

MEAPA BOD Meeting Agenda

August 8th, 2024, 6-8pm

Canopy Hotel, 9 Center Street, Portland and via Zoom

- 6:00PM **Call to order, Introductions-All**
 - Attendance:
 - Kimberly Caldwell - Yes
 - Kathleen Moneghan - Yes
 - Rhianna Jones - Yes
 - Rebecca Koerting - Yes
 - Christopher Bates-Withers - Yes
 - Erin L. Muthig - Yes, remote
 - Hannah Stonebreaker - Yes
 - Stephanie Podolski - Yes, remote
 - Robert Rousseau - Yes, remote
 - Angela Leclerc - No
 - Elias Pasquerillo - Yes
 - Lydia Caron - Yes
 - Colin McClure - Yes
 - Victoria Flood - Yes, remote
- 6:15PM **MMC Strife**-Kim Summarizing
 - MMC having strife within APP counsel regarding new contracts including non-compete clause (this passed at Federal level but was struck down by courts, failed to pass ME House), no more merit based raises
 - Rhianna motions to Ad Hoc meeting to further discuss the Maine Health pay restructuring at another day
 - Kathleen seconds
 - No objection
- 6:25PM **Education Committee Update**-Kathleen
 - 2024 Conference Planning
 - CME offerings (20.5 hrs, 4 workshops)
 - Budget/Finances (equipment purchase)
 - Staffing needs (front table, introductions)
 - Exhibitor Update-(Rhianna)
 - 12 registered
 - \$17,650 currently with goal of \$20,000, will likely pass this goal
 - Chris added that equipment reps tend to be easier to work with overall
 - 2025 Conference Planning
 - Looking at venue options. Membership survey returned with western/mountain region in fall or winter.
 - Steph brought up possible bad weather, losing money, etc if we select a ski venue
 - Kim discussed changing timing to not coincide with PA week. Chris added we need to be mindful of PAEA and Leadership Advocacy Summit
 - NERLC/NH Conference Planning
 - MEAPA is planning to host the next NERLC in partnership with NHSPA
 - Location and timeframe are being decided upon.
 - First annual was in Connecticut in June
 - Here, they discussed membership, advocacy, finances
 - Increasing CME offerings to aid with membership benefits, potentially can do this via online/website hosting.
- 7:00PM **GAC Agenda**-Kim
 - PA Compact passed, there will be a meeting in September with all the states that passed it, 24 month estimated operational start date
 - Professional Title Change (State)

- AAPA completed their title change in 2021.
- Speciality and State organizations are starting to accomplish this.
 - MEAPA Board has voted to change to “Maine Academy of Physician Associates” (still MEAPA), this is pending a full membership vote (October)
 - On state level, our primary objective for this or next board year is professional title change, the first state to do this was Oregon last April. AAPA is going to focus on 5 states strategically, we are on the list to be chosen but if we are not chosen, grant funding should still be available.
- Moose Ridge Contract
 - \$47,000 for work on title change from Sept to July
 - \$42,000 for work on title change from Nov to July
 - Will ask for \$40,000 from AAPA
 - Pre-session Planning Nov-Dec '24
 - Session Work Dec '24-June '25
 - Also includes managing Medical Provider of the Day, reactive bill tracking, testimony etc.
- Organization Name Change (Two town hall meetings, in person membership meeting to discuss all before electronic vote during the conference)
 - Full membership vote will coincide with bylaw vote during conference, sent electronically to member emails
- Medical Provider of the Day (Statehouse)
 - PAs will be covering one week per month while in session.
 - We need a PA for each day of that week.
 - Plan to respond to emergencies and be ceremonially recognized by both chambers.
 - Children can page - need to be at least second grade.
 - Chris asked if PA students can join along with PA of the day. Lydia will circulate this around the second years.
- AAPA LAS Attendees - we are looking for MEAPA Board members to attend.
 - In Washington, DC, Sept 12-14
 - Set up appointments on Capitol Hill to meet with state constituents
 - MEAPA Budgeted \$5000 for two MEAPA BOD's to go
- 6:40PM **HOD Summary-Steph**
 - AAPA has issued a strong statement to AMA regarding the “scope creep” campaign against PAs.
 - Recommend MEAPA move forward with title change to match AAPA, other recommendation to collaborate with UNE to also change program/degree title
 - Recommend to continue to protect OTP efforts
 - Recommend to include DEI based language. Need to make this more robust.
 - Recommend not limiting PAs to DMSC and would allow them to pursue other doctorate degrees (there are 4-5 that PAs can pursue at this time, which are not exclusively for PAs)
 - HOD voted in favor to provide retirees full fellow membership, with voting rights
 - Currently our two retiree membership types do not having voting rights
 - Steph motions to allow Maine retired PAs to have full fellowship membership to MEAPA for free. Rhianna seconds.

