REHEARSAL SPACE POLICIES

○ **Floor:** Wax, rosin, powder, water, masking tape or any other substance may not be applied to the floor. Burning candles are not allowed. Any equipment must be moved with care so the floor is not scratched or damage.

○ **Tape:** Any tape to be applied to the floors at IATI must be approved by IATI in advance of application.

○ **Mirrors:** No one should lean or put hands on the mirrors.

○ **Eating/Drinking:** No food or beverage is permitted in the rehearsal space except for bottled water.

○ **Shoes:** No street shoes or tap shoes are allowed in the rehearsal space.

○ **Noise:** Tenant will conduct their activities on the premises in such a manner as not to constitute a nuisance or disturb other occupants of the building. No drum kits are allowed.

○ **Smoking:** IATI is a smoke-free facility. There is no smoking allowed anywhere in the building, including fire-escape.

○ **Occupancy:** Tenant will limit the number of people on the premises to 25

○ **Cancellation:** Tenant must notify IATI at least 2 weeks prior to the requested rental date or tenant is liable for the full cost of rental.

○ **Payment:** Payment is due prior to rehearsal. Payment is accepted as check or exact cash (we cannot make change.)

○ **Door codes:** In the event that an IATI staff member is not present to let the Tenant into the building, a door code will be provided. Tenant is responsible to check their email the week of rehearsal to obtain the door code. **Please note IATI’s door is very sensitive. Codes must be entered slowly and gently.

Any deviation from the above mentioned terms by either party must be in writing and acknowledged by a single designated staff member from IATI THEATER and TENANT.