
Osage Nation Scholarships Policies and Procedures



Student Handbook
2023-2024

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OSAGE NATION HIGHER EDUCATION SCHOLARSHIP

The Osage Nation provides scholarships to enrolled members of the Osage Nation attending colleges and universities throughout the United States and abroad. The Osage Nation Higher Education Scholarship Program (ONHES) is funded by the Osage Nation for students to obtain the skills and resources necessary for a post-secondary education at a state or nationally accredited institution.

Please read this handbook thoroughly. Important changes have been made to monitor student progress, encourage course completion and student success.

Scholarship America administers the Osage Nation Higher Education Scholarship Program for students pursuing an associate's, bachelor's, master's or doctoral degree. All inquiries regarding your application or payment request status and/or scholarship payments should be directed to Scholarship America at OsageNation@scholarshipamerica.org or by calling toll-free (855) 758-8609.

Eligibility

Must be an enrolled member of the Osage Nation interested in pursuing post-secondary education at the associate level or beyond are eligible for the Osage Nation Higher Education Scholarship. Scholarship amounts are dependent on annual appropriations and may vary from year to year.

Students are encouraged to apply for the Free Application for Federal Student Aid (FAFSA), the Bureau of Indian Affairs (BIA) grant, other grants and scholarships available.

Academic Requirements

A 2.0 GPA minimum is required each term. If a student falls below a 2.0 GPA and does not qualify for a hardship, the student will be placed on probation, and the GPA will be monitored each term. The student must present a complete transcript verifying a 2.0 GPA or higher to have probation removed to remain eligible for funding.

Regardless of GPA, the Osage Nation Higher Education Scholarship will not fund those classes in which a student earned a failing grade.

GPA will be calculated on a 4.0 scale when alternate grading scales are used. For example, a school using a 100 point grading scale would have scores converted to a 4.0 scale, as shown below:

X = Average of all scores reported
 $(X / 100) * 4 = \text{GPA}$

Example:

90% + 80% + 75% + 90% + 80%

415 / 5 = 83

$(83/100) * 4 = 3.32 \text{ GPA}$

Withdrawals and Failed Classes

If a student does not qualify for a hardship and fails or withdraws from class(es), the subsequent scholarship award will be reduced based on the credit hours not successfully completed, to adjust for the overpayment or the student will be required to repay the amount. Scholarship America will notify the Osage Nation Treasurer with the student’s contact information. The Osage Nation Treasurer will contact the student to set up a payment schedule for reimbursement. The student will not be eligible for scholarship funding until the reimbursement has been paid.

Hardship Waiver

A hardship is defined as an event that prevents a student from completing the hours in the term(s) for which he/she has been awarded scholarship funding. Examples of hardships may include but are not limited to an unexpected surgery, complications associated with pregnancy or an accident with a major injury. In order to remain eligible for the Osage Nation Higher Education Scholarship, students must request a Hardship Waiver and submit documentation in a timely manner verifying hardship circumstances. Within thirty (30) calendar days from the date of receipt of the Hardship Form, Scholarship America shall report the findings and final decision to the complainant in writing. (See Attachment A)

The student must provide the following information to be awarded a Hardship Waiver:

- A form asking for hardship consideration and explaining circumstances in detail from the student, and
- A physician’s statement verifying a medical condition that prevents the student from completing courses; or
- A written report from an unrelated, licensed counselor verifying an event or condition which prevents the student from completing courses

During the term following any granted Hardship Waiver, the student will be placed on academic probation and must maintain at least a 2.0 GPA or be in good standing. If the student fails to meet the GPA requirement, he/she will not receive subsequent funding until a transcript is provided documenting the student has obtained the minimum requirement.

General and Required Reading Scholarships

Funding for the 2023-24 academic year includes both scholarships on a per credit/maximum funding level. The scholarship is intended for tuition, fees, books, and other allowable expenses to qualifying students in accordance with Osage law.

The General and Required Reading Scholarship per credit/maximum funding is available to qualifying students attending the following institutions:				
Enrolled Credits	Associate Institutions	Baccalaureate Universities	Research Universities	Professional Graduate
1-36 credits	\$157.50	\$304.50	\$388.00	\$378.00

Each academic year students can receive funding up to thirty-six (36) credit hours, including enrollment for summer term 2024. For the summer term, funding may not exceed twelve (12) credit hours or equivalent.

CONCURRENT STUDENTS:

Students enrolled in both high school and college courses at the same time (are considered concurrent students) and will receive funding for documented, incurred costs for tuition, fees and books only and are limited to \$157.50 per credit hour.

Incentive Funding

The Osage Nation has funded and approved the following incentives for the 2023-24 academic school year:

The Graduate Degree Award is a monetary sum awarded to Osage students upon earning a graduate or professional degree from a university. Students must complete the application and provide a final official transcript showing the degree was awarded and a completed W-9 form. The application, official transcript and W-9 form must be submitted within three (3) months from the date the college awards the degree.

The Graduate Degree Award application is available online at:

<https://learnmore.scholarsapply.org/osage-graduate-award/>

Graduate Degree	Master's Degree	Doctorate
Award Amount	\$2,000	\$3,000

Academic Term Scholarship Awards are based on the cumulative GPA at the current institution. They are made on a per-term basis for fall and spring (semester/trimester) or fall and winter (quarter/non-term). This award is automatically included with scholarship payments for eligible students for the terms indicated above.

Required Cumulative GPA	3.51 – 4.00
Term Amount	\$250

Funding Limitations

The general scholarship amount may change from one academic year to the next due to budget limitations. Scholarships are only available up to the total annual amount funded by the Osage Nation.

The Osage Nation will assist Osage students with only one associate's, one bachelor's, one master's and one doctoral degree. Students may not receive the Osage Nation Higher Education Scholarship and the Osage Nation Career Training Scholarship simultaneously. Individuals who receive educational assistance from the Osage Casino may not participate in the Osage Nation Higher Education Scholarship Program.

Lifetime Limits: Once a student has received funding equivalent for the hours needed to obtain a particular type of degree (i.e. associate's, bachelor's, master's, doctorate), he/she becomes ineligible for future funding for that same type of degree even if graduation was not achieved. For example, if a student receives funding from the Osage Nation sufficient to obtain a bachelor's degree and does not graduate, the student can only subsequently obtain funding for a higher degree.

Degree	Undergraduate		Graduate	
Degree Type	Associate	Bachelor	Master	Doctorate
Lifetime limit hours	144		36	Based on program

- Non-standard credit hours, such as clock hours or competency units, will be converted to a credit hour equivalent on a case-by-case basis
- An associate's degree would be eligible for a maximum of 72 credit hours

Allowable Expenses

Scholarship funds may only be used to satisfy the following defined obligations:

Tuition is the amount of funds the student must pay for his/her enrollment during the current term, as determined by the institution the student is attending.

Fees are the funds charged per student to attend the institution - these fees may include but are not limited to user fees for libraries and technology, lab fees, student health fees, and building fees; they are included in the student's tuition bill.

Books include any textbook, manual, or required readings compiled by the instructor to successfully complete the course(s).

School Supplies include items required for the student to complete an enrolled course such as pens, paper, printer ink, file folders, computer software required to complete assignments, and other needs the student may have to participate in a class fully.

Room and Board is the expense based on the set amount indicated for room and board set by the institution attended.

Transportation is the expense based on the set amount indicated by the institution attended.

Payment Request Requirements

Payment Request are not considered complete until all required and requested documents have been submitted to Scholarship America:

- A completed online annual qualifying application for the 2023-24 academic year
- A completed online payment request for each term the student is requesting funding
- Concurrent High School students only - Financial Aid Package Form or billing statement showing the incurred cost of tuition, fees, and books, which includes any tuition waiver and must be submitted with each payment request
- A copy of the student's course schedule displaying the student name, course name(s), credit hours of enrollment for each course, and the term or dates of when the courses are being taken and must be submitted with each payment request
- A copy of the student's complete transcript/progress report must be submitted with each payment request

The transcript/progress report must display the student name, school name, grades and credit hours earned for each course and the term or dates when the courses were taken. The student's transcript must include hours of completion from the last school attended. If applicable, transcripts must show final grades for the last term the student received an Osage scholarship.

If the student has not completed any college or career tech hours since high school, he/she must include a copy of his/her final high school transcript or GED test scores.

Please make sure to send/upload complete documents with each payment request. Snips or partial screenshots of documents will not be accepted and will delay processing of scholarship funding.

Application and Payment Request Process and Calendar

The annual qualifying application is available online at:

<https://learnmore.scholarsapply.org/osage/>

All students **must** submit an **annual qualifying application** by **JUNE 15, 2023** to be eligible to request funding for any term during the 2023-24 academic year, including summer session 2024.

After submitting the annual qualifying application, **eligible** undergraduate and graduate students will receive instructions, on how to access and submit a PAYMENT REQUEST within their (online) Hub account. Students must upload a class schedule and current transcript(s) to their payment request, to request funding for each term.

For best results when submitting an online application or payment request, we recommend using a personal computer or laptop with a browser that has been updated to the most recent version, instead of using a phone or handheld device.

CALENDAR

ANNUAL QUALIFYING APPLICATION DEADLINE..... JUNE 15, 2023

PAYMENT REQUEST DEADLINES

SEMESTER/TRIMESTER SCHOOLS

Semester	Payment Request Opens	Payment Request Deadline
Fall semester 2023	July 14, 2023	September 29, 2023
Spring semester 2024	October 13, 2023	February 1, 2024
Summer session 2024	May 1, 2024	June 14, 2024

QUARTER SCHOOLS

Quarter	Payment Request Opens	Payment Request Deadline
Fall quarter 2023	July 14, 2023	September 29, 2023
Winter quarter 2024	October 13, 2023	February 1, 2024
Spring quarter 2024	February 15, 2024	April 15, 2024
Summer quarter 2024	May 1, 2024	June 14, 2024

Students who do not submit the annual qualifying application by June 15, 2023, are not eligible for funding for any term until the following academic year, unless an appeal is submitted and approved, as per the procedures listed under Appeals Process. The annual qualifying application opens on May 15th of each academic year.

Students who do not submit the payment request by the term deadline will forfeit funding for that term. The student will also not qualify for the Hardship Waiver or Appeals Process for the same term. **If a transcript or course schedule are not available by the payment request deadline, please upload a note of explanation in place of the documentation, to ensure you can submit the payment request on time. If assistance is needed in submitting the payment request, students must contact Scholarship America in writing before 4:30 pm on the deadline to request accommodation.**

If students need to update their address, individuals or organizations listed on their Records Release **after** the payment request has been submitted for a term, please submit your changes by using the Address Update Form or Records Release Update Form at:
<https://learnmore.scholarsapply.org/osage/>.

Payment

The Higher Education Scholarship is awarded each term upon submission of the student's payment request with required documents. Checks are made payable to the student's school **but** mailed to the student's permanent home address. It is the student's responsibility to ensure the correct mailing address and college or university name are listed on each payment request and to update his/her address with Scholarship America if the address changes after submitting the payment request using the Address Update Form and to deliver his/her checks to the appropriate school office for payment.

Payment requests are evaluated in the order in which they are received. Review and processing of payment requests can take up to 4 weeks (or 1 additional week dependant on the volume of payment requests) from the date the student submitted the payment request.