- Discussion as a group to maintain the current two levels (Emeritus and Honorary, which is based on lifetime achievement/awards) which should remain free membership but now with full voting privileges
 - Chris motions to give full voting privileges to MEAPA Emeritus and Honorary Membership types. Kathleen seconds.
 - No objections, motion passes
- Currently no language on using AI, currently fraudulent to use this technology
- Chris added UNE is waiting to see what MEAPA does with title change and believes they will follow suit when MEAPA changes. In regards to doctoral degrees for PAs, does not anticipate UNE to offer any PA directed doctorate degree, he recommends we do not take a position on something we do not offer in the state.
- 6:55PM **Budget Discussion/Adoption vote** -Rhianna
 - had \$15,000 extra (due to unbudgeted \$20,000 AAPA PA Compact grant)
 - Mooseridge contract and AAPA GAC title grant are not included on this budget, will have a separate electronic vote when we know if this will be happening
 - Also not accounted for on the budget - Maine Professionals Health Program (MPHP) for providers referred. We have not contributed since 2016. We had previously been sending in \$500 contribution annually - this is also their current ask.
 - Kathleen asked if we can we make contribution in honor of recent PA loss
 - Rhianna motions to continue contributing \$500 to MPHP annually per bylaws
 - Kathleen seconds
 - No objection, motion passes
 - Budget with new line items for award expenses and, CD interest accrued
 - Rebecca motions to pass the budget as written with the addition of \$500 to MPHP
 - Kathleen seconds
 - No objection, motion passes
- 7:10PM **Bylaw Updates**-Kim/Angie
 - Corporate policy reviewed and updated in 2021, no changes to Administrative policy at that time
 - Bylaw index needs significant overhaul, which since it is non substantive can be updated later without full membership vote.
 - Major Changes include:
 - This includes changing title throughout the document
 - Steph given narrow window to update DEI statement to the more robust version during this round of updates, if unable to provide in time, can be included in future revisions.
 - Eliminated antiquated language regarding paper ballot voting, etc
 - Tweaked members need to be AAPA in order to be MEAPA
 - Susan Vincent Memorial Scholarship separate bank account/fund ran out many years ago. This account has been eliminated from bylaws, though MEAPA will continue to award from general funds at increased award to \$1500/year.
 - "CME Committee" name changed to "Education committee"
 - Kim also recommended that the committee start to plan to reach out to local high schools and present the PA career.
 - New bylaws regarding LAS, AAPC ELC, NERLC attendance - GAC and Executive Board get first dibs on attending their respective events.
 - Northeast Regional Leadership Conference (NERLC) - we are planning to host, Chris wondering if we may be able to have UNE host

