



Digital Imaging Specialist

Position posted on: December 6, 2018

New York

Pace Gallery is seeking an experienced Digital Imaging Specialist to join our Imaging Department. Reporting to our Director of Imaging this role will be responsible for producing and processing digital images and videos of individual works of art, exhibitions, installations and all other gallery activities.

Responsibilities:

- Produce digital images and videos of art works, installations and all other gallery related activities using mirrorless digital cameras, strobe / continuous light, and other imaging equipment.
- Photograph, edit, and implement color and file management standards to digital images and videos, including editing, retouching, color correcting, image manipulation and renderings.
- Coordinate the Imaging studio schedule with the studio team, dealer offices, artist studios, other departments and clients, maintaining efficient workflows and following best practices.
- Communicate with in house and external contacts about imaging requests, send results for feedback and approval, make adjustments as needed and upload final results to server.
- Manage digital imaging lab and all aspects of digital imaging. Calibrate printers, displays and cameras. Maintain and keep equipment in excellent condition, order supplies as needed.
- Support all digital imaging across Pace, including in house and external productions. Provide advice and assistance to staff, clients and artist studios regarding digital imaging.
- Produce high quality prints using wide format Epson printers, proof printed images to original works and correct colors accordingly, maintain printer and software.
- Use Photoshop and other Adobe Suite applications, image capture and video editing software.
- Maintain the imaging studio, communicate with vendors, coordinate equipment repairs, and update of hardware and software.
- Oversee department interns and assist Imaging Director in daily operations and special projects.
- Additional duties as required.

Requirements and Qualifications:

- BFA or BA/MA or MFA in photography and/or studio art.
- Expert knowledge of and experience in high resolution digital capture.
- Experience working in accordance with cultural heritage imaging international quality guidelines.
- Expert knowledge of and expertise in Adobe CC Suite and Capture One.
- Minimum of 3 years of experience photographing in a gallery or museum setting.
- Experience or knowledge of Sony, Canon and Hasselblad camera systems.
- Expert knowledge of Mac operating system and associated software and hardware.
- Experience operating fine art scanners and Epson 4880 (or higher) inkjet printers.
- Highly organized, self-motivated with ability to work both supervised and unsupervised.
- Great communication skills and ability to work with others.
- Previous exposure to, and knowledge of contemporary fine art.

In addition to an active and progressive work environment, Pace Gallery offers a competitive benefits package, including medical, dental and vision insurance, retirement plans with a company match, flexible spending accounts and commuter benefits, as well as a generous vacation policy.

To apply for this position, please submit a cover letter and resume to jobs@pacegallery.com, with 'Digital Imaging Specialist,' in the subject line.

Pace is proud to be an equal opportunity employer and will consider all qualified applicants regardless of race, color, ancestry, religion, sex, national origin, sexual orientation, age, citizenship, marital status, disability, gender identity or expression, Veteran status, or any other legally protected status.