Once the review is finalized, students with complete payment requests will receive an email confirming their scholarship amount. Students with incomplete payment requests will receive an email asking them to provide additional information or documentation. Incomplete payment requests may require an additional 1-2 weeks to process after the additional information or documentation requested is received.

Important Notes:

- Checks are payable to only one declared school and shall be presented to the appropriate school office. Checks must **not** be deposited into the student's personal account
- After a payment has been issued, the file is closed and no additional documents will be accepted for the current term
- Funding will be provided for enrolled credit hours **only**. Students will not be funded for courses that display waitlisted or other non-enrolled hours
- Students with special enrollment circumstances which impact the payment schedule described above must contact Scholarship America before the term payment request deadline to request payment on an individual basis
- Students should request a receipt from the school when presenting their scholarship check, for their records

Data Privacy

Scholarship America reviews applications and payment requests, and all data provided by the student will be included in the student's record. Any data provided to Scholarship America is

compiled and reported to the Osage Nation Education Department and the Osage Nation Legislative Branch.

The information contained within each scholarship application, payment request and any supporting documentation attached, is a protected record under the Osage Nation Open Records Act. The Osage Nation will not disclose any record containing protected information without the applicant's written consent unless the information is being used to perform an Osage Nation employee's duties. The applicant's information may be released to other Osage Nation Departments/Programs with which the applicant is receiving or requesting services and to the Office of the Osage Nation Attorney General for an investigation to detect or eliminate fraud.

Privacy waiver statements are included in the Osage Nation Higher Education Scholarship application and payment requests. If the student does not sign the waiver, data will not be discussed with parents/guardians or external scholarship committees.

Appeals Process

When a student has **failed to complete the Annual Qualifying Application**, he/she must submit a written appeal before the term payment request opening date, as stated on the calendar. An appeal submitted after the term payment request has opened will only be considered for the following term.

When a student has **failed to submit the Payment Request** by the term deadline as stated on the calendar, he/she will forfeit funding for that term. The student will also not qualify for the Hardship Waiver or Appeals Process for that term.

If a student has submitted a payment request, and believes his/her **funding or his/her hardship waiver has been denied in error**, he/she must submit a written appeal to Scholarship America within (10) business days of the notification of denial, and the written appeal must state in detail the reason for the appeal.

Within five (5) business days after receiving a written appeal, Scholarship America will submit a report to the (Osage Nation) Program Coordinator. Within ten (10) business days of receiving this report, the Program Coordinator shall inform Scholarship America in writing the decision from the Principal Chief. The decision of the Principal Chief shall be deemed a final decision.

Contact Information

Email: OsageNation@scholarshipamerica.org

Toll-Free Phone: (855) 758-8609

Hours: Monday through Friday, 8:00 am to 4:30 pm, Central Time

Mailing Address: Osage Nation Higher Education Scholarship Program
Scholarship America
One Scholarship Way
Saint Peter, MN 56082

INTERNSHIP PROGRAM

The Osage Nation Education Department (ONED) supports Osage students participating in a degree or certification program through the provision of our Internship Program. This year-round program is designed to provide Osage students with work experience in their chosen field of study to better prepare them for entering the workforce upon graduation.

Eligibility Criteria

- Must be an enrolled member of the Osage Nation
- Must have a minimum 2.5 GPA for the term immediately preceding the application submission in order to be eligible for consideration

Funding Limitations

The funding amount may change from one academic year to the next due to budget limitations. Internships are only available up to the total amount funded by the Osage Nation.

- Internship site placement must be relevant to the applicant's degree plan
- Internship site must be within the boundaries of the United States
- Internship applications will be accepted year-round
- Internships are compensated at the pay rate of \$12.50 per hour
- Interns are limited to 500 hours per internship and may serve:
 - one (1) during the pursuit of a vocational school certification reserved for students in the last nine (9) weeks of study
 - one (1) during the pursuit of a bachelor's degree (61+ credit hrs. completed)
 - one (1) during the pursuit of a master's degree (must complete one (1) term prior to applying)
 - one (1) while pursuing a doctoral or postdoctoral degree (must complete one (1) term prior to applying)
- Intern placement will be limited to two (2) interns per department, with the exception of Bird Creek Farms
- Interns shall not receive any type of compensation or benefits from the internship site
- High school students, concurrently enrolled, are not eligible for the Internship
- Interns are not considered employees of the Osage Nation, therefore taxes will not be deducted from wages and interns will be responsible for any taxes owed
- Additional documentation may be requested to process an application
- After 6 months of inactivity and no productivity on internship contract, the contract shall be terminated

Application Requirements

Applications are not considered complete until all required and requested documents have been submitted to ONED:

- A completed online internship application
- A completed resume uploaded with the application
- Copy of Osage Nation membership card (verified internally)
- A copy of the student's complete transcript/progress report

The student's transcript must include the field of study and hours of completion from the last school attended. If applicable, transcripts must show final grades for the last term the student received an Osage scholarship. If the student has not completed any college or career tech hours since high school, he/she must include a copy of his/her final high school transcript or GED test scores.

Once Accepted:

The recipient must submit the following documents to complete the application process.

- W-9 Form
- Driver's License | Tribal/State Photo ID
- OSBI background check

Determine worksite and start date:

- Internship Contract

Must complete mandatory Onboarding- Orientation Meeting:

- Educational Learning Agreement (ELA)
- Internship Contract
- Intern pay calendar
- Invoices

Once Started:

The internship invoice will be due bi-weekly to receive payment (see pay calendar). Interns must submit an invoice that matches the hours worked; and tasks performed for the day. The invoice must contain the following:

- Date
- Hours worked
- Rate per hour
- Tasks performed
- Total hours
- Amount due
- Interns Name
- Interns Signature
- Site Supervisor Signature

Application Process

The Internship application is available online at: <http://www.osagenation-nsn.gov/opportunities/job-listing> and must be submitted online prior to the internship start date.

If a student changes his/her educational plan prior to applying, he/she must contact ONED at internship@osagenation-nsn.gov to provide an update.

Applications will be processed according to the following:

- Online application must be submitted at least thirty (30) calendar days prior to the internship start date
- Supporting documents shall be submitted within thirty (30) calendar days after the initial application
- Complete applications will be processed within ten (10) business days
- Incomplete applications will stay active for thirty (30) days before they are considered canceled/denied

Program Conclusion:

- Active: Completion of five hundred (500) clock hours
- Active: Completing one (1) year from the effective hire date
- Inactive: Six (6) months of no productivity or communication with program
- Upon receiving a letter of resignation

Placement Procedure

- Interns shall pass a background check and be subjected to a drug test upon the request of internship site
- Interns will be assigned a worksite and a worksite supervisor that corresponds with their chosen field of study
- Externs will need to locate a worksite and a worksite supervisor that corresponds with their chosen field of study
- A completed internship contract is required prior to starting an internship/externship
- Interns/Externs will complete a mandatory orientation meeting
- An Educational Learning Agreement (ELA) is required prior to start date. The ELA will be emailed to the student and their potential site supervisor by ONED

Payment

Interns and their worksite supervisors will be instructed on procedures and submissions required for the payment procedure during a mandatory orientation. Checks are made payable to the intern and will be mailed directly to the intern's address that is provided to the ONED. It is the student's responsibility to update his/her mailing address with ONED in order to receive timely payments.

Unpaid Internship

Mandatory field internships are a requirement to graduates in the fields of Education, Journalism, Social Work, and Law. Within these fields, completion of an internship may be required; however, payment for those internships may be prohibited. In circumstances where an intern cannot be paid, the Osage Nation will offer supplemental mileage and a meal per diem to qualified applicants based upon current funding allowances.

Unpaid internships are limited to five hundred (500) hours per internship with a mileage and per diem incentive of:

- \$0.56 cents per mile reimbursement for travel expenses
- \$10.00/day per diem during the term of the unpaid internship (500 hours)

Mileage Reimbursement Procedure:

Mileage reimbursements are limited to a total of fifty (50) miles round trip each day served. The reimbursement can be claimed from intern residence address to unpaid intern site placement. If distance exceeds fifty (50) miles round trip per day, the unpaid intern may only claim the fifty (50) mile limit.

Unpaid interns will be responsible for submitting the mileage reimbursement form with their time-sheet. Intern program administrator will submit the signed reimbursement request to Osage Nation Accounting for processing. The reimbursement process will follow Osage Nation mileage reimbursement policy and procedure.

Limitations:

- Unpaid interns may not receive wages from the Osage Nation Education Department as paid interns during the non-paid internship
- Unpaid interns must submit a transcript from their accredited vocational institution, college or university and documentation from their institution that the internship leads to completion of study
- Unpaid interns must serve an agency, school or community within the boundaries of the Osage Reservation, preferably with the Osage Nation or with one of the Osage Nation's community partners

Nepotism Policy

Interns may not be supervised by any person or persons related by consanguinity (blood relative) or affinity (spouse/partner/co-habitant) within the second degree (spouse; any child by birth or legal adoption; any current spouse of a child; any parent; any parent's current spouse; any current or former stepchild; any stepparent; any grandchild or grandchild's spouse; any grandparent or grandparent's spouse; any sibling, whether full or half-blood, or a sibling's spouse; spouse's child or spouse's parent; spouse's grandchild or spouse's grandparent; and spouse's sibling) of said Osage Nation Internship Program.

Data Privacy

The information contained within each internship application and any supporting documentation attached is a protected record under the Osage Nation Open Records Act. The Osage Nation will not disclose any record containing protected information without the written consent of the applicant unless the information is being used to perform the duties of an Osage Nation employee. The applicant's information may be released to other Osage Nation Departments/Programs with which the applicant is receiving or requesting services and to the Office of the Osage Nation Attorney General for an investigation to detect or eliminate fraud.

Privacy waiver statements are included in the Osage Nation Internship Program application. If the waiver is not signed by the student, data will not be discussed with parents/guardians or external scholarship committees.

Appeals Process

If a student believes his/her internship application has been denied in error, he/she must submit a written appeal within ten (10) business days of the notification to the ONED stating the reason for the appeal. Within (5) five business days after receiving an appeal, ONED will submit a report to the Secretary of Education (SE). Within ten (10) business days of this report, the SE shall inform the complainant and the ONED in writing the decision from the Office of the Principal Chief. The decision of the Principal Chief shall be deemed a final decision.

Contact Information

Email: internship@osagenation-nsn.gov

Phone: 918-287-5300

Physical Address: Osage Nation Education Department
102 Buffalo Avenue
P.O. Box 250
Hominy, OK 74035

GRADUATION STOLE AND COMMENDATION AWARD

The Osage Nation is proud of its members who complete a degree program. For this reason, we offer a commendation and four (4) different color stoles to Osage students who will be participating in higher education commencement ceremonies after the successful completion of a degree program.

Students who successfully earn a degree at a state or nationally accredited institution for higher education and participate in commencement ceremonies may apply for a stole provided by the Osage Nation.

To qualify for a stole an applicant must be an enrolled member of the Osage Nation and eligible to graduate in the current term. Students must complete and submit a Stole and Commendation Award application at least six (6) weeks prior to the date of commencement ceremonies. (See Attachment B)

Upon receipt of the application, the Program Coordinator will have a stole and commendation prepared for the eligible graduate and it will be shipped to the mailing address provided.

Only one stole will be mailed out to each applicant three (3) weeks prior to the graduation date. Upon mailing out each stole, the applicant will receive an email with a USPS tracking number for the package. The commendation will be mailed out as soon as it is available.

