Your Responsibilities / Things to consider

- OKpeople is a shared environment that requires you to clean up after yourself (ie dishes, bathroom etc.) If you make a mess, clean it up.

- Unless everyone around you gives permission, please use headphones or very low volume to play any sound you want to hear. If the space is empty please consider our neighbours. All members and guests have the right to quiet enjoyment of the space and any behaviour that breaches this will not be condoned.

- Any guest must be accompanied by a member at all times. The inviting member will be responsible for their guests actions at all times. Let the management know if you have any questions regarding guest access.

- This is an open creative space that will be shared by many different people and groups. Anything said should be expected to be heard by others if you like it or not.

- Working independently is completely fine. No one can or will force you to work collaboratively. However, One of the great benefits of working in a co-working space is that you will meet all sorts of people with all sorts of knowledge. You will get the most out of your time here if you take some time to be a part of the group. Work together, give feedback etc.

- OKpeople has several security measures installed including security cameras, electronic locks, and large lockers at your disposal. We also carry public liability insurance. As a user, you are not required but it is strongly suggested that you carry a renters Insurance policy to cover your own equipment while using the space. That policy may cover your current residence/office, as well as the OKpeople premises. OKpeople is not responsible for lost, stolen, or damaged personal belongings.

- If you can, spread the word! We want a space full of good people that you enjoy working alongside.
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Terms of use

Membership is a privilege not a right, gross misconduct can result in immediate termination. OKpeople renewal is automatic unless advised by the member. Member can terminate this agreement at any time by providing one month notice after the completion of the initial month. OKpeople reserves the right to terminate any service at any time. OKpeople further reserves the right to terminate your participation in and use of any Services, immediately and without notice, if you fail to comply with the terms of use.

Circumstances that may result in the immediate termination of membership include but are not limited to:

1. Abusive behavior or any behavior inconsistent with the expectations of members.
2. Behavior that the management believes will result in harm to any member, guest, or other.
3. Giving a key/access to anyone else or allowing non-paying customers entrance into or use of the space at any time. A guest from time to time is fine within reason. Otherwise this is grounds for immediate termination of membership.
4. Substantial complaints from other members.
5. Independent decision of the management based on economic or other circumstances.
6. The Member agrees that the management shall have absolute discretion in determining whether a membership should be terminated.

You agree that when participating in or using the Services, you will not:
1. Defame, abuse, harass, stalk, threaten or otherwise violate the legal rights (such as rights of privacy and publicity) of others;

2. Publish, post, upload, distribute or disseminate any inappropriate, profane, defamatory, obscene, indecent or unlawful topic, name, material or information on or through OKpeople notice boards, events or spaces; within reason considering the space’s use as a creative/artistic hub. Discretion is up to management.

3. Upload, or otherwise make available, files that contain images, photographs, software or other material protected by intellectual property laws, including, by way of example, and not as limitation, copyright or trademark laws (or by rights of privacy or publicity) unless you own or control the rights thereto or have received all necessary consent to do the same;

4. Use any material or information, including images or photographs, which are made available through the Services in any manner that infringes any copyright, trademark, patent, trade secret, or other proprietary right of any party;

5. Download any file(s) that you know, or reasonably should know, cannot be legally reproduced, displayed, performed, and/or distributed in such manner;

6. Restrict or inhibit any other user from using and enjoying the Services;

7. Violate any code of conduct of other guidelines which may be applicable for any particular Service (including any lease agreement for 87 Wade);

8. Changes can be made/contractual agreements updated from time to time by OKpeople with 30 days notice to members. These will be emailed to all members.

9. You acknowledge the the OKpeople communal areas may be used for workshops, gallery events or other special nights given appropriate notice.
Invoicing and payment

All membership payments are due on the 1st or 15th business day of each month. OKpeople reserves the right to withhold services if payments are not received on time.

Payment Methods: interac e-transfer, cash, credit

The studio managers are:

Spencer Caverly (905) 808-6066  Steve Boyd (519) 732-7838

OKpeople has an instagram, facebook, and twitter account. Is it ok to use pictures that may contain you on social media?  Yes  No

With your permission and proper crediting, is it ok to publish things you have completed or are working on in order to promote your work and the OKpeople space on social media?  Yes  No

I hereby acknowledge that I have read and understood all of the terms and conditions contained in this document and further agree to be bound to the terms of use regarding my participation in and use of the Services at OKpeople.

I, ________________________ am signing up for a Permanent Membership starting ______________ at a rate of $______/month for ___ months with option to renew.

Member signature: ___________________ date:_________________

Management signature: _______________ date:_________________