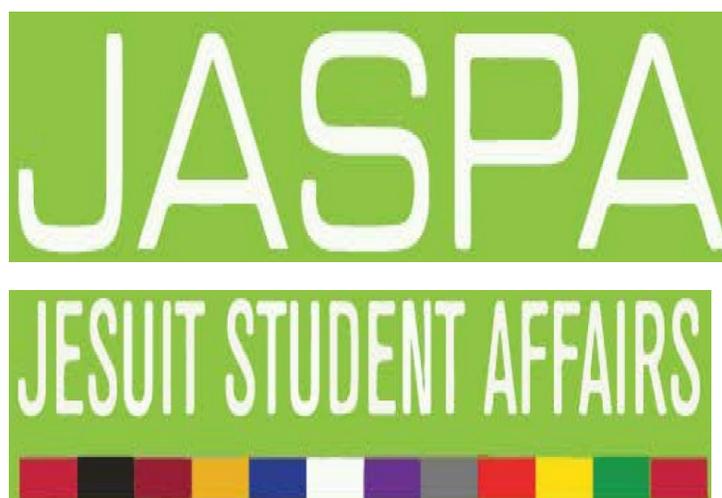


2017 JASPA

Annual Report October 2016 – October 2017





JASPA



Jesuit Association of Student Personnel Administrator November 2017

Dear Colleagues,

It is a pleasure to share the 2017 JASPA Annual Report capturing highlights from the past year. The 2015-2018 JASPA Strategic Plan continues to guide the work of the Executive Board.

The **JASPA Board of Directors** met in November 2016 at Le Moyne College in conjunction with the AJCU Senior Student Affairs Officers meeting. Meeting highlights:

- The Board approved two substantive changes to the **JASPA Constitution** regarding institutional designate and Functional Area Vice Presidents.
- A new **Functional Area Network (FAN)** was approved for staff working with LGBTQI students.
- Loyola University Chicago was selected as the host for the **2020 JASPA Summer Institute**.
- In other business, the JASPA Board recommended that the Executive Board consider a fee structure for non-affiliate participation in JASPA events; discuss how to implement NJSLC as a signature program of JASPA; and streamline fundraising to support signature programs.

Our **Annual Conference** in San Antonio “*Creating a Place for All*” was held at St. Mary’s University on March 11, 2017. The keynote address, offered by Le Moyne alumnus, Todd Corley, challenged us to examine how we are called to create a place for all in our campus communities.

Following the Annual Conference, the outgoing and incoming JASPA leaders gathered for a **leadership transition meeting**. Individual leaders and committee members identified goals and priorities for the coming year. Leaders provided updates to the JASPA strategic plan that were reviewed by the eBoard throughout the year.

Prior to the **NJSLC** Conference at Georgetown University, the JASPA Executive Board held its summer meeting. JASPA hosted a reception for advisors to meet new and continuing professionals and encourage involvement in JASPA.

This report highlights many accomplishments from the past year, as well as goals for the year ahead. We continue to look for ways to engage colleagues across all functional areas as we advance the important work of Student Affairs in Catholic Higher Education.

As I prepare to conclude my term as JASPA President, I will end by repeating my first message as JASPA President. The success of JASPA rests with each of us -- contributing in the ways that we are able -- to improve the experience of Catholic and Jesuit higher education across the country. Our unique perspective, our commitment to social justice and being men and women for and with others, creates daily opportunities to make a difference in the lives of our students.

Sincerely,
Jeanne Rosenberger
JASPA President





Left: President, Jeanne Rosenberger

Right: Past President, Jeff Gray



JASPA Executive Board Accomplishments 2016-2017

The Board approved two substantive changes to the JASPA Constitution:

-Article II. 4. C. Institutional Designates: Institutional Designate Membership: Professional staff members employed at JASPA institutions who work outside of the respective student affairs structure but who are designated for membership by the SSAO of that institution; these designated JASPA members are entitled to all the rights and privileges of membership in JASPA.

-Article III. 5. A. Functional Area Vice Presidents: Functional area Vice Presidents shall ordinarily each be full-time professional student affairs staff members from member institutions belonging to JASPA. Exceptions to this membership restriction for JASPA members who are not employed as full-time professional student affairs staff at member institutions can be made on a case by case basis by the JASPA President, subject to approval of the Executive Board and any proper voting procedures that may apply as outlined in this Constitution.

