



## REQUIRED SUPPORTING DOCUMENTATION

The repossessing lender must provide the following documentation in order for the Repossession Affidavit to be approved:

- A. Properly completed Repossession Affidavit.
- B. Actual or certified copy of chattel mortgage, conditional sales contract or other type security agreement.

**Note: Contract must indicate the vehicle has been pledged as collateral and list as Collateral and list a complete description of the unit along with a vehicle Identification number.**

- C. Copy #3 and Copy #4 of the Lien Release form. *If more than one (1) lien holder, the following is also required:*
  - a. A copy of letter from the repossessing lender *notifying the second lien holder of the intent to repossess.*
    - i. Letter must be dated at least ten (10) days prior to the date the repossession affidavit is processed by the Osage Nation Tax Commission.
    - ii. The Post Office receipt and the return receipt (green card) signed by the second lien holder is required as proof of mailing.
  - b. *If the second lien holder is making application* for a repossession title, Copy #3 and Copy #4 of the lien releases from the first lien holder are required.
- D. Insurance Security Verification form reflecting all requires information outlined in The Osage Nation Revenue and Taxation Act of 2006.
- E. Please include \$25.50 in the form of money order, check, or credit card information