Lasting memories start here at

Novalis Hall...

Celebrate your important occasion in the tranquility of the countryside.

Novalis Hall, which is nestled among 300 acres of natural woodland and surrounded by the winding Nottawasaga River, ensures an extraordinary environment for any occasion.

Our 2,000 square foot event space accommodates 130 seated guests and is available for your exclusive use during your event. Novalis Hall is fully air conditioned.

Whether you envision an outdoor ceremony and reception surrounded by a beautiful backdrop of foliage, or the quiet beauty of a romantic indoor ceremony, the hall and its natural surroundings provide a picturesque setting in all seasons. We offer the perfect venue for an intimate wedding reception as well as every other aspect of your wedding celebrations, from engagement parties and bridal showers to anniversary celebrations.
General Information

- **Novalis Hall address** is 7841 4th Line; Angus, ON L0M 1B1 – crossroads would be Simcoe County Road 10 and Camphill Road; 20 minutes from either Barrie or Alliston

- **Novalis Hall can accommodate** up to 130 people, room can be set up either 60” Round tables (need to rent) seats up to 9 or 6’ Banquet table (Hall has 10 available) seats 6. Chairs are available for your use but are not allowed outside. If necessary, please damp wipe chairs and tables before storing

- **A 50% deposit** is required at the time of booking; the balance is due 3 weeks prior to the event failure to pay the balance on time may result in your booking being cancelled without notice or refund

In the event of a cancellation which needs to be in writing and sent to Novalis Hall Department:

- 90 days or more 50% of deposit is retained
- 89 days or less 100% of deposit is retained
- 20 days or less 100% of deposit plus balance of the total venue fee is payable

- **Damage Deposit** – there is a $500.00 damage deposit required which is charged 3 weeks prior to your event date and will be completely refunded following inspection after the event if there are no damages to Novalis Hall a credit card or certified cheque is required for this deposit

- **Insurance** is required for any function at Novalis Hall, naming Camphill Communities Ontario (CCO) as additionally insured in the amount of $2,000,000.00 liability insurance. This is required 3 weeks prior to the date of your event

- **If serving alcohol** (including wine and beer), you are responsible to obtain a Special Occasion Permit (SOP-Liquor License) Wine made at a licensed wine making establishment is permitted and must be included on your Special Occasion Permit. This is also required 3 weeks prior to the date of your event. Additionally, all servers must be Smart-Serve trained and proof of this must be provided 3 weeks prior to the event or via your catering company and posted at the event. Only alcohol is allowed in Novalis Hall and hallway, the permit does not allowed drinking outside the building. If having a cocktail between the ceremony and reception permission must be pre-arranged and must be manned by a CCO staff member or Smart-Serve server
Food service either by self or caterer shall have access to kitchen for heating pre-cooked food only. Food may not be cooked in the kitchen as per agreement between Essa Township Fire Services and CCO. Only licensed caterers may cook outside of the building with either own BBQ or outside convection ovens by propane.

Decorations are welcome to make your event personal and special both indoors and outdoors; we only ask that you do not attach anything to the walls of the hall or removed any artwork on the walls. Candles may only be used as decorations if they are enclosed in hurricane lanterns or candleholders that have sand or water within the vessel without the wick being exposed outside the top of the candleholder. Decorations may not be set up in such a way as to block or impede access to the emergency exits. All decorations must be removed from the hall and absolutely no confetti or Mylar (silver balloons) are permitted. The use of dance wax on the floor is not allowed. Please do not hang decorations from light fixtures, projectors, or screens. Decorations should not be taped, glued, stapled, nailed, tacked or otherwise fastened to the painted walls or floor. Failure to comply with some of the above mentions may result in a deduction to some or all the damage deposit.

Media and Sound System is available for your use; sound system for microphones and speakers; power for the lighting system, use of media projectors that can be connected to a laptop, winch system to allow access to screen, and podium with light. IT support is not available if you wish use of any of these items we recommend that you test the system in advance.

Set-up/Take down you the renter is responsible for their own set up and take down, as well as clean up or help is available at $30.00/hr per hired helped

Renter is also responsible for the conduct of their guests, rental of linens and glassware
Rental Options and Rates

Photo Session  $125.00 plus HST

- Engagement Photos; access to Camphill Communities Ontario and Novalis Hall grounds for 2 hours, parking and washrooms at Novalis Hall

Indoor/Outdoor Wedding Ceremony
One Day Only  $600.00 plus HST

- From 10AM to 6PM which would allow for set up and clean up, an additional fee would apply if need use of plates, cutlery, mugs and water pitchers ($200.00)
- Indoors will have accommodation up to 160 guests theatre style 130 guests seated, chairs, tables, podium, microphone, speakers, kitchen both upstairs and downstairs and ready room; caterer welcomed as well as bar; will still require insurance and liquor licence
- Outdoors would require rental of tent and outdoor chairs and use of Novalis Hall as per Indoor inclusions, unsupervised items are not our responsibility
- Socan Fees (The Society of Composers, Authors & Music Publishers of Canada) will apply if you have hired a band or disc jockey the fee is $42.00, if just playing music the fee $20.00 plus 13% HST. Please note these fees are subject to change.
- Novalis Hall reserves the right to hold certain dates from May to October for complete wedding ceremonies

Complete Wedding Ceremony and Reception
Three Days  $2900.00 plus HST

- Friday Set Up 4PM to 10PM , Saturday 10AM to 12AM Sunday, plus one hour for cleanup to end no later than 1AM; Sunday Full Clean Up 11AM to 2PM (additional charges per hour at $90.00)
- Indoors will have accommodation up to 168 guests theatre style 130 guests seated, chairs, tables, podium, microphone, speakers, plates, cutlery, mugs, water pitchers, kitchen both upstairs and downstairs and ready room; caterer welcomed as well as bar; will still require insurance and liquor licence
- Outdoors would require rental of tent and outdoor chairs and use of Novalis Hall as per Indoor inclusions
- Socan Fees (The Society of Composers, Authors & Music Publishers of Canada) will apply if you have hired a band or disc jockey the fee is $42.00, if just playing music the fee $20.00 plus 13% HST. Please note these fees are subject to change.
All other Rentals

Auctions/Banquets/Board Meetings/Concerts/Community Events/Corporate Meetings/Dances
Retreats/Luncheons/Parties/Performances/Presentations/Seminars/
Receptions/Recitals/Rehearsals/Workshops

**Main Hall Rates:** (Access to tables, chairs, podium, microphone, speakers, plates-dinner & dessert, cutlery, mugs, water pitchers, full kitchen)

Prime Time Friday/Saturday/or Sunday for a 12hr day is $1100.00 or $90/hr with a minimum of 3hr booking

Mid-Week Monday to Thursday for a 10 hr day is $500.00 or $50/hr with a minimum of 3hr booking

**Lower Meeting Room Rate:** (Access to tables, chairs, podium, microphone, speakers, plates-dinner & dessert, cutlery, mugs, water pitchers, full kitchen)

20% off above pricing based on day and 3hr minimum booking

Non Profits/Charity Organizations:

30% off above pricing based on day and 3hr minimum booking

**Other Rentals:**

Grand Piano: $130.00

Setup/Clean Up: $30.00/hr

Applicable HST tax will be applied to all rates and or Socan Fees for Music Events