- The **JASPA Affiliate Member Program** grew to 11 participants in the last year, with approximately 10 more expressing interest in affiliating with JASPA through this program.
- Developed and distributed a **JASPA Annual Timeline** as a point of reference for volunteers. The timeline includes important dates and deadlines as well as the monthly newsletter themes for members who wish to submit information to the newsletter. (See page 17)
- Reviewed suggested revisions to the **2015-18 JASPA Strategic Plan** that were received during the March leadership meeting.
- Discussed implications and options for sustaining appropriate **technology resources** for JASPA members, in light of the announcement from Campus Labs about their product, ENGAGE.
- Reviewed first year accomplishments related to **Members Services** and discussed the possibility of adding a Vice Chair to the Membership Services area.
- Discussed goal for **strategic fundraising** in support of JASPA signature programs.
- Reviewed the annual conference evaluations and discussed the **JASPA Spring Conference**, to be held at St. Joseph's University in Philadelphia.
- Received an update from the **JASPA 2020 Summer Institute** Conference Co-Chairs.
- Reviewed the **2017 member survey** as well as feedback received at the March leadership meetings and identified a priority to improve communication across our membership. The eBoard will explore additional opportunities to utilize technology to reach our members.
- Reviewed the **master succession-planning** document for JASPA volunteer positions.
- Set **monthly conference calls** through March 2018 and voted to **eliminate the February eBoard meeting**, instead adding extra time for the eBoard at the end of the SSAO meeting in November and before the Annual Conference in March. This decision saves travel costs for members of the eBoard and their respective institutions.
- Revised the SSAO section of AJCU website.



**Vice-President/President-Elect,
Todd Olson**

2016-2017 Accomplishments

- Became familiar with the workings and needs of the JASPA Executive Board
- Gained a deeper understanding of the needs and current issues for JASPA members
- Gained familiarity with the work and needs of the JASPA Secretary and the JASPA Treasurer
- Gained familiarity with the work and role of the JASPA President through regular communication and coordination
- Communicated with and welcomed new SSAOs providing information and encouragement to attend JASPA events.
- Updated and made revisions to the Standard Operating Procedures with consultation of the Executive Board.
- Consulted with JASPA leaders about the work of the committees and Functional Area Networks.
- Coordinated with the President on planning and organizing meetings, on succession and transition planning for JASPA leadership roles, on coordinating website updates with the AJCU office and other initiatives.
- Served as an ambassador for JASPA in taking on a planning role with part of the annual Association of Catholic Colleges and Universities conference, broadened awareness of JASPA's role and functions, integrated JASPA SSAO into the planning for ACCU's program, and advanced JASPA's goals with AJCU leadership.

2017-2018 Goals

- Gain a deeper understanding of the needs and current issues for JASPA members overall through informal conversations, familiarity of emerging issues on Jesuit campuses, and discussions with JASPA leaders at all levels.
- Assure smooth transitions and effective orientation to new leaders in senior roles in JASPA (including the Secretary and Treasurer roles) over the coming year.
- Successfully transition into the President role at the March 2018 Annual Conference, and articulate a clear and elevating vision for JASPA, in alignment with our guiding documents and the other leaders of the association.
- Continue welcoming and orienting new SSAOs at Jesuit institutions into JASPA by providing basic information about the work of JASPA, how meetings, conference, and the JASPA website work, and answering questions as needed.
- Develop "New SSAO Resources" as a document to orient new SSAOs in a regular and formal way.
- Continue updating the JASPA Standard Operating Procedures, in consultation with other JASPA leaders, to reflect new structures, resources, and practices.
- Seek opportunities to contribute to the work of JASPA Committees and Functional Area Networks as appropriate.
- Support the current JASPA President as she transitions into the Past President role in March 2018.



Vice President, Programming
Deborah Cady Melzer

Introduction

Overall, the Programming committees had a successful year providing professional development to the JASPA membership. The work of the committee chairs provided engaging content, mission driven conversation and empowering networking. We have strong leadership in the programming chair roles and several opportunities were offered through in person, on-line and newsletter professional development. Some of the accomplishments of the programming group include:

- The dissemination of an annual programming survey to the membership to assess needs for mission driven professional development.
- The selection of the 2020 Five Year Institute Programming and Host Committees along with theme for the conference.
- The hosting of several Zoom Conversations for the Senior Student Affairs Group providing a model of connection for other functional area network groups.
- The selection of committee chairs for both On-line and Spiritual Enrichment to enhance professional development experiences for the JASPA members.
- The hosting of the annual conference, the SSAO annual meeting, and on-line webinars as opportunities to bring together JASPA members on topics critical for Jesuit and Catholic student affairs today.

Our goals over the coming year to further this success include:

- Deepen the content of professional development opportunities with a focus on mission driven topics for our Jesuit and Catholic Colleges and Universities particularly for the annual conference, NJSJC and on-line enrichment.
- Engage seasoned Jesuit student affairs professionals with newer Jesuit professionals and provide opportunities for networking, mentoring and conversation at a variety of professional development opportunities offered through JASPA.
- Bring professional development opportunities to our Jesuit campuses through consistent and engaging webinars, on-line discussions groups, etc.
- Develop the leadership and provide ease of transition in intentional succession planning for the chairs of each committee.
- Strengthen the relationship between the JASPA Programming VP and the NJSJC student co-chairs and advisors in order to deepen the programming content for our student leaders.
- Greater collaboration, planning and marketing of programs by all 5 Programming committees.