Contact Information

Email: scholarship@osagenation-nsn.gov

Phone: 918-287-5300

Physical Address: Osage Nation Education Department
102 Buffalo Avenue
P.O. Box 250
Hominy, OK 74035

OSAGE NATION CAREER TRAINING SCHOLARSHIP

The Osage Nation Education Department (ONED) staff realizes that not all skills are obtained through formal post-secondary education. For this reason, the Osage Nation Career Training Scholarship (ONCTS) is provided to Osage students enrolled in a program awarding a certification or licensure at a state or nationally accredited or licensed training facility.

Students attending community education courses are eligible for funding of up to three (3) courses in the same field per year within funding limits. For the purpose of this scholarship, community education is defined as a continuing education class.

Eligibility

Must be an enrolled member of the Osage Nation interested in pursuing certification or licensure from a state or nationally accredited or licensed training facility are eligible to apply for funding. The Career Training Scholarship will apply to tuition, fees, books and school supplies at an accredited institution. Scholarship amounts are dependent on annual appropriations and may vary from year to year.

Students are encouraged to apply for other grants and scholarships available to them to ensure they have all funds necessary to successfully complete their chosen program.

Academic Requirements

Students shall maintain a 2.0 GPA, or be in good standing each term. If a student falls below a 2.0 GPA and does not qualify for a hardship, the student will be placed on probation and the GPA will be monitored each term. The student must present a transcript verifying a 2.0 GPA or higher to have probation removed to remain eligible for funding.

Regardless of GPA, the Osage Nation Career Training Scholarship will not fund those classes in which a student earned a failing grade.

A student's GPA will be calculated on a 4.0 scale when alternate grading scales are used. For example, a school using a 100 point grading scale would have scores converted to a 4.0 scale, as shown below:

X = Average of all scores reported
 $(X / 100) * 4 = \text{GPA}$

Example

$90\% + 80\% + 75\% + 90\% + 80\%$
 $415 / 5 = 83$
 $(83 / 100) * 4 = 3.32 \text{ GPA}$

Withdrawal and Failed Classes

If a student does not qualify for a hardship and fails or withdraws from class(es), the subsequent scholarship award will be reduced to adjust for the overpayment or the student will be required to repay the amount. The Osage Nation Treasurer will contact the student to set up a payment

schedule for reimbursement. The student will not be eligible for funding until the reimbursement has been paid.

Hardship Waiver

A hardship is defined as an event that prevents a student from completing the hours in the term(s) for which he/she has been awarded scholarship funding. Examples of hardships may include but are not limited to an unexpected surgery, complications associated with pregnancy or an accident with a major injury. In order to remain eligible for the Osage Nation Career Training Scholarship, students must request a Hardship Waiver and submit documentation in a timely manner verifying hardship circumstances. Within thirty (30) calendar days from the date of receipt of the Hardship Form, the ONED shall report the findings and final decision to the complainant in writing. (See Attachment A)

The student must provide the following information to be awarded a Hardship Waiver:

- A form asking for hardship consideration and explaining circumstances in detail from the student, and
- A physician's statement verifying a medical condition that prevents the student from completing courses; or
- A written report from an unrelated, licensed counselor verifying an event or condition which prevents the student from completing courses

During the term following any granted Hardship Waiver, the student will be placed on academic probation and must maintain at least a 2.0 GPA or be in good standing. If the student fails to meet the GPA requirement, he/she will not receive subsequent funding until a transcript is provided documenting the student has obtained the minimum requirement.

Funding Levels

The Osage Nation has funded and approved the following funding levels for the 2023-24 academic school year:

Type of Institution	Community Ed.	Vocational w/ clock hours	Career Technology	College / University
Award Amount	Incurred cost of tuition up to \$500	\$8.00 per clock hour	\$250 per credit hour	See Higher Education Scholarship Policy
Capacity	Up to three (3) courses per academic year in the same field	Varies according to program plan	Up to thirty-six (36) credit hours per academic year	See Higher Education Scholarship Policy

In determining, a student's funding level for career technology schools that do not use traditional price standards, students will be funded at \$250 per credit hour. For the summer term, funding may not exceed twelve (12) credit hours or equivalent. The following formula will be used to calculate the schools using a clock hour system:

X = Clock Hours

Semester Term: $(X / 16) = \text{Credit Hours}$

Quarter Term: $(X / 12) = \text{Credit Hours}$

Example

$(240 / 16) = 15$ Credit Hours

$(108 / 12) = 9$ Credit Hours

Funding Limitations

The Career Training Scholarship amount may change from one academic year to the next due to budget limitations. Scholarships are only available up to the total amount funded by the Osage Nation.

The Career Training Scholarship will not be awarded for the following:

- symposium
- workshop
- webinar
- conference
- trainings provided by professional organizations
- programs that are less than four (4) weeks long
- certification or licensure testing fees
- Career Technology funding may not exceed eighteen (18) credit hours for any term
- Students may not receive the Osage Nation Higher Education Scholarship and the Osage Nation Career Training Scholarship simultaneously

The Osage Nation will assist Osage students with only one certification or one licensure; exceptions allowed if the applicant meets one of the following:

- Community Education course(s) are in the same field
- Certification or licensure is in the same field and is a level elevated to enhance your field of study

Documentation for exceptions include but is not limited to a current copy of job field requirements.

Allowable Expenses

The Career Training Scholarship funds may only be used to satisfy the following defined obligations:

Tuition is the amount of funds the student must pay for his/her enrollment during the current term, as determined by the institution the student is attending.

Fees are the funds charged per student to attend the institution at per credit hour or clock hour rate; these fees may include but are not limited to user fees for libraries and technology, student health fees and building fees; they are included in the student's tuition bill.

Books include any textbook, manual, or required readings compiled by the instructor to successfully complete the course(s).

School Supplies include items required for the student to complete an enrolled course such as pens, paper, printer ink, file folders, computer software required to complete assignments, and other needs the student may have to participate in a class fully.

Application Requirements

Applications are not considered complete until all required and requested documents have been submitted to ONED:

- A completed application
- Copy of Osage Nation membership card (verified internally)
- An invoice or cost statement showing the cost of tuition, fees, books, and supplies
- Verification of enrollment signed or stamped by the Registrar's Office (must list credit/clock hours of enrollment)
- A copy of the student's course schedule and/or program plan displaying the student name, course names, credit/clock hours of enrollment for each term
- A copy of the student's complete transcript/progress report

The student's transcript must include hours of completion from the last school attended. If applicable, transcripts must show final grades for the last term the student received an Osage scholarship. If the student has not completed any college or career tech hours since high school, he/she must include a copy of his/her final high school transcript or GED test scores.

Application Process

The scholarship application is available on the Osage Nation website at: <https://www.osagenation-nsn.gov/what-we-do/education-department/higher-education-scholarship> and must be received no more than thirty (30) calendar days prior to the beginning of classes. (See Attachment C)

If a student changes his/her educational plan prior to submitting an application, he/she must contact ONED at scholarship@osagenation-nsn.gov to provide an update.

Applications will be processed according to the following:

- **Completed application must be submitted prior to the start date of classes**
- **Supporting documents must be submitted within thirty (30) calendar days from the start date of classes**
- Credit Hour: students must reapply each term
- Clock Hour: students must reapply before completion of 375 clock hours (funded by the nation); supporting documents are due within thirty (30) days from application
- Failure to reapply before the completion of the required hours will result in loss of funding for the next term
- Non-standard credit hours will be evaluated on a case-by-case basis
- Complete applications will be processed within ten (10) business days

Example

Attendance Hours	Funding Period
1 – 375 hours	Term 1
376 – 750 hours	Term 2
751 – 1125 hours	Term 3
1126 – 1500 hours	Term 4
1501 – 1875 hours	Term 5
1876 – 2250 hours	Term 6

Payment

A check for each student will be mailed and made payable to the student's school. Students can request a letter of release that will include a description of the scholarship, the amount

funded, the term for which it is being granted and the allowable expenses for which the scholarship may be used.

After payment has been made to the school, the file is closed and no additional documents will be accepted for the current term.

It is the student's responsibility to update his/her address with ONED to receive timely updates on any issues with his/her application or updates on ONED processing.

ONCTS will only be funded in U.S. dollars.

If the school has not received a student's funding, it is the policy of the Osage Nation Accounting Department to allow twenty-one (21) days before a missing check can have a stop payment placed on it before it will be reissued to the school. In the interim, ONED will issue a letter of intent to the school informing the financial aid office that payment is forthcoming.

Students attending a college or university to complete certifications or licensures will follow the guidelines for the ONCTS but follow the funding level of the ONHES.

Data Privacy

The information contained within each scholarship application and any supporting documentation attached is a protected record under the Osage Nation Open Records Act. The Osage Nation will not disclose any record containing protected information without the written consent of the applicant unless the information is being used to perform the duties of an Osage Nation employee. The applicant's information may be released to other Osage Nation Departments/Programs with which the applicant is receiving or requesting services and to the Office of the Osage Nation Attorney General for an investigation to detect or eliminate fraud.

Privacy waiver statements are included in the Osage Nation Career Training Scholarship application. If the waiver is not signed by the student, data will not be discussed with parents/guardians or external scholarship committees.

Appeals Process

If a student believes his/her funding or hardship waiver has been denied in error, he/she must submit a written appeal within ten (10) business days of notification to the ONED stating the reason for the appeal. Within five (5) business days after receiving an appeal, ONED will submit a report to the Secretary of Education (SE). Within ten (10) business days of this report, the SE shall inform the complainant and the ONED in writing the decision from the Office of the Principal Chief. The decision of the Principal Chief shall be deemed a final decision.

Contact Information

Email: scholarship@osagenation-nsn.gov

Phone: 918-287-5300

Physical Address: Osage Nation Education Department
102 Buffalo Avenue
P.O. Box 250
Hominy, OK 74035

CERTIFICATION AND LICENSURE TESTING PROGRAM

The Osage Nation Education Department (ONED) supports Osage students to obtain a certification and/or licensure needed for viable employment. For this reason, the Osage Nation Certification and Licensure Testing Program is provided to Osage students taking a certification or licensure test from a state or nationally accredited and/or licensed testing service.

Eligibility

Must be an enrolled member of the Osage Nation interested in receiving a certification or licensure from a state or nationally accredited and/or licensed testing service are eligible to apply. The assistance will only pay for the incurred cost of one certification or licensure test annually. The ONED accepts applications anytime throughout the year. Any exception in policy will be at the discretion of the ONED Director, and determined on a case-by-case basis. The maximum award amount is dependent on annual appropriations and may vary from year to year.

Academic Requirements

The ONED requires students that receive funding for a certification or licensure test have at least a 2.0 GPA for the testing award. A student's GPA will be calculated on a 4.0 scale when alternate grading scales are used. For example, a school using a 100 point grading scale would have scores converted to a 4.0 scale, as shown below:

$X = \text{Average of all scores reported}$
 $(X / 100) * 4 = \text{GPA}$

Example

$90\% + 80\% + 75\% + 90\% + 80\%$
 $415 / 5 = 83$
 $(83 / 100) * 4 = 3.32 \text{ GPA}$

Withdrawal and Failed Test

If an applicant is unable to pass or meet the requirements of the certification/licensure, then the ONED will not pay for the same test twice.

