



JAMES MORGAN, PRODUCING ARTISTIC DIRECTOR ■ W. DAVID MCCOY, CHAIRMAN

SHORT-TERM RENTAL RATES 2011

THEATRE – REHEARSAL RATES

- We will provide the Theatre in “as-is” condition for rehearsal purposes
- Use of Piano
- Basic Work Lights
- Access to Lobby Restrooms

THEATRE – REHEARSAL RATES

Rehearsal Rates are for rehearsal in the space only. No loading in or set up and/or use of technical elements are included in these rates.

Monday-Friday, 10am-6pm	\$60.00/hour
Monday-Friday, 6pm-11pm	\$90.00/hour
Saturday-Sunday, 12pm-11pm	\$90.00/hour

THEATRE – LOAD IN/TECHNICAL REHEARSAL RATES

Technical Director must be present during any loading in or assembly of set pieces set up and/or use of technical equipment.

Monday-Friday, 10am-6pm	\$90.00/hour
Monday-Friday, 6pm-11pm	\$100.00/hour
Saturday-Sunday, 12pm-11pm	\$100.00/hour
Monday-Friday, 10am-6pm Including use of stage lighting or sound equipment at any rehearsal* Including Technical Director**	\$120/hour
Monday-Friday, 6pm-11pm Saturday-Sunday, 12pm-11pm Including use of stage lighting or sound equipment at any rehearsal* Including Technical Director**	\$130/hour

*Use of York’s lighting and sound equipment is provided as a courtesy and is made available on an “as-is” basis. For additional lighting instruments, focus, or changes a consultation, approval and additional fee is required.

**Technical Director must be present whenever lighting or sound equipment is used, even in the event that you bring your own lighting or sound designer.

GREENROOM – REHEARSAL RENTAL RATES

- We will provide the greenroom in “as-is” condition for rehearsal purposes
- Use of Piano
- Use of Water Cooler
- Access to Lobby Restrooms

Monday-Friday, 10am-6pm	\$45.00/hour
Monday-Friday, 6pm-11pm	\$75.00/hour
Saturday-Sunday, 12pm-11pm	\$75.00/hour

THEATRE – PERFORMANCE SPACE RENTALS - PER PERFORMANCE

- Performance Rentals include the theater in ‘as-is’ condition for up to a total of 4 hours *(from when the actors/crew arrives to when they leave)*
- Use of Lobby
- Use of Three Dressing Rooms or Greenroom
- Basic Light Plot
- Computerized Lighting Board
- Sound Equipment
- On-site Technical Director or Light Board Operator
- House Manager

Sunday-Thursday, 6:30pm-11pm	\$1,000
Friday-Saturday, 6:30pm-11pm	\$1,500
Matinee Performances 1-5:30pm	\$1,000
Weekly Rates (Performance Only, 8 Perfs/Week)	\$8,000

ADDITIONAL RENTAL OPTIONS

For an additional charge, York is happy to provide box office staff and services including on-line reservations and credit card acceptance. And for larger casts you can opt to rent all three dressing rooms plus the greenroom.

Greenroom Rental During Performance (Required for groups of 15 +)	\$100/performance
Additional Dressing Room Rental During Performance	\$50/performance
Dressing Room Rental – for Rehearsal	\$20/hour
Ushers*	\$15/each
Box Office (Set up, Staff, Web Reservations, Ticket stock) – Weekday	\$100/performance
Box Office (Set up, Staff, Web Reservations, Ticket stock) – Weekend	\$150/performance
Credit Card Services	6% of credit card gross sales

*Two Ushers must be present for each performance; you may provide your own or choose to have The York staff for you at an additional cost.

NOTES

1. York reserves concession rights and the right to solicit contributions at its discretion at every rental performance unless those rights have been purchased in advance by Renter.
2. In NO case does rental of space include the use of or access to any office, copy machine, telephone or fax line. The York telephone reservation line may only be used if contracted in advance.
3. Terms: 50% deposit due on space reservation. Payment in full due 90 days in advance of first rental date. All payments are non-refundable. Rental is cancelled and deposit is forfeited if second payment is not remitted as scheduled. Rentals arranged less than 90 days in advance must be paid in full at time of reservation.
4. Smoking is not permitted anywhere in the building at anytime, including restrooms, sound booth and stairwells.
5. The space must be left as it was originally found. All trash must be deposited in the receptacles located in the lobby or hallway.
6. Liability: York assumes no responsibility for the loss, theft or damage of, or to, the renter's property. York is neither responsible nor liable for any accident, injury or damage resulting from the direct actions of the renter or their associates.
7. Renters are required to have insurance. A basic liability certificate of insurance with The York Theatre Company, Inc., named as "Additional Insured" must be included with the signed contract.
8. Volunteer Ushers—which York will make a concerted effort to provide at each performance—as well as York Theatre Staff are permitted to attend any performance free of charge if seating is available.
9. York reserves the right to use either space for its own purposes or rent to other organizations at times the theatre is not scheduled for use by the primary renter.
10. Any announcement or promotional materials must be approved by York Theatre Company, including, but not limited to, press releases, post cards, fliers, print ads, email blasts, etc. The location of the event shall be listed as "The Theatre at Saint Peters, 619 Lexington Avenue (54th Street, just east of Lexington)." The use of The York Theatre Company name and/or logo is strictly prohibited.
11. York Theatre Company retains the right to immediately terminate a rental contract and evict the renter and associates for direct violation of these guidelines, or the display of rude or offensive behavior. Should this occur, no refund shall be given.
12. This rate sheet is subject to change without notice. No rentals are binding without a signed contract and payment of deposit. The rental contract contains additional terms and conditions.
13. Other rates may apply for long-term rentals.