



LUCES Scholar – Position Description

Thank you for expressing interest in applying for the Loyola University Chicago Empowering Sisterhood (LUCES) Scholar position for the 2019-2020 academic year. All applicants must complete the SDMA Leader Common Application form on LUCentral. All submission materials must include application, resume, and a letter of recommendation, information which will only be accepted through LUCentral using the following link: [HTTPS://ORGSYNC.COM/72155/FORMS/353600](https://orgsync.com/72155/forms/353600)

APPLICATION PROCESS

- **Priority deadline** for SDMA Leader Applications is Friday, March 1, 2019 (*applicants are prioritized in the recruitment process*)
- Final deadline for SDMA Leader Applications is Wednesday, March 6, 2019 by 12 PM
- Recommendation forms must be completed by one Loyola faculty, staff, or employed student-leader
- Recommendations are due by Wednesday, March 6, 2019 before 12 PM
- Interview Notification for candidates are Friday, March 8, 2019 by 5 PM
- Interviews will be scheduled between Monday, March 18 and Friday, March 29, 2019
- Applicants will be offered positions on Wednesday, April 3, 2019 by 5:00 p.m.

ELIGIBILITY REQUIREMENTS

- Full-time undergraduate enrollment at Loyola's Lake Shore or Water Tower Campuses
- Identify as a Woman (Womxn) of Color or Person of Color (POC)
 - This includes cisgender WOC, transgender WOC, gender non-conforming individuals, masculine of center (MOC) womxn of color, regardless of gender expression or sexual orientation
- Completion of at least two semesters of study at Loyola with a minimum 2.5 cumulative GPA
- Maintenance of good standing with the university (i.e., not on academic or disciplinary probation)
- Familiarity with the unique college experience of underserved students, specifically Womxn of Color, including but not limited to Trans* students, gender non-conforming students, multi-racial students, first-generation, etc.
- Familiarity with academic & co-curricular resources and opportunities available to students at Loyola

COMPENSATION

LUCES Scholars receive a tuition-restricted scholarship for the academic year, distributed over two semesters (fall semester \$500 and spring semester \$500). Failure to meet the responsibilities of the position may result in termination or a prorated amount of the scholarship.

TERM OF POSITION

Thursday, August 23, 2019 – Friday, April 26, 2020

LUCES MISSION

LUCES is an intergenerational and intersectional community that serves undergraduate and graduate students, staff, faculty, and alumni of Loyola University Chicago to support our experiences as self-identified Womxn and People of Color (W/POC) at a Predominately White Institution (PWI). This includes cisgender WOC, transgender WOC, gender non-conforming individuals, masculine of center (MOC) womxn of color, regardless of gender expression or sexual orientation.

LUCES provides a space for Womxn & People of Color to cultivate solidarity, scholarship, and leadership; focusing on vulnerability, sense of belonging, and life-long relationships. Through gatherings and informal events, LUCES focuses on mentorship, advocacy, academic success, identity development, and celebrating the diverse influences that shape our lives.

LUCES Scholar Responsibilities:

Scholars plan AND facilitate multiple LUCES events, including, but limited to:

- Monthly Gatherings
- LUCES Mentorship Program Gatherings
- Kaleidoscope Journal
- LUCES Gala
- LUCES Retreat
- LUCES Takes Action Events

LUCES Scholars collaborate with other departmental sponsored organizations (LGBTQIA+ Scholars, B4E Mentors, Empowerment Pipeline Interns, and STARS Mentors) to provide the campus with workshops and dialogues that develop their leadership and identity development.

EXPECTED COMMITMENT

Being a LUCES Scholar is a substantive yet manageable role. While the exact responsibilities may vary throughout the year, a typical week may involve the following tasks:

- Planning Gatherings (i.e. Monthly Gathering prep, retreat prep, etc.)
- Hosting Office Hours in SDMA Resource Room
- Scholar Meeting
- Community Event Committee Work

WEEKLY LUCES MEETINGS

Mondays 4:00-5:30PM

****Candidates applying for a LUCES Scholar position must prioritize this time when scheduling classes/internship opportunities.**

LUCES 2019-20 PROGRAMMING SCHEDULE

Most LUCES events take place on Fridays. As such, Scholars MUST insure their availability from 3-7 PM on Fridays during the Fall and Spring semesters.

MANDATORY TRAININGS AND IN-SERVICES FOR FALL 2018 AND SPRING 2019

SDMA Leader Retreat	August 22-24	Thursday-Saturday	LUREC departure 2:00pm and Loyola return 4:00pm
Fall Inservice	October 14	Monday	5:00-7:00PM
Winter Recharge	January 11	Saturday	9:00-5:00PM
EoY Celebration	April 15	Wednesday	5:30-7:30PM

***All these dates may be subject to change due to unforeseen occurrences**

MANDATORY WEEK OF WELCOME EVENTS AND FALL/SPRING DEPARTMENTAL EVENTS

Student of Color Reception	Tuesday, August 27	4:30 – 6:00PM
LGBTQIA & Friends Reception	Thursday, August 29	5:30PM – 7:00 PM
One Love Open House	Friday, August 30	1:00 PM – 3:00PM
Desserts in December	Friday, December 5	5:00-7:00 PM
MLK Celebration	Wednesday, January 23	5:00p.m.-7:00p.m.
Social Justice Symposium	Saturday, March 14	9:00a.m.-5:00p.m.

***All these dates may be subject to change due to unforeseen occurrences. Changes will be communicated proactively.**

REQUIRED LUCES PROGRAMMING DATES FOR 2019-2020

LUCES Kickoff	Friday, September 6	3:00PM - 5:30PM
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LMP Mentee Orientation	Friday, September 8	2:00PM – 7:00PM
September Gathering	Friday, September 27	4:00PM – 6:30PM
October Gathering	Friday, October 18	4:30PM – 6:00PM
LUCES Retreat	November 8-10 (Fri.-Sun.)	LUREC Departure 3PM and Loyola Return 4PM
January Gathering	Friday, January 24	3:00 – 5:30PM
February Gathering	Friday, February 21	3:00 – 5:30PM
LUCES Gala	TBD	

QUESTIONS?

For more information about the LUCES program, visit <http://luc.edu/diversity/programs/> or contact Hannah Goheen at hgoheen@luc.edu