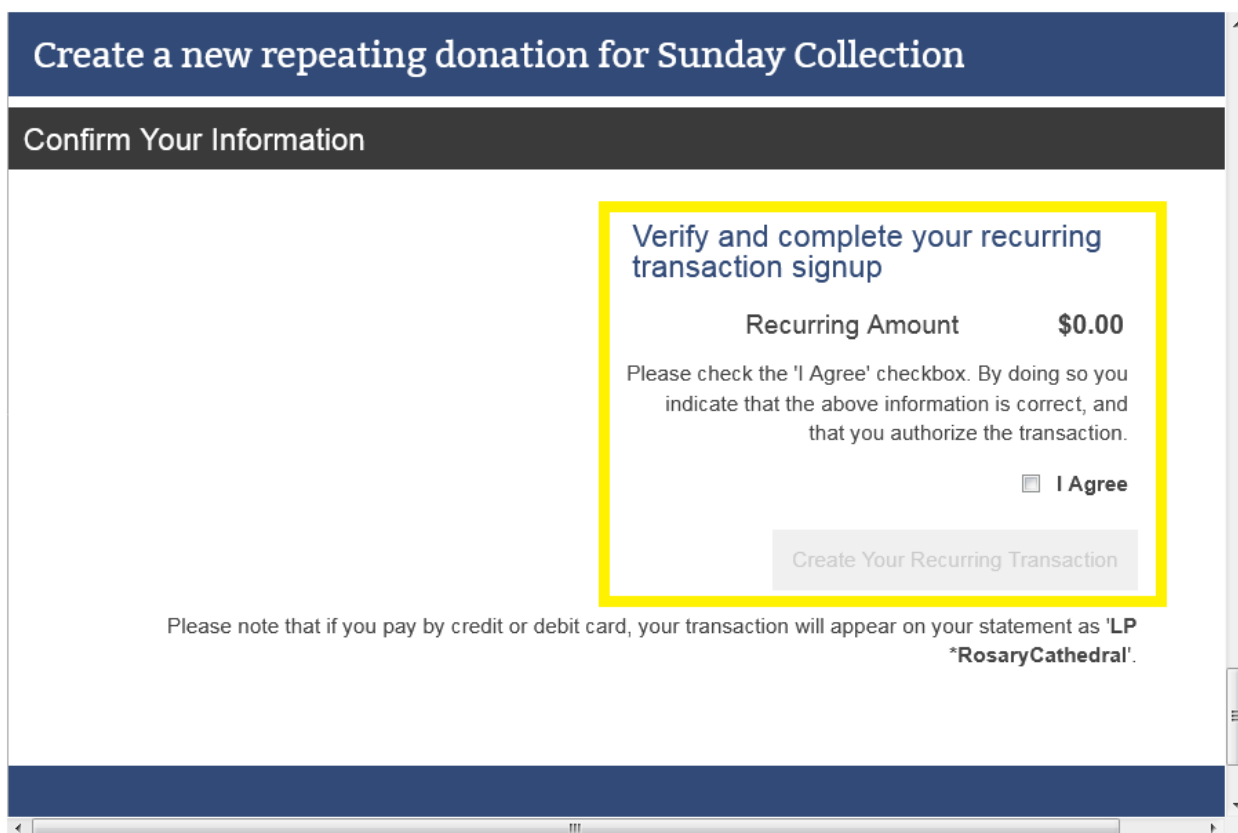
Email Address

Re-enter Email Address (for confirmation)

First Name

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11. Confirm your donation information by checking "I Agree". If any required fields are incorrect or blank, they will be indicated in red below this box. Finally, click "Create your Recurring Transaction" or "Submit your One Time Donation" to complete your donation.



The screenshot shows a web interface for creating a recurring donation. At the top, a dark blue header reads "Create a new repeating donation for Sunday Collection". Below this is a black bar with the text "Confirm Your Information". The main content area is white and contains a yellow-bordered box with the following text: "Verify and complete your recurring transaction signup", "Recurring Amount \$0.00", "Please check the 'I Agree' checkbox. By doing so you indicate that the above information is correct, and that you authorize the transaction.", and a checkbox labeled "I Agree". Below the checkbox is a grey button that says "Create Your Recurring Transaction". At the bottom of the white area, there is a note: "Please note that if you pay by credit or debit card, your transaction will appear on your statement as 'LP *RosaryCathedral'." The browser's scrollbar is visible on the right side.

**THANK YOU FOR YOUR GENEROUS SUPPORT OF ROSARY
CATHEDRAL PARISH!**

If you have any difficulty setting up your donation or have any questions please contact the Parish Manager, Andrew Reinhart, at 419-244-9575 or at areinhart@rosarycathedral.org