Funding Levels

The Certification and Licensure Testing Program is a one-time award, up to \$500 for the required test from a state or nationally accredited and/or licensed testing service.

Funding Limitations

The Certification and Licensure Testing Program amount may change from one academic year to the next due to budget limitations. The program will assist with one first-time or renewal certification or licensure; exception allowed for tiered testing in order to obtain the initial certification or licensure, we will only fund a maximum of two (2) tests. Applicant must submit supporting documentation in order to be considered for additional funding. The test must be a requirement to obtain the certification or licensure.

The certification or licensure test must correspond with the student's field of study.

High school students, concurrently enrolled, are not eligible for the award.

The field of study and GPA requirement can be waived for students enrolled in a GED program.

The program will fund a maximum of four (4) test fees for completion of GED program.

Allowable Expenses

Funding may only be used for costs directly related to taking the test, including but not limited to fees and books.

Fees are the funds charged per student to take a certification and licensure test; these fees may include, but are not limited to user fees for application, libraries and technology fees; they are included in the tuition bill per student.

Books are considered to be any textbook, manual, or other required readings compiled by the testing service for the successful completion of a test.

Application Requirements

Applications are not considered complete until all required and requested documents have been submitted to ONED:

- A completed application
- Copy of Osage Nation membership card (verified internally)
- Relevant information for prepayment, that includes the cost of testing
- Receipt of payment for reimbursement
- A completed W-9 form (reimbursement only)
- A copy of the student's complete transcript/progress report

The student's transcript must include hours of completion from the last school attended. If applicable, transcripts must show final grades for the last term the student received an Osage scholarship. If the student has not completed any college or career tech hours since high school, he/she must include a copy of his/her final high school transcript or GED test scores.

Application Process

The application is available on the Osage Nation website at: <https://www.osagenation-nsn.gov/what-we-do/education-department/higher-education-scholarship> and must be received at least thirty (30) calendar days prior to the test or payment due date. (See Attachment D)

If a student changes his/her educational plan prior to applying, he/she must contact ONED at education@osagenation-nsn.gov to provide an update.

Applications will be processed according to the following:

- Completed application, with supporting documents, submitted at least thirty (30) days prior to the test or payment due date will be processed as a prepayment.
- Completed application, with supporting documents, submitted within twelve (12) weeks after the test date will be processed as a reimbursement.
- Complete applications will not be accepted if submitted after the twelve (12) weeks.
- Complete applications will be processed within ten (10) business days.

Payment

The check will be mailed and made payable to the testing facility. Unless, the applicant has applied for a reimbursement for their certification or licensure test. Then the student must complete a W-9 form to receive a reimbursement check.

After payment has been issued, the file will be closed and no additional documents will be accepted for the current academic year.

It is the student's responsibility to update his/her address with ONED to receive timely updates on any issues with his/her application or updates on ONED processing.

Awards and/or reimbursements will only be funded in U.S. dollars.

If a student's funding has not been received by the school, it is the policy of the Osage Nation Accounting Department to allow twenty-one (21) days before a missing check can have a stop payment placed on it before it will be reissued to the school.

Data Privacy

The information contained within each application and any supporting documentation attached is a protected record under the Osage Nation Open Records Act. The Osage Nation will not disclose any record containing protected information without the written consent of the applicant unless the information is being used to perform the duties of an Osage Nation employee. The applicant's information may be released to other Osage Nation Departments/Programs with which the applicant is receiving or requesting services and to the Office of the Osage Nation Attorney General for an investigation to detect or eliminate fraud.

Privacy waiver statements are included in the Osage Nation Certification and Licensure Testing application. If the waiver is not signed by the student, data will not be discussed with external individuals and/or organizations.

Appeals Process

If a student believes his/her award has been denied in error, he/she must submit a written appeal within ten (10) business days of notification to the ONED stating the reason for the appeal. Within five (5) business days after receiving an appeal, ONED will submit a report to the Secretary of Education (SE). Within ten (10) business days of this report, the SE shall inform the complainant and the ONED in writing the decision from the Office of the Principal Chief. The decision of the Principal Chief shall be deemed a final decision.

Contact Information

Email: internship@osagenation-nsn.gov

Phone: 918-287-5300

Physical Address: Osage Nation Education Department
102 Buffalo Avenue
P.O. Box 250
Hominy, OK 74035

JOHN L. RUBEL SCHOLARSHIP

The John L. Rubel Scholarship is awarded to four (4) Osage students per year. Students must be attending Oklahoma State University-Institute of Technology in Okmulgee, Oklahoma or Tri-County Technology Center in Bartlesville, Oklahoma.

Eligibility

Must be an enrolled member of the Osage Nation interested in pursuing certification, licensure, or degree from OSU-Institute of Technology or Tri-County Technology Center full-time are eligible to apply for the Rubel Scholarship.

Rubel Scholarship applicants must submit an initial application to ONED each term to receive further funding disbursements.

Students are encouraged to apply for the Free Application for Federal Student Aid (FASFA), the Bureau of Indian Affairs (BIA) grant, other grants and scholarships available.

Academic Requirements

The ONED requires students receiving the John L. Rubel Scholarship to have at least a 3.0 GPA for the scholarship award. A student's GPA will be calculated on a 4.0 scale when alternate grading scales are used. For example, a school using a 100 point grading scale would have scores converted to a 4.0 scale, as shown below:

X = Average of all scores reported
 $(X / 100) * 4 = \text{GPA}$

Example

$90\% + 80\% + 75\% + 90\% + 80\%$

$415 / 5 = 83$

$(83 / 100) * 4 = 3.32 \text{ GPA}$

Withdrawal and Failed Classes

The John L. Rubel Scholarship is not renewed each term. Applicants must apply each academic term as if it was his/her first time. If a student fails or withdraws from class(es) but maintains at least a 3.0 GPA and full-time status, that student is still eligible to apply for the scholarship the following term. If a student fails or withdraws from class(es) and drops below the full-time status, that student will not be eligible to apply for the scholarship the following term.

Hardship Waiver

Hardship Waivers are not available to John L. Rubel Scholarship recipients because the scholarship is not renewable (please see Withdrawal and Failed Classes section).

Funding Levels

The John L. Rubel Scholarship is awarded in the amount of \$803 each for the fall and spring academic terms and is not awarded for summer sessions.

Funding Limitations

The Osage Nation will award two (2) Rubel Scholarships each term. In order to qualify, students must be full-time and be enrolled at either OSU-Institute of Technology or a program that is no less than 220 clock hours at Tri-Country Technology Center and have a minimum 3.0 GPA to receive scholarship funding.

The Rubel Scholarship is not available for summer sessions.

High school students, concurrently enrolled, are not eligible for the award.

The Rubel Scholarship amount may change from one academic year to the next due to budget limitations.

Allowable Expenses

Funding from the Rubel Scholarship may only be used for costs directly related to attending courses including but not limited to tuition, fees and books.

Tuition is the amount the student must pay per credit or clock hour in order to maintain enrollment; this amount varies depending on the institution.

Fees are the funds charged per student to attend the institution at per credit hour or clock hour rate; these fees may include, but are not limited to user fees for libraries and technology, student health fees and building fees; they are included in the tuition bill per student.

Books include any textbook, manual, or required readings compiled by the instructor to successfully complete the course(s).

Application Requirements

Applications are not considered complete until all required and requested documents have been submitted to ONED:

- A completed application
- Copy of Osage Nation membership card (verified internally)
- Verification of enrollment signed or stamped by the Registrar's Office
- A copy of the student's course schedule and/or program plan with clock hours
- A copy of the student's complete transcript/progress report

The student's transcript must include hours of completion from the last school attended. If applicable, transcripts must show final grades for the last term the student received an Osage scholarship. If the student has not completed any college or career tech hours since high school, he/she must include a copy of his/her final high school transcript or GED test scores.

Application Process

The deadline to apply for the fall and spring terms are **September 15th and February 15th of each academic year**. Scholarship applications are available on the Osage Nation website at: <https://www.osagenation-nsn.gov/what-we-do/education-department/higher-education-scholarship> and must be received by the deadline date. (See Attachment E)

If a student changes his/her educational plan prior to submitting an application, he/she must contact ONED at scholarship@osagenation-nsn.gov to provide an update.

Applications will be processed according to the following:

- Complete application and supporting documents must be submitted prior to the deadline date
- Applications will be reviewed in the order they are completed
- Completed applications will be processed within ten (20) business days of the deadline date

Payment

Rubel Scholarships are disbursed in two equal installments in the fall and spring.

A letter and check for each student will be mailed and made payable to the student's school. The letter will include a description of the scholarship, the amount funded, the term for which it is being granted and the allowable expenses for which the scholarship may be used.

After payment has been made to the school, the file is closed and no additional documents will be accepted for the current term.

It is the student's responsibility to update his/her address with ONED to receive timely updates on any issues with his/her application or updates on ONED processing.

Rubel Scholarships will only be funded in U.S. dollars.

If a student's funding has not been received by the school, it is the policy of the Osage Nation Accounting Department to allow twenty-one (21) days before a missing check can have a stop payment placed on it before it will be reissued to the school. In the interim, ONED will issue a letter of intent to the school informing the financial aid office that payment is forthcoming.

Data Privacy

The information contained within each scholarship application and any supporting documentation attached is a protected record under the Osage Nation Open Records Act. The Osage Nation will not disclose any record containing protected information without the written consent of the applicant unless the information is being used to perform the duties of an Osage Nation employee. The applicant's information may be released to other Osage Nation Departments/Programs with which the applicant is receiving or requesting services and to the Office of the Osage Nation Attorney General for an investigation to detect or eliminate fraud.

Privacy waiver statements are included in the John L Rubel Scholarship application. If the waiver is not signed by the student, data will not be discussed with parents/guardians or external scholarship committees.

Appeals Process

If a student believes his/her award has been denied in error, he/she must submit a written appeal within ten (10) business days of notification to the ONED stating the reason for the appeal. Within five (5) business days after receiving an appeal, ONED will submit a report to the Secretary of Education (SE). Within ten (10) business days of this report, the SE shall inform the complainant and the ONED in writing the decision from the Office of the Principal Chief. The decision of the Principal Chief shall be deemed a final decision.

Contact Information

Email: scholarship@osagenation-nsn.gov

Phone: 918-287-5300

Physical Address: Osage Nation Education Department
102 Buffalo Avenue
P.O. Box 250
Hominy, OK 74035

EUGENE DANIEL SCHOLARSHIP

The Eugene Daniel Scholarship is awarded to four (4) Osage students per year. Students must be enrolled full-time in an accredited college or technical school and be majoring in a medical-related field.

Eligibility

Must be an enrolled member of the Osage Nation interested in pursuing a certification, licensure or degree in a medical-related field are eligible to apply for the Daniel Scholarship within applicable guidelines for award.

Daniel Scholarship applicants must submit an initial application to ONED each term to receive further funding disbursements.

Students are encouraged to apply for the Free Application for Federal Student Aid (FAFSA), the Bureau of Indian Affairs (BIA) grant, other grants and scholarships available to them.

