



# MISSISSIPPI STATE UNIVERSITY™ POLICE DEPARTMENT

## Security at Student Events\*

Estimate # of Attendance	50-150	151-400	401-800	801-1500	1501-2500	2500+
Lectures	1 Officer	1 Officer 1 Sergeant	2 Officers 1 Sergeant	3 Officers 1 Sergeant	5 Officers 1 Sergeants	Requires full security assessment.
Fairs/Festivals	1 Officer	1 Officer 1 Sergeant	2 Officers 1 Sergeant	3 Officers 1 Sergeant	4 Officers 1 Sergeants	
Live Concerts	1 Officer	1 Officer 1 Sergeant	2 Officers 1 Sergeant	4 Officers 1 Sergeant	5 Officers 2 Sergeants	
Social Event: not listed above	1 Officer	3 Officers 1 Sergeant	4 Officers 1 Sergeant	5 Officers 2 Sergeants	6 Officers 2 Sergeants	
Events with Dignitaries or other high security risks (high profile speaker, political figures may also require individual police protection)	1 Officer	2 Officers 1 Sergeant	3 Officers 1 Sergeant	4 Officers 1 Sergeant	5 Officers 2 Sergeants	
5K Run/Walk (w/pre-approved route - all other routes will require further review)	3 Officers					

Costs: \$40/hour per officer | For all events requiring security, organizers must meet with the University Police Department. Call 662.325.2121 to set up an appointment. Events not listed above that require the closure of streets must be reviewed directly with University Police to determine security needs.

\*Individual events determined to be high security risks will require additional police and costs associated will be the responsibility of the sponsoring group.

### To Apply for Funding:

With support from the Student Activity Fee, registered student organizations can request funds from the Student Association to cover security costs. To apply follow the steps below:

1. Log into Org Sync
2. Go to the page of the organization in which you want to request funding (be sure to be an administrator for this page or have treasury access)
3. Click "more" on the top bar menu, then select "treasury"
4. Fill out a new budget request form
5. For requesting security funds explicitly, add a line item under the category "Security", and describe the security requirements based upon the event type.
6. List the security costs.
7. Submit the form
8. The appropriations committee reviews requests every two weeks, please plan accordingly! Organizations will be notified as to the status of their requests.

For questions, contact Woody Goss (wag91@msstate.edu), the Chairman of the MSUSA Senate Appropriations Committee.