

HOME REHABILITATION SELECTION CRITERIA (RANKING)

The Osage Nation Housing Department will maintain a waiting list for the Home Rehabilitation Program. The list will be comprised of applicants for the Home Rehabilitation Program who have been determined to be eligible. All eligible applicants will be placed on the waiting list in order of priority.

The Osage Nation Housing Department reserves the right to close the waiting list and suspend the taking of new applications at any given time. The Osage Nation Housing Department may also set submission deadlines for inclusion in a particular project or funding year.

It is the responsibility of each applicant to update their application as information changes. Applicants are required to update their applications, or recertify, at least annually. Applicants who fail to update their application annually will be deemed inactive and removed from the waiting list.

Eligible applicants may only be removed from the Home Rehabilitation Service waiting list for failure to provide an annual recertification or because the applicant requests, in writing, to be removed from the waiting list.

Ranking on the waiting list will be determined by the number of points earned as follows:

• Age ranking one (1) point for each year over the age of 54

• Disability/handicap 0% - 50% disability = 5 points

Veteran status 51% - 100% = 10 points 20 points

Osage preference
30 points

• Family size 1 point for each person in the household

• Single parent 5 points No other adults in the household

• Overcrowded 5 points

Ranking points may fluctuate from year to year due to changes in family structure and/or status unless the applicant has previously received services from Osage Nation Housing Department Home Rehabilitation Program.

Those applicants with an equal number of ranking points will appear on the waiting list in the order in which their completed application was received.

PROCEDURE

- Completed applications (applications containing all required and requested supporting documentation and other information) will be date/time stamped on the day the application is completed by applicant.
- Ranking form will be filled out and calculated within ten (10) business days of the date the application was stamped complete.

- Applicant's name will be added to the appropriate location on the waiting list according to ranking score and chronology.
- The Home Rehabilitation waiting list will be updated as applications are completed and/or recertification's made.
- Housing Department staff will sign and date each ranking form that they are responsible for calculating and placing on the waiting list.
- Each applicant will receive three ranking forms for their application produced by three different NAHASDA funded employees of the Osage Nation.