Academic Requirements

The ONED requires students receiving the Eugene Daniel Scholarship to have at least a 3.0 GPA for the scholarship award. A student's GPA will be calculated on a 4.0 scale when alternate grading scales are used. For example, a school using a 100 point grading scale would have scores converted to a 4.0 scale, as shown below:

X = Average of all scores reported
 $(X / 100) * 4 = \text{GPA}$

For example:

$90\% + 80\% + 75\% + 90\% + 80\%$

$415 / 5 = 83$

$(83 / 100) * 4 = 3.32 \text{ GPA}$

Withdrawal and Failed Classes

The Eugene Daniel Scholarship is not renewed each term. Applicants must apply each academic term as if it was his/her first time. If a student fails or withdraws from class(es) but maintains at least a 3.0 GPA and full-time status, that student is still eligible to apply for the scholarship the following term. If a student fails or withdraws from class(es) and drops below the full-time status, that student will not be eligible to apply for the scholarship the following term.

Hardship Waiver

Hardship Waivers are not available to Eugene Daniel Scholarship recipients because the scholarship is not renewable (please see Withdrawal and Failed Classes section).

Funding Levels

The Eugene Daniel Scholarship is awarded in the amount of \$538 each for the fall and spring academic terms and is not awarded for summer sessions.

Funding Limitations

The Osage Nation will award two (2) Eugene Daniel Scholarships each term. In order to qualify, students must be full-time and have a minimum 3.0 GPA to receive scholarship funding.

The Daniel Scholarship is not available for summer sessions.

High school students, concurrently enrolled, are not eligible for the award.

The Daniel Scholarship amount may change from one academic year to the next due to budget limitations.

Students must be enrolled in a health-care related field at a state or nationally accredited college or technical school

Allowable Expenses

Funding from the Daniel Scholarship may only be used for costs directly related to attending courses including but not limited to tuition, fees and books.

Tuition is the amount the student must pay per credit or clock hour in order to maintain enrollment; this amount varies depending on the institution.

Fees are the funds charged per student to attend the institution at per credit hour or clock hour rate; these fees may include but are not limited to user fees for libraries and technology, student health fees and building fees; they are included in the tuition bill per student.

Books include any textbook, manual, or required readings compiled by the instructor to successfully complete the course(s).

Application Requirements

Applications are not considered complete until all required and requested documents have been submitted to ONED:

- A completed application
- Copy of Osage Nation membership card (verified internally)
- Verification of enrollment signed or stamped by the Registrar's Office
- A copy of the student's course schedule and/or program plan with clock hours
- A copy of the student's complete transcript/progress report

The student's transcript must include hours of completion from the last school attended. If applicable, transcripts must show final grades for the last term the student received an Osage scholarship. If the student has not completed any college or career tech hours since high school, he/she must include a copy of his/her final high school transcript or GED test scores.

Application Process

The deadline to apply for the fall and spring terms are **September 15th and February 15th of each academic year**. Scholarship applications are available on the Osage Nation website at: <https://www.osagenation-nsn.gov/what-we-do/education-department/higher-education-scholarship> and must be received by the deadline date. (See Attachment F)

If a student changes his/her educational plan prior to submitting an application, he/she must contact ONED at scholarship@osagenation-nsn.gov to provide an update.

Applications will be processed according to the following:

- Complete application and supporting documents must be submitted prior to the deadline date
- Applications will be reviewed in the order they are completed
- Completed applications will be processed within ten (20) business days of the deadline date

Payment

Daniel Scholarships are disbursed in two equal installments in the fall and spring.

A letter and check for each student will be mailed and made payable to the student's school. The letter will include a description of the scholarship, the amount funded, the term for which it is being granted and the allowable expenses for which the scholarship may be used.

After payment has been made to the school, the file is closed and no additional documents will be accepted for the current term.

It is the student's responsibility to update his/her address with ONED to receive timely updates on any issues with his/her application or updates on ONED processing.

Daniel Scholarships will only be funded in U.S. dollars.

If a student's funding has not been received by the school, it is the policy of the Osage Nation Accounting Department to allow twenty-one (21) days before a missing check can have a stop payment placed on it before it will be reissued to the school. In the interim, ONED will issue a letter of intent to the school informing the financial aid office that payment is forthcoming.

Data Privacy

The information contained within each scholarship application and any supporting documentation attached is a protected record under the Osage Nation Open Records Act. The Osage Nation will not disclose any record containing protected information without the written consent of the applicant unless the information is being used to perform the duties of an Osage Nation employee. The applicant's information may be released to other Osage Nation Departments/Programs with which the applicant is receiving or requesting services and to the Office of the Osage Nation Attorney General for an investigation to detect or eliminate fraud.

Privacy waiver statements are included in the Eugene Daniel Scholarship application. If the waiver is not signed by the student, data will not be discussed with parents/guardians or external scholarship committees.

Appeals Process

If a student believes his/her award has been denied in error, he/she must submit a written appeal within ten (10) business days of notification to the ONED stating the reason for the appeal. Within five (5) business days after receiving an appeal, ONED will submit a report to the Secretary of Education (SE). Within ten (10) business days of this report, the SE shall inform the complainant and the ONED in writing the decision from the Office of the Principal Chief. The decision of the Principal Chief shall be deemed a final decision.

Contact Information

Email: scholarship@osagenation-nsn.gov

Phone: 918-287-5300

Physical Address: Osage Nation Education Department
102 Buffalo Avenue
P.O. Box 250
Hominy, OK 74035

E. RAY ADKISSON SCHOLARSHIP

The E. Ray Adkisson Scholarship is awarded to two (2) Osage students per year. Students must be enrolled at an accredited college in an undergraduate degree program. Students must be enrolled part-time in a minimum of six (6) credit hours to qualify for the scholarship.

Eligibility

Must be an enrolled member of the Osage Nation interested in pursuing post-secondary education at the associate or baccalaureate level are eligible to apply for the Adkisson Scholarship within applicable guidelines for award.

The Adkisson Scholarship applicants must submit an initial application to ONED each term to receive further funding disbursements.

Students are encouraged to apply for the Free Application for Federal Student Aid (FAFSA), the Bureau of Indian Affairs (BIA) grant, other grants and scholarships available to them.

Academic Requirements

The ONED requires students receiving the E. Ray Adkisson Scholarship to have at least a 3.0 GPA for the scholarship award. A student's GPA will be calculated on a 4.0 scale when alternate grading scales are used. For example, a school using a 100 point grading scale would have scores converted to a 4.0 scale, as shown below:

X = Average of all scores reported
 $(X / 100) * 4 = \text{GPA}$

For example:

$90\% + 80\% + 75\% + 90\% + 80\%$

$415 / 5 = 83$

$(83 / 100) * 4 = 3.32 \text{ GPA}$

Withdrawal and Failed Classes

The E. Ray Adkisson Scholarship is not renewed each term. Applicants must apply each academic term as if it was his/her first time. If a student fails or withdraws from class(es) but maintains at least a 3.0 GPA and part-time status, that student is still eligible to apply for the scholarship the following term. If a student fails or withdraws from class(es) and drops below the part-time status, that student will not be eligible to apply for the scholarship the following term.

Hardship Waiver

Hardship Waivers are not available to E. Ray Adkisson Scholarship recipients because the scholarship is not renewable (please see Withdrawal and Failed Classes section).

Funding Levels

The E. Ray Adkisson Scholarship is awarded in the amount of \$484 each for the fall and spring academic terms and is not awarded for summer sessions.

Funding Limitations

The Osage Nation will award one (1) E. Ray Adkisson Scholarship each term. In order to qualify, students must be part-time (6 credit hours) and have a minimum 3.0 GPA to receive scholarship funding. Preference will be given to part-time students with the highest GPA.

The Adkisson Scholarship is not available for summer sessions.

High school students, concurrently enrolled, are not eligible for the award.

The Adkisson Scholarship amount may change from one academic year to the next due to budget limitations.

Students must be enrolled in an undergraduate degree program at a state or nationally accredited college or university.

Allowable Expenses

Funding from the Adkisson Scholarship may only be used for costs directly related to attending courses including but not limited to tuition, fees and books.

Tuition is the amount the student must pay per credit or clock hour in order to maintain enrollment; this amount varies depending on the institution.

Fees are the funds charged per student to attend the institution at per credit hour or clock hour rate; these fees may include but are not limited to user fees for libraries and technology, student health fees and building fees; they are included in the tuition bill per student.

Books include any textbook, manual, or required readings compiled by the instructor to successfully complete the course(s).

Application Requirements

Applications are not considered complete until all required and requested documents have been submitted to ONED:

- A completed application
- Copy of Osage Nation membership card (verified internally)
- Verification of enrollment signed or stamped by the Registrar's Office
- A copy of the student's course schedule with credit hour
- A copy of the student's complete transcript/progress report

The student's transcript must include hours of completion from the last school attended. If applicable, transcripts must show final grades for the last term the student received an Osage scholarship. If the student has not completed any college or career tech hours since high school, he/she must include a copy of his/her final high school transcript or GED test scores.

Application Process

The deadline to apply for the fall and spring terms are **September 15th and February 15th of each academic year**. Scholarship applications are available on the Osage Nation website at: <https://www.osagenation-nsn.gov/what-we-do/education-department/higher-education-scholarship> and must be received by the deadline date. (See Attachment G)

If a student changes his/her educational plan prior to submitting an application, he/she must contact ONED at scholarship@osagenation-nsn.gov to provide an update.

Applications will be processed according to the following:

- Complete application and supporting documents must be submitted prior to the deadline date
- Applications will be reviewed in the order they are completed
- Completed applications will be processed within ten (20) business days of the deadline date

Payment

Adkisson Scholarships are disbursed in two equal installments in the fall and spring.

A letter and check for each student will be mailed and made payable to the student's school. The letter will include a description of the scholarship, the amount funded, the term for which it is being granted and the allowable expenses for which the scholarship may be used.

After payment has been made to the school, the file is closed and no additional documents will be accepted for the current term.

It is the student's responsibility to update his/her address with ONED to receive timely updates on any issues with his/her application or updates on ONED processing.

Adkisson Scholarships will only be funded in U.S. dollars.

If a student's funding has not been received by the school, it is the policy of the Osage Nation Accounting Department to allow twenty-one (21) days before a missing check can have a stop payment placed on it before it will be reissued to the school. In the interim, ONED will issue a letter of intent to the school informing the financial aid office that payment is forthcoming.

Data Privacy

The information contained within each scholarship application and any supporting documentation attached is a protected record under the Osage Nation Open Records Act. The Osage Nation will not disclose any record containing protected information without the written consent of the applicant unless the information is being used to perform the duties of an Osage Nation employee. The applicant's information may be released to other Osage Nation Departments/Programs with which the applicant is receiving or requesting services and to the Office of the Osage Nation Attorney General for an investigation to detect or eliminate fraud.

Privacy waiver statements are included in the E. Ray Adkisson Scholarship application. If the waiver is not signed by the student, data will not be discussed with parents/guardians or external scholarship committees.

Appeals Process

If a student believes his/her award has been denied in error, he/she must submit a written appeal within ten (10) business days of notification to the ONED stating the reason for the appeal. Within five (5) business days after receiving an appeal, ONED will submit a report to the Secretary of Education (SE). Within ten (10) business days of this report, the SE shall inform the complainant and the ONED in writing the decision from the Office of the Principal Chief. The decision of the Principal Chief shall be deemed a final decision.

