ACE EVENTS

We thank you for considering the ACE coffee Roaster space for your function or private event. Although we love to host and see your event be special through our efforts, please be mindful that there are limitations as to how much we can alter the space and yet be able to operate our demanding business on the days prior to and following an event. From our perspective the space is best suited for mingling and sharing drinks and food in a casual environment.

Weddings are a common event for the space and they have proven to be very successful. We are happy to accommodate your special day to break some event rental policies but those concessions will come with an associated cost. Please bring all your requests to the event organizer before you secure the event to eliminate any expectations that cannot be met prior to the commencement of the event.

Deposits are intended to secure your date and inhibit our ability to secure that date for other clients. If you are booking be certain that you are committed as the deposits will be forfeited if you cancel the event. Once confirmed you will sign an event contract and the terms contained within the contract constitute the full agreement between the two parties.

Prior to the Event date you will supply a Credit card authorization that will be estimated to be the full value of the event less the deposit rendered. At the end of the event you will receive a final and official invoice from ACE coffee Roasters for the event charges.

We Thank you for considering ACE for your event.

Sincerely,
The Management
ACE COFFEE ROASTERS INC
ACE EVENT RENTAL RATES/CATERING PACKAGE OPTIONS

Space Rental Fees* (4pm-close):
(alternate day time events available upon request)

Monday: $1,100
Tuesday: $1,100
Wednesday: $1,100
Thursday: $1,500
Friday: $1,500
Saturday: $1,500
Sunday: $1,200

● NOTE: Special requests and decorations can be accommodated
● “Close” - refers to Midnight unless otherwise arranged with ACE

Conditions/limitations of Ace Space Rental:
● Wine and Beer is the preferable liquor served,
● Additional provisions for Hi-Balls (max 3 spirits) upon request
● Cocktail Bar upon request at an additional Charge and limited to 4 Cocktails
● There is no outside Food permitted
● Outside Alcohol is not permitted but All Alcoholic beverages (brands) and associated pricing can be negotiated prior to the Event - special request Alcohol brands generally not used by ACE events will be sold to the client at the End of the event if not consumed during the event.
● DJ Service providers are permitted but the equipment must be removed by the end of the Evening.
● Outside of the current seating provided, Additional arrangements for seating is an additional charge

Additional Services**:

Unlimited Coffee Bar:
● $5.00/person

Unlimited Coffee Bar/Liquor Service: Minimum 60 people
● $200 fee for liquor license/permits (waived for parties over 50ppl)
  ○ Option A: Open Bar (host pays tab)
  ○ Option B: Cash Bar (guests pay)
● Coffee service included
● Pastries and desserts extra ( $5.00/person)
Unlimited Coffee Bar/Liquor Service/Food - Minimum # People 25
- $30 per person Leva Catered Food various Snacks and finger foods
- $200 fee for liquor license/permits (waived for parties over 50ppl)
  - Option A: Open Bar (host pays tab)
  - Option B: Cash Bar (guests pay)
- Coffee service included

Unlimited Coffee Bar/Liquor Service/Appetizers - Minimum # of People 39
- $40 per person, More extensive Food offering which includes appetizers (hummus and veggie trays, fruit trays, pita, olives) and a 5oz pour of Prosecco.
- Party Sharing Pizzas - Roman Style
- Additional $10.00 per person for cured meat and cheese trays
- 20% off space rental fee (for parties over 50 people)
- $2.00 per person for bite-sized desserts and/or donuts
- $200 fee for liquor license/permits (waived for parties over 50ppl)
  - Option A: Open Bar (host pays tab)
  - Option B: Cash Bar (guests pay)
- Coffee service included

Unlimited Coffee Bar/Liquor Service/Full Dinner Catering - Minimum # of People 39
- $65 per person, includes Maximum Extensive food Offering Roman-style focaccia pizza, salads, appetizers, and a 5oz pour of red/white wine
- Hot Food to include 2 Baked Pasta and One Meat Dish of the Client’s choice - Beef-Pork- Chicken
- Additional $10.00 per person for cured meat and cheese trays
- 50% off space rental fee (for parties over 50 people)
- $2.00 per person for bite-sized desserts and/or donuts
- $200 fee for liquor license/permits (waived for parties over 50ppl)
  - Option A: Open Bar (host pays tab)
  - Option B: Cash Bar (guests pay)
- Coffee service included

*all pricing based on person minimums as described
**for events requiring staff service, there will be an 18% auto gratuity added onto the total price of package before GST