- Rhianna to motion to adopt the changes to the bylaws as written
- Kathleen seconds
- No objection, motion passes
- 7:20PM **Awards Committee Update**-Kathleen
 - Three awards we give out each year, looking for nominations, social media posts/website.
 - Robert J Lampham - Advocacy award
 - PA of the Year Award - Service and community award
 - Outstanding Health Professional of the Year Award - Teaching/Precepting
 - Student Scholarship - increased to \$1500 from \$1000
 - Presidential Service Award - for MEAPA Board members, volunteer service, July 1-June 30, count hours and log them, once approved, minimum of 100 (earns bronze) goes up to silver and gold based on hours. Hours can count over time as years of service.
- 7:30PM **Social Media Update** - Kim
 - Purchased \$300 membership to Canva for social media, newsletter
 - We have intern prepping scheduled posts
 - Kim encourages more likes, comments, shares, as this boosts the algorithm.
 - The Board agrees with the idea to post clinical scenarios with poll, which should boost engagement with our accounts.
- 7:35PM **Membership Updates** - Kim
 - Membership slowly declining
 - ME General bundle, is ideal, looking to other organizations to boost membership.
 - UNE faculty bundle, UNE student bundle proposed by students, Chris reminds this is possible but would need to go through class government to achieve, cannot come out of tuition.
 - We decided to leave bundle prices the same - Maine General and UNE would possibly pull the bundle if prices increase.
 - Hannah asked when you obtain a Maine license, can you advertise MEAPA during this process? Kim to reach out to BOLIM to inquire.
 - Kim recommended going to Medical Staff Meetings to have a table near registration, though many still having virtual meetings.
- Rhianna - Motion to adjourn
- Kathleen seconds
- 7:45PM Meeting adjourned

All

- ☐ Engage with Social Media Posts when you see them, like/follow our accounts.
 - ☐ Submit clinical scenarios with poll answers for social media posting by Kim
- ☐ Nominate peers/colleagues for awards.
- ☐ Preliminary discussions with employers about bundle MEAPA memberships, if leads, Kim to assist.
- ☐ Consider outreach to local schools/career days to educate youth on the profession.
- ☐ Track MEAPA Time/Duties for the Presidential Award for yourself.

Kim

- ☒ ~~Poll BOD and schedule an Ad Hoc zoom meeting to discuss MMC Strife.~~
- ☐ Reach out to BOLIM on membership redirect when a new license application is filed?
- ☐ Post clinical scenarios provided by BOD's on Social Media to boost engagement.
- ☐ Check if MPHP contribution can be made in the name of a PA lost to suicide.
- ☐ Schedule 2 town hall meetings in Sept, Re: Professional and Organizations Title Change.
- ☐ Update website
 - ☐ membership categories (Emeritus/Honorary, now with voting)
 - ☒ ~~Scholarship now \$1500~~
- ☒ ~~Update Bylaws to include Emeritus/Honorary voting membership~~
- ☐ Create a Medical Provider of the Day Program brochure, and distribute to BOD's/students with goal to post in break rooms/lounges throughout the state.

Kathleen

- ☐ Work on AAPA Grant Application (with Steph)

Rhianna

- ☐ Send check to MPHP \$500 (pending determination by Kim if this can be done in name of lost PA)
- ☐ Submit the approved budget to Denise to load into quickbooks. (note new line items)

Rebecca

- ☐ Submit Minutes to Kim for approval/distribution.
- ☐ Load minutes on the website.

Chris

- ☐ Determine if able to attend LAS in DC, Sept 12-14th
- ☐ DEI statement update before 9/3 in order to be in this round of bylaw changes (note: needs email motion/vote before can go before Full Membership)
- ☐ Report back on UNE Professional Degree Title Change Plans/Process

Steph

- ☐ DEI statement update before 9/3 in order to be in this round of bylaw changes (note: needs email motion/vote before can go before Full Membership).
- ☐ Work on AAPA Grant Application (with Kathleen)

Students

- ☐ Report back to classes about the scholarship window/award increased to \$1500.
- ☐ Socialize idea of Student Government Sponsored MEAPA Bundle.
- ☐ Distribute Medical Provider of the Day Flier to Preceptors in Maine (when provided by Kim)