Contact Information

Email: scholarship@osagenation-nsn.gov

Phone: 918-287-5300

Physical Address: Osage Nation Education Department
102 Buffalo Avenue
P.O. Box 250
Hominy, OK 74035

MARY E. TINKER SCHOLARSHIP

The Mary E. Tinker Scholarship is awarded to twelve (12) Osage students per year. Students must be enrolled at an accredited college in a graduate degree program. Students must be enrolled part-time in a minimum of six (6) credit hours to qualify for the scholarship.

Eligibility

Must be an enrolled member of the Osage Nation interested in pursuing post-secondary education on a professional graduate level are eligible to apply for the Tinker Scholarship within applicable guidelines for award.

Tinker Scholarship applicants must submit an initial application to ONED each term to receive further funding disbursements.

Students are encouraged to apply for the Free Application for Federal Student Aid (FAFSA), the Bureau of Indian Affairs (BIA) grant, other grants and scholarships available to them.

Academic Requirements

The ONED requires students receiving the Mary E. Tinker Scholarship to have at least a 2.0 GPA for the scholarship award. A student's GPA will be calculated on a 4.0 scale when alternate grading scales are used. For example, a school using a 100 point grading scale would have scores converted to a 4.0 scale, as shown below:

X = Average of all scores reported
 $(X / 100) * 4 = \text{GPA}$

For example:

$90\% + 80\% + 75\% + 90\% + 80\%$

$415 / 5 = 83$

$(83 / 100) * 4 = 3.32 \text{ GPA}$

Withdrawal and Failed Classes

The Mary E. Tinker Scholarship is not renewed each term. Applicants must apply each academic term as if it was his/her first time. If a student fails or withdraws from class(es) but maintains at least a 2.0 GPA and part-time status, that student is still eligible to apply for the scholarship the following term. If a student fails or withdraws from class(es) and drops below the part-time status, that student will not be eligible to apply for the scholarship the following term.

Hardship Waiver

Hardship Waivers are not available to Mary E. Tinker Scholarship recipients because the scholarship is not renewable (please see Withdrawal and Failed Classes section).

Funding Levels

The Mary E. Tinker Scholarship is awarded in the amount of \$452 each for the fall and spring academic terms and is not awarded for summer sessions.

Funding Limitations

The Osage Nation will award six (6) Mary E. Tinker Scholarships each term. In order to qualify, students must be part-time (6 credit hours) and have a minimum 2.0 GPA to receive scholarship funding. Preference will be given to part-time students with the highest GPA.

The Tinker Scholarship is not available for summer sessions.

High school students, concurrently enrolled, are not eligible for the award.

The Tinker Scholarship amount may change from one academic year to the next due to budget limitations.

Applicants for the Mary E. Tinker Scholarship must be enrolled in a graduate degree program at a state or nationally accredited college or university.

Allowable Expenses

Funding from the Tinker Scholarship may only be used for costs directly related to attending courses including but not limited to tuition, fees and books.

Tuition is the amount the student must pay per credit or clock hour in order to maintain enrollment; this amount varies depending on the institution.

Fees are the funds charged per student to attend the institution at per credit hour or clock hour rate; these fees may include but are not limited to user fees for libraries and technology, student health fees and building fees; they are included in the tuition bill per student.

Books include any textbook, manual, or required readings compiled by the instructor to successfully complete the course(s).

Application Requirements

Applications are not considered complete until all required and requested documents have been submitted to ONED:

- A completed application
- Copy of Osage Nation membership card (verified internally)
- Verification of enrollment signed or stamped by the Registrar's Office
- A copy of the student's course schedule with credit hour
- A copy of the student's complete transcript/progress report

The student's transcript must include hours of completion from the last school attended. If applicable, transcripts must show final grades for the last term the student received an Osage scholarship. If the student has not completed any college or career tech hours since high school, he/she must include a copy of his/her final high school transcript or GED test scores.

Application Process

The deadline to apply for the fall and spring terms are **September 15th and February 15th of each academic year**. Scholarship applications are available on the Osage Nation website at: <https://www.osagenation-nsn.gov/what-we-do/education-department/higher-education-scholarship> and must be received by the deadline date. (See Attachment H)

If a student changes his/her educational plan prior to submitting an application, he/she must contact ONED at scholarship@osagenation-nsn.gov to provide an update.

Applications will be processed according to the following:

- Complete application and supporting documents must be submitted prior to the deadline date
- Applications will be reviewed in the order they are completed
- Completed applications will be processed within ten (20) business days of the deadline date

Payment

Tinker Scholarships are disbursed in two equal installments in the fall and spring.

A letter and check for each student will be mailed and made payable to the student's school. The letter will include a description of the scholarship, the amount funded, the term for which it is being granted and the allowable expenses for which the scholarship may be used.

After payment has been made to the school, the file is closed and no additional documents will be accepted for the current term.

It is the student's responsibility to update his/her address with ONED to receive timely updates on any issues with his/her application or updates on ONED processing.

Tinker Scholarships will only be funded in U.S. dollars.

If a student's funding has not been received by the school, it is the policy of the Osage Nation Accounting Department to allow twenty-one (21) days before a missing check can have a stop payment placed on it before it will be reissued to the school. In the interim, ONED will issue a letter of intent to the school informing the financial aid office that payment is forthcoming.

Data Privacy

The information contained within each scholarship application and any supporting documentation attached is a protected record under the Osage Nation Open Records Act. The Osage Nation will not disclose any record containing protected information without the written consent of the applicant unless the information is being used to perform the duties of an Osage Nation employee. The applicant's information may be released to other Osage Nation Departments/Programs with which the applicant is receiving or requesting services and to the Office of the Osage Nation Attorney General for an investigation to detect or eliminate fraud.

Privacy waiver statements are included in the Mary E. Tinker Scholarship application. If the waiver is not signed by the student, data will not be discussed with parents/guardians or external scholarship committees.

Appeals Process

If a student believes his/her award has been denied in error, he/she must submit a written appeal within ten (10) business days of notification to the ONED stating the reason for the appeal. Within five (5) business days after receiving an appeal, ONED will submit a report to the Secretary of Education (SE). Within ten (10) business days of this report, the SE shall inform

the complainant and the ONED in writing the decision from the Office of the Principal Chief. The decision of the Principal Chief shall be deemed a final decision.

Contact Information

Email: scholarship@osagenation-nsn.gov

Phone: 918-287-5300

Physical Address: Osage Nation Education Department
102 Buffalo Avenue
P.O. Box 250
Hominy, OK 74035

MORRIS E. & ETHEL CARLTON WHEELER SCHOLARSHIP TRUST

The Morris E. and Ethel Carlton Wheeler Scholarship Trust is awarded to six (6) Osage students per year. Students must be enrolled full-time in a post-secondary education institution including vocational schools that provide post high school studies or training including but not limited to graduate and post-graduate studies.

Eligibility

All descendants and adopted children (Indian or Non-Indian, legally adopted by a court of competent jurisdiction) of Osage original allottees interested in furthering their education are eligible to apply for Wheeler Scholarships within applicable guidelines for funding.

Wheeler Scholarship students must submit an initial application to ONED each term to receive further funding disbursements.

Students are encouraged to apply for the Bureau of Indian Affairs (BIA) grant, other grants and scholarships available to them.

Academic Requirements

The ONED requires students receiving the Morris E. and Ethel Carlton Wheeler Scholarship to have at least a 2.0 GPA for the scholarship award. A student's GPA will be calculated on a 4.0 scale when alternate grading scales are used. For example, a school using a 100 point grading scale would have scores converted to a 4.0 scale as shown below:

X = Average of all scores reported
 $(X / 100) * 4 = \text{GPA}$

For example:

$90\% + 80\% + 75\% + 90\% + 80\%$
 $415 / 5 = 83$
 $(83 / 100) * 4 = 3.32 \text{ GPA}$

Withdrawal and Failed Classes

The Wheeler Scholarship is not renewed each term. Applicants must apply each academic term as if it was his/her first time. If a student fails or withdraws from class(es) but maintains at least a 2.0 GPA and full-time status, that student is still eligible to apply for the scholarship the following term. If a student fails or withdraws from class(es) and drops below the full-time status, that student will not be eligible to apply for the scholarship the following term.

Hardship Waiver

A hardship is defined as an event that prevents a student from completing the hours in the term for which he/she has been awarded scholarship funding. Examples of hardships may include but are not limited to an unexpected surgery, complications associated with pregnancy or an accident with a major injury. In order to remain eligible for the Morris E. & Carlton Wheeler Scholarship, students must request a Hardship Waiver and submit documentation in a timely manner verifying hardship circumstances. The ONED shall, within thirty (30) calendar days

from the date of receipt of the Hardship Form, report the findings and final decision to the complainant in writing. (See Attachment A)

The student must provide the following information to be awarded a Hardship Waiver:

- A form asking for hardship consideration and explaining circumstances in detail from the student, and
- A physician's statement verifying a medical condition which prevents the student from completing courses; or
- A written report from an unrelated, licensed counselor verifying an event or condition which prevents the student from completing courses

Funding Levels

The Morris E. and Ethel Carlton Wheeler Scholarship is awarded in the amount of \$391 each for the fall and spring academic terms and is not awarded for summer sessions.

Funding Limitations

The Osage Nation will award three (3) Wheeler Scholarships each term. In order to qualify, students must be full-time and have a minimum 2.0 GPA to receive scholarship funding.

Students must be enrolled in a minimum of twelve (12) credit hours to qualify for the scholarship.

High school students, concurrently enrolled, are not eligible for the award.

The Wheeler Scholarship is not available for summer sessions.

The Wheeler Scholarship amount may change from one academic year to the next due to budget limitations.

Students applying for the Morris E. and Ethel Carlton Wheeler Scholarship must provide verification of financial need as evidenced by the Free Application for Federal Student Aid (FAFSA).

Allowable Expenses

The Wheeler Scholarship may only be used for costs directly related to tuition and books as defined within the trust.

Tuition is the amount the student must pay per credit or clock hour in order to maintain enrollment; this amount varies depending on the institution.

Books include any textbook, manual, or required readings compiled by the instructor to successfully complete the course(s).

Application Requirements

Applications are not considered complete until all required and requested documents have been submitted to ONED:

- A completed application
- Copy of Osage Nation membership card or CDIB card to verify lineal descent from an Osage original allottee

- Non-Osage applicants legally adopted by a court of competent jurisdiction must provide verification of adoption by an original allottee (adoption decree and birth certificates tracing that adoption back to an original allottee)
- Verification of enrollment signed or stamped by the Registrar's Office
- Information verifying the student's Free Application for Federal Student Aid (FAFSA)
- A copy of the student's course schedule with credit hour and/or program plan with clock hours
- A copy of the student's complete transcript/progress report

The student's transcript must include hours of completion from the last school attended. If applicable, transcripts must show final grades for the last term the student received an Osage scholarship. If the student has not completed any college or career tech hours since high school, he/she must include a copy of his/her final high school transcript or GED test scores.

Application Process

The deadline to apply for the fall and spring terms are **September 15th and February 15th of each academic year**. Scholarship applications are available on the Osage Nation website at: <https://www.osagenation-nsn.gov/what-we-do/education-department/higher-education-scholarship> and must be received by the deadline date. (See Attachment I)

If a student changes his/her educational plan prior to submitting an application, he/she must contact ONED at scholarship@osagenation-nsn.gov to provide an update.

Applications will be processed according to the following:

- Complete application and supporting documents must be submitted prior to the deadline date
- Applications will be reviewed in the order they are completed
- Completed applications will be processed within ten (20) business days of the deadline date

Payment

Wheeler Scholarships are disbursed in two equal installments in the fall and spring.

