

Orientation Youth Intern Job Description

Term of Commitment

- June 1, 2015 to August 1, 2015

Qualifications

- Must be a currently registered, full-time Pace undergraduate or graduate student,
- Maintain at least a 2.5 GPA at the time of application deadline (March 2015),
- Good judicial standing with no current judicial sanctions at the time of application deadline (March 2015),
- Additional employment during the commitment time frame, must be discussed in advance with your supervisor(s) & must not conflict with expectations of the position,
- Cannot be enrolled in July summer classes,
- Demonstrate flexibility, responsibility and willingness to assist others,
- Interest in working with children and families.

Expectations

- Create and develop activities for children ages 5 to 16 to keep them occupied during the orientation program,
- Work the Orientation Program on the following dates and be present for all sessions: July 9–July 10, July 16–July 17, July 23– July 24, 2015, July 30– July 31,
- Must serve 10-15 office hours per week during the time period of June 10th – June 30 to prepare for program and attend select training sessions,
- Be positive, respectful, supportive, fair, considerate, and honest at all times. Remember you will be taking care of our incoming families' children.

Compensation

- Summer housing,
- Orientation gear,
- Some meals during training and in session.