



Memorandum

To: All FVSU Student Organizations
From: Brian Byrd, Assistant Director for Student Support Services
Date: August 16, 2013
Re: Mandatory Student Organization Meeting and Audit

There will be a **mandatory** meeting for all recognized student organizations held on Tuesday, August 27 at 11:00 AM in room New Student Amenities Center, Banquet Room. All organizations are required to send at least one representative (i.e. Organizational Advisor, President, etc.). Failure to attend will result in the organization being immediately placed on **inactive** status. If the organization does not renew by the end of Spring Semester 2014 they will need to recharter the organization upon reinstatement. By being inactive the organization will not be permitted to function on campus including the reservation/use of facilities until the requirements are met.

The meeting will cover the following topics:

- Campus Advisor Updates
- Policy/Organizational Handbook Updates
- Organizational Registration

Also, if you have not registered your organization this semester please use the following link: <https://orgsync.com/forms/show/15261>. If you are unable to login please email me an update of the following information:

- Roster
- Officers
- Advisors
- Constitutional Updates (If applicable)

Please feel free to contact us if you have any questions, comments, or concerns prior to the meeting at (478) 825-6290.