A letter and check for each student will be mailed and made payable to the student's school. The letter will include a description of the scholarship, the amount funded, the term for which it is being granted and the allowable expenses for which the scholarship may be used.

After payment has been made to the school the file is closed and no additional documents will be accepted for the current term.

It is the student's responsibility to update his/her address with ONED to receive timely updates on any issues with his/her application or updates on ONED processing.

Wheeler Scholarships will only be funded in U.S. dollars.

If a student's funding has not been received by the school, it is the policy of the Osage Nation Accounting Department to allow twenty-one (21) days before a missing check can have a stop payment placed on it before it will be reissued to the school. In the interim, ONED will issue a letter of intent to the school informing the financial aid office that payment is forthcoming.

Data Privacy

The information contained within each scholarship application and any supporting documentation attached is a protected record under the Osage Nation Open Records Act. The Osage Nation will not disclose any record containing protected information without the written consent of the applicant unless the information is being used to perform the duties of an Osage Nation employee. The applicant's information may be released to other Osage Nation Departments/Programs with which the applicant is receiving or requesting services and to the Office of the Osage Nation Attorney General for an investigation to detect or eliminate fraud.

Privacy waiver statements are included in the Wheeler Scholarship application. If the waiver is not signed by the student, data will not be discussed with parents/guardians or external scholarship committees.

Appeals Process

If a student believes his/her award has been denied in error, he/she must submit a written appeal within ten (10) business days of notification to the ONED stating the reason for the appeal. Within five (5) business days after receiving an appeal, ONED will submit a report to the Secretary of Education (SE). Within ten (10) business days of this report, the SE shall inform the complainant and the ONED in writing the decision from the Office of the Principal Chief. The decision of the Principal Chief shall be deemed a final decision.

Contact Information

Email: scholarship@osagenation-nsn.gov

Phone: 918-287-5300

Physical Address: Osage Nation Education Department
102 Buffalo Avenue
P.O. Box 250
Hominy, OK 74035

Approved

 4-10-23
Trevor Pearcey, Program Coordinator

 4/10/23
Mary Wildcat, Education Director

 4/12/23
Vann Bighorse, Secretary of Education

References

U.S. Federal Law

The Family Educational Rights and Privacy Act (**FERPA**) (20 U.S.C. § 1232g; 34 CFR Part 99) is a Federal law that protects the privacy of student education records. The law applies to all schools that receive funds under an applicable program of the U.S. Department of Education.

Osage Laws

Osage Nation Open Records Act... ONCA 10-05; Effective December 26, 2009

Student Handbook...ONCA 12-17; Enrolled April 3, 2012

Osage Nation Education Scholarship Policies and Procedures...ONCA 12-17; Enrolled April 3, 2012

Academic Requirements...ONCA 12-17; Enrolled April 3, 2012

General Scholarship...ONCA 12-17; Enrolled April 3, 2012

Required Reading Scholarship... ONCA 12-113; Enrolled September 24, 2012

General and Required Reading Scholarships (funding)...ONCA 16-74; Enrolled July 18, 2016

General and Required Reading Scholarships (funding)...ONCA 18-01; Enrolled October 26, 2017

General and Required Reading Scholarships (funding)... ONCA 21-106; Enrolled April 18, 2022

Graduate Degree Award...ONCA 12-17; Enrolled April 3, 2012

Graduate Degree Award (funding)...ONCA 16-74; Enrolled July 18, 2016

Graduate Degree Award (funding)... ONCA 18-01; Enrolled October 26, 2017

Academic Term Scholarship...ONCA 12-17; Enrolled April 3, 2012

Academic Term Scholarship Award (funding)...ONCA 16-74; Enrolled April 3, 2012

Field of Study Internship...ONCA 12-17; Enrolled April 3, 2012

Field of Study Internship (funding)...ONCA 16-74; Enrolled July 18, 2016

Field of Study Internship (funding)... ONCA 22-37; Engrossed April 13, 2022

Graduation Stole Award...ONCA 12-17; Enrolled April 3, 2016

Graduation Stole Award (funding)... ONCA 16-74; Enrolled July 18, 2016

Osage Nation Education Department

Hardship Form

Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Home Phone: _____ Cell Phone: _____

OTM #: _____ Scholarship: _____

Brief Description of Problem/Concern/Request:

This image shows a single page of white paper with horizontal ruling lines. The lines are evenly spaced and run across the width of the page. There are no margins, text, or other markings on the paper.

Student's Signature: _____ Date _____

Parent's Signature: _____ Date _____

(Required if student is under 18)

Protected Records Statement

The information on this application and any supporting documentation attached is collected pursuant to the Osage Nation Open Records Act and has Protected Record status. The Osage Nation will not disclose any record containing protected information without the written consent of the applicant unless the requestor uses the information to perform assigned duties as an employee of the Osage Nation. Others who may request the information are Osage Nation Departments/Programs with which you are receiving or requesting services or the Office of the Osage Nation Attorney General to detect and eliminate fraud.

Please return your completed form to:

Osage Nation Education Department
Attn: **Career Training Scholarship**
102 Buffalo Ave.
P.O. Box 250
Hominy, OK 74035

OR

Osage Nation Higher Education Scholarship
Scholarship America
One Scholarship Way
Saint Peter, MN 56082



Osage Nation Education Department

Stole and Commendation

(Please print clearly)

Name: _____

Degree Attained (ex: Bachelor of Science): _____

Name of Post-Secondary School: _____

Shipping Address: _____

Email Address: _____

Graduation Date: ____/____/____

Protected Records Statement

The information on this application and any supporting documentation attached is collected pursuant to the Osage Nation Open Records Act and has Protected Record status. The Osage Nation will not disclose any record containing protected information without the written consent of the applicant unless the requestor uses the information to perform assigned duties as an employee of the Osage Nation. Others who may request the information are Osage Nation Departments/Programs with which you are receiving or requesting services or the Office of the Osage Nation Attorney General to detect and eliminate fraud.

Please return your completed form to:

scholarship@osagenation-nsn.gov

or

Osage Nation Education Department
Attn: Career Training Scholarship
102 Buffalo Ave.
P.O. Box 250
Hominy, OK 74035

Attachment B



Osage Nation

Career Training Scholarship

TYPE OR PRINT ALL INFORMATION EXCEPT SIGNATURES

Applicant Information

Last Name: _____ First: _____ M.I.: _____

Mailing Address: _____ Apartment #: _____

City: _____ State: _____ Zip Code: _____ County: _____

Home Phone: (____) ____ - _____ Cell Phone: (____) ____ - _____

Osage Tribal Membership Number: _____ Date of Birth: _____

Are you a military veteran? ____ Yes ____ No Gender: ____ Male ____ Female

Email Address: _____

High School Data

School/GED Site: _____ Graduation Year: _____

City: _____ State: _____

Post-Secondary School Data

College or Vocational School you plan to attend (Use official name - **No** abbreviations)

Name: _____

City: _____ State: _____ Zip: _____

College/University ____ Career Technology School ____ Community Ed Course ____ Other ____

Field of Study: _____ Expected Start Date: _____

Please indicate the number of hours required to complete your current program: _____

Is your program clock or credit hour basis? Clock _____ Credit _____

Have you completed a certification or licensure of this type in the past? Yes _____ No _____

If yes, did you receive funding from the Osage Nation? Yes _____ No _____

Expenses: Please list your estimated monthly expenses (indicate 0 for any category that does not apply)

Food and Household \$ _____
Rent/Mortgage \$ _____
Utilities \$ _____

Records Release and Privacy Information

Your application and supporting documents are used by the Osage Nation Education Department in the management of this scholarship program. Please indicate below if you authorize the release of your records to anyone other than you.

I authorize the Osage Nation Education Department to release necessary information from my completed application to third party scholarship committees for potential awards. _____ (initial)

I authorize the Osage Nation Education Department to release my data including application information and academic records to the individuals or organizations named below:

Name/Organization #1: _____

Address: _____ Telephone: (____) _____

Name/Organization #2: _____

Address: _____ Telephone: (____) _____

Application Checklist

The student is responsible for submitting all materials to the Osage Nation Education Department on time. Incomplete applications will not be processed. This application becomes complete when all of the following materials have been received:

- _____ Student Application
- _____ Osage Nation Membership Card
- _____ Invoice or Cost Statement
- _____ Verification of Enrollment
- _____ Course Schedule and/or Program Plan
- _____ Complete Transcript

Certification

I hereby certify that I meet eligibility requirements of the program and the information provided on this application is complete and accurate to the best of my knowledge. The Osage Nation Education Department may make all inquiries deemed necessary to verify the accuracy of the statements made on this application. By receiving this scholarship grant, I hereby submit and consent to the jurisdiction of the Osage Nation and its courts for any action I may have, or the Osage Nation may have against me, under its terms and conditions.

I also certify I will use any funds I receive from the Osage Nation Career Training Scholarship solely for eligible expenses connected with attendance at the school. I have received and read the Osage Nation Scholarships Policies and Procedures Student Handbook. If requested, I will provide proof of information, including an official transcript of grades. Falsification of information may result in termination of any award granted.

Student's Signature: _____ Date: _____

Parent's Signature: _____ Date: _____

(Required if student is under 18)

Protected Records Statement

The information on this application and any supporting documentation attached is collected pursuant to the Osage Nation Open Records Act and has Protected Record status. The Osage Nation will not disclose any record containing protected information without the written consent of the applicant unless the requestor uses the information to perform assigned duties as an employee of the Osage Nation. Others who may request the information are Osage Nation Departments/Programs with which you are receiving or requesting services or the Office of the Osage Nation Attorney General to detect and eliminate fraud.

Please return your completed form to:

scholarship@osagenation-nsn.gov

or

Osage Nation Education Department

Attn: Career Training Scholarship

102 Buffalo Ave.

P.O. Box 250

Hominy, OK 74035



Certification and Licensure Testing Application

Applicant Information

Full Name: _____ DOB: _____
Last First M.I.

Address: _____
Street Address/Apt. # City State Zip

Phone: _____ Email: _____

Online information including website address, username and password:

Education

High School: _____ Address: _____

Did you graduate? Yes or No Graduation Date: _____

What is your highest level of education completed? _____

Name of Training Institution: _____

Certification or Licensure needed: _____

Have you been certified in this field before? If so, when? _____

Application Checklist

The student is responsible for submitting all materials to the Osage Nation Education Department on time. Incomplete applications will not be processed. This application becomes complete when all of the following materials have been received:

- _____ Completed Student Application
- _____ Osage Nation Membership Card
- _____ Relevant information for prepayment
- _____ Receipt of payment of reimbursement
- _____ Completed and signed W-9 form (reimbursement only)
- _____ Complete Transcript

Records Release and Privacy Information

Your application and supporting documents are used by the Osage Nation Education Department in the management of this program. Please indicate below if you authorize the release of your records to anyone other than you.

I authorize the Osage Nation Education Department to release my data including application information and academic records to the individuals or organizations named below:

Name/Organization #1: _____

Address: _____ Telephone: (____) _____

Name/Organization #2: _____

Address: _____ Telephone: (____) _____

Certification

I hereby certify that I meet eligibility requirements of the program and the information provided on this application is complete and accurate to the best of my knowledge. The Osage Nation Education Department may make all inquiries deemed necessary to verify the accuracy of the statements made on this application. By receiving this financial support, I hereby submit and consent to the jurisdiction of the Osage Nation and its courts for any action I may have, or the Osage Nation may have against me, under its terms and conditions.

I also certify I will use any funds I receive from the Certification and Licensure Testing Program solely for eligible expenses to obtain the certification and/or licensure needed to attain viable employment. I have received and read the Osage Nation Education Department Student Handbook. If requested, I will provide proof of information, including an official transcript of grades. Falsification of information may result in termination of any award granted.

Student's Signature: _____ Date: _____

Protected Records Statement

The information on this application and any supporting documentation attached is collected pursuant to the Osage Nation Open Records Act and has Protected Record status. The Osage Nation will not disclose any record containing protected information without the written consent of the applicant unless the requestor uses the information to perform assigned duties as an employee of the Osage Nation. Others who may request the information are Osage Nation Departments/Programs with which you are receiving or requesting services or the Office of the Osage Nation Attorney General to detect and eliminate fraud.

Please return your completed form to:
internship@osagenation-nsn.gov



John L. Rubel Scholarship

Applicant Information

Full Name: _____ DOB: _____
Last First M.I.

Address: _____
Street Address/Apt. # City State Zip

Phone: _____ Email: _____

Education

High School: _____ Address: _____

Did you graduate? Yes or No Graduation Date: _____

Please circle the school you are enrolled in:

Oklahoma State University Institute of Technology / Tri-County Technology Center

School Address: _____

Semester applying for: Fall _____ Spring _____

Degree/Certificate/Licensure Seeking:

Application Checklist

Must meet application deadlines: **(Fall) September 15th and (Spring) February 15th**

The student is responsible for submitting all materials to the Osage Nation Education Department on time. Incomplete applications will not be processed. This application becomes complete when all of the following materials have been received:

- _____ Completed Student Application
- _____ Osage Nation Membership Card
- _____ Verification of Enrollment
- _____ Course Schedule and/or Program Plan
- _____ Complete Transcript

Records Release and Privacy Information

Your application and supporting documents are used by the Osage Nation Education Department in the management of this scholarship program. Please indicate below if you authorize the release of your records to anyone other than you.

I authorize the Osage Nation Education Department to release my data including application information and academic records to the individuals or organizations named below:

Name/Organization #1: _____

Address: _____ Telephone: (____) _____

Name/Organization #2: _____

Address: _____ Telephone: (____) _____

Certification

I hereby certify that I meet eligibility requirements of the program and the information provided on this application is complete and accurate to the best of my knowledge. The Osage Nation Education Department may make all inquiries deemed necessary to verify the accuracy of the statements made on this application. By receiving this scholarship grant, I hereby submit and consent to the jurisdiction of the Osage Nation and its courts for any action I may have, or the Osage Nation may have against me, under its terms and conditions.

I also certify I will use any funds I receive from the John L. Rubel Scholarship solely for eligible expenses connected with attendance at the school I am attending. I have received and read the Osage Nation Policies and Procedures Student Handbook. If requested, I will provide proof of information, including an official transcript of grades. Falsification of information may result in termination of any award granted.

Student's Signature: _____ Date: _____

Protected Records Statement

The information on this application and any supporting documentation attached is collected pursuant to the Osage Nation Open Records Act and has Protected Record status. The Osage Nation will not disclose any record containing protected information without the written consent of the applicant unless the requestor uses the information to perform assigned duties as an employee of the Osage Nation. Others who may request the information are Osage Nation Departments/Programs with which you are receiving or requesting services or the Office of the Osage Nation Attorney General to detect and eliminate fraud.

Please return your completed form to:
scholarship@osagenation-nsn.gov



Eugene Daniel Scholarship

Applicant Information

Full Name: _____ DOB: _____
Last First M.I.

Address: _____
Street Address/Apt. # City State Zip

Phone: _____ Email: _____

Education

High School: _____ Address: _____

Did you graduate? Yes or No Graduation Date: _____

Name of Post-Secondary School: _____

School Address: _____

Semester applying for: Fall _____ Spring _____

Degree/Certificate/Licensure Seeking:

Application Checklist

Must meet application deadlines: **(Fall) September 15th** and **(Spring) February 15th**

The student is responsible for submitting all materials to the Osage Nation Education Department on time. Incomplete applications will not be processed. This application becomes complete when all of the following materials have been received:

- _____ Completed Student Application
- _____ Osage Nation Membership Card
- _____ Verification of Enrollment
- _____ Course Schedule and/or Program Plan
- _____ Complete Transcript

Records Release and Privacy Information

Your application and supporting documents are used by the Osage Nation Education Department in the management of this scholarship program. Please indicate below if you authorize the release of your records to anyone other than you.

I authorize the Osage Nation Education Department to release my data including application information and academic records to the individuals or organizations named below:

Name/Organization #1: _____

Address: _____ Telephone: (____) _____

Name/Organization #2: _____

Address: _____ Telephone: (____) _____

Certification

I hereby certify that I meet eligibility requirements of the program and the information provided on this application is complete and accurate to the best of my knowledge. The Osage Nation Education Department may make all inquiries deemed necessary to verify the accuracy of the statements made on this application. By receiving this scholarship grant, I hereby submit and consent to the jurisdiction of the Osage Nation and its courts for any action I may have, or the Osage Nation may have against me, under its terms and conditions.

I also certify I will use any funds I receive from the Eugene Daniel Scholarship solely for eligible expenses connected with attendance at the school I am attending. I have received and read the Osage Nation Education Department Student Handbook. If requested, I will provide proof of information, including an official transcript of grades. Falsification of information may result in termination of any award granted.

Student's Signature: _____ Date: _____

Protected Records Statement

The information on this application and any supporting documentation attached is collected pursuant to the Osage Nation Open Records Act and has Protected Record status. The Osage Nation will not disclose any record containing protected information without the written consent of the applicant unless the requestor uses the information to perform assigned duties as an employee of the Osage Nation. Others who may request the information are Osage Nation Departments/Programs with which you are receiving or requesting services or the Office of the Osage Nation Attorney General to detect and eliminate fraud.

Please return your completed form to:
scholarship@osagenation-nsn.gov



E. Ray Adkisson Scholarship

Applicant Information

Full Name: _____ DOB: _____
Last First M.I.

Address: _____
Street Address/Apt. # City State Zip

Phone: _____ Email: _____

Education

High School: _____ Address: _____

Did you graduate? Yes or No Graduation Date: _____

Name of Post-Secondary School: _____

School Address: _____

Semester applying for: Fall _____ Spring _____

Degree Seeking: _____

Application Checklist

Must meet application deadlines: **(Fall) September 15th and (Spring) February 15th**

The student is responsible for submitting all materials to the Osage Nation Education Department on time. Incomplete applications will not be processed. This application becomes complete when all of the following materials have been received:

- _____ Completed Student Application
- _____ Osage Nation Membership Card
- _____ Verification of Enrollment
- _____ Course Schedule and/or Program Plan
- _____ Complete Transcript

Records Release and Privacy Information

Your application and supporting documents are used by the Osage Nation Education Department in the management of this scholarship program. Please indicate below if you authorize the release of your records to anyone other than you.

I authorize the Osage Nation Education Department to release my data including application information and academic records to the individuals or organizations named below:

Name/Organization #1: _____

Address: _____ Telephone: (____) _____

Name/Organization #2: _____

Address: _____ Telephone: (____) _____

Certification

I hereby certify that I meet eligibility requirements of the program and the information provided on this application is complete and accurate to the best of my knowledge. The Osage Nation Education Department may make all inquiries deemed necessary to verify the accuracy of the statements made on this application. By receiving this scholarship grant, I hereby submit and consent to the jurisdiction of the Osage Nation and its courts for any action I may have, or the Osage Nation may have against me, under its terms and conditions.

I also certify I will use any funds I receive from the E. Ray Adkisson Scholarship solely for eligible expenses connected with attendance at the school I am attending. I have received and read the Osage Nation Education Department Student Handbook. If requested, I will provide proof of information, including an official transcript of grades. Falsification of information may result in termination of any award granted.

Student's Signature: _____ Date: _____

Protected Records Statement

The information on this application and any supporting documentation attached is collected pursuant to the Osage Nation Open Records Act and has Protected Record status. The Osage Nation will not disclose any record containing protected information without the written consent of the applicant unless the requestor uses the information to perform assigned duties as an employee of the Osage Nation. Others who may request the information are Osage Nation Departments/Programs with which you are receiving or requesting services or the Office of the Osage Nation Attorney General to detect and eliminate fraud.

Please return your completed form to:
scholarship@osagenation-nsn.gov



Mary E. Tinker Scholarship

Applicant Information

Full Name: _____ DOB: _____
Last First M.I.

Address: _____
Street Address/Apt. # City State Zip

Phone: _____ Email: _____

Education

High School: _____ Address: _____

Did you graduate? Yes or No Graduation Date: _____

Name of Post-Secondary School: _____

School Address: _____

Semester applying for: Fall _____ Spring _____

Degree Seeking: _____

Application Checklist

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- _____ Completed Student Application
- _____ Osage Nation Membership Card
- _____ Verification of Enrollment
- _____ Course Schedule and/or Program Plan
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Certification

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I also certify I will use any funds I receive from the Mary E. Tinker Scholarship solely for eligible expenses connected with attendance at the school I am attending. I have received and read the Osage Nation Education Department Student Handbook. If requested, I will provide proof of information, including an official transcript of grades. Falsification of information may result in termination of any award granted.

Student's Signature: _____ Date: _____

Protected Records Statement

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Please return your completed form to:

scholarship@osagenation-nsn.gov



Morris E. and Ethel Carlton Wheeler Scholarship Trust

Applicant Information

Full Name: _____ DOB: _____
Last First M.I.

Address: _____
Street Address/Apt. # City State Zip

Phone: _____ Email: _____

Education

High School: _____ Address: _____

Did you graduate? Yes or No Graduation Date: _____

Name of Post-Secondary School: _____

School Address: _____

Semester applying for: Fall _____ Spring _____

Degree/Certificate/Licensure Seeking:

Application Checklist

Must meet application deadlines: **(Fall) September 15th and (Spring) February 15th**

The student is responsible for submitting all materials to the Osage Nation Education Department on time. Incomplete applications will not be processed. This application becomes complete when all of the following materials have been received:

- _____ Completed Student Application
- _____ Osage Nation Membership Card or CDIB card to verify lineal descent
- _____ Non-Osage applicants legally adopted by a court of competent jurisdiction must provide verification of adoption by an original allottee (adoption decree and birth certificates tracing the adoption back to an original allottee)
- _____ FAFSA: Student Aid Report (SAR)

- _____ Verification of Enrollment
- _____ Course Schedule and/or Program Plan
- _____ Complete Transcript

Records Release and Privacy Information

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Name/Organization #1: _____

Address: _____ Telephone: (____) _____

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Address: _____ Telephone: (____) _____

Certification

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I also certify I will use any funds I receive from the Morris E. and Ethel Carlton Wheeler Scholarship Trust solely for eligible expenses connected with attendance at the school I am attending. I have received and read the Osage Nation Education Department Student Handbook. If requested, I will provide proof of information, including an official transcript of grades. Falsification of information may result in termination of any award granted.

Student's Signature: _____ Date: _____

Protected Records Statement

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