The following pages provide an update on each of the committees over the past year along with their goals for the upcoming year:

Annual Conference

Submitted by Lisa Brown Cornelius, John Carroll University, Annual Conference Chair

The 2017 JASPA Annual Conference *Creating A Space for All* was held at St. Mary's University in San Antonio, TX. Todd Corley, Le Moyne alumnus and founder of the TAPO Institute was the keynote speaker. For the second year in a row, the Annual Conference was held at a non-Jesuit campus. Our colleagues at St. Mary's offered great hospitality and assistance in the planning and execution of the conference. Here are a few highlights from the conference:

- Nearly 100 JASPA colleagues attended the conference with additional colleagues joining us for the awards banquet and dinner.
- The conference program included 11 roundtable sessions that provided attendees the opportunity to gather and discuss topics related to the theme and relevant to current events in higher education.
- Intentional time was dedicated to gathering in Functional Area Networking groups. The FAN groups and the roundtable discussions were the highlights of the conference for the attendees.
- Aramark donated \$10,000 to the Annual Conference. This donation, along with the JASPA Executive Board's support of 2 registrations per institution and the speaker fee, were critical to conference planning especially with lower attendance.
- Conference evaluations indicated that participants value most the time spent with colleagues at the conference as well as the opportunity to network via functional area.

The 2018 Annual Conference, *Moving Hearts and Minds: Educating and Leading in Challenging Times* (tentative theme), will be March 3, 2018 at St. Joseph's University. Since the conference is in the northeast and on a Jesuit campus, the conference committee has set a goal of doubling attendance with the capacity to host up to 400 professionals at St. Joseph's. In order to achieve this goal, the conference committee is developing a graduated pricing structure including an early bird and group rate. The conference committee is finalizing details and will open registration with additional information on November 15, 2017. As we return to a Jesuit campus, the annual conference committee along with the host committee are developing ways to showcase the Saint Joseph's University campus during the conference. JASPA looks forward to welcoming our members on March 3, 2018.

5 Year Summer Institute Accomplishments

Submitted by Bennie Williams, Le Moyne College, 5 Year Institute Programming Co-chair

Following the selection of the conference committee and host site of Loyola University in Chicago last November, the 5-year institute programming committee discerned a theme and collaboratively with the host committee decided upon: "A Just & Sustainable Future: Our Shared Responsibility." In addition to selecting the theme, the committee confirmed capacity of 400 participants for the institute and developed a timeline for program implementation. The past few months have been focused on connecting with the planning committee on roles, responsibilities, and expectations moving forward. The Program and host chairs also continue to focus on standard operating procedures in order to clarify each committee's role. The host committee is also working to identify a fundraising person from Loyola to work with the fundraising committee in order to be more strategic around advancement efforts to support the five year institute.

The 5 Year Summer Institute Goals for the next year include:

- Establish keynote speaker ideas
- Establish fundraising plan for conference (held phone conference with Deb Cady Melzer and Tom Pellegrino to discuss this)
- The full committee will meet in Philadelphia for JASPA/NASPA 2018
- Co-chairs will take site visit to Loyola University Chicago in summer of 2018

National Jesuit Student Leadership Conference 2018

Submitted by Bennie Williams, Le Moyne College, Advisor to NJSLC

The Le Moyne student committee of NJSLC has been busy planning and engaging the student body to host in July, 2018. The students have confirmed keynote speakers: Arel Moodie and Shelia Taormina. They have connected with advisors to update list and update them on important information regarding the conference. In addition, the baton was passed as Le Moyne NJSLC planning committee received files from Georgetown to continue and assist in the planning process. The students have the following goals for the next few months:

- Registration page up by January 2018 (expected registration cost \$350-\$375)
- Establish fundraising plan
- Use Involvio app from Georgetown for conference schedule
- Finalize the schedule and programming.

On-line Enrichment

Submitted by Kimberly Russell, Fordham University, Chair

Over the course of the past year, the On-line Enrichment Committee has launched webinars again for the membership. The first webinar was held last March just prior to the annual conference on supporting students in difficult times. In addition,

- 14 people/institutions signed up for the "Experience from seasoned professionals in times when mission and popular culture collide" webinar on April 19, 2017. This webinar was presented by Stephanie Quade and Christopher Rodgers.
- 7 people/institutions signed up for the "Establishing meaningful academic partnerships: Broadening the lens and language of Student Affairs work" webinar on July 31, 2017. This webinar was presented by Leanna Fenneberg and Lua Hancock.

The Online Enrichment Committee established the following goals for this year:

- Provide 2 webinars a semester for the 2017-2018 academic year.
- Increase committee membership and engagement with the delivery and marketing of webinars.
- Explore ways to maintain and share webinar information for members who are unable to attend webinar.

Spiritual Enrichment

Submitted by Jessie Graf, Boston College, Chair

The Spiritual Enrichment committee worked collaboratively with the annual conference committee in March to provide reflections at the annual conference along with coordinated the annual JASPA Mass. In addition, the chair wrote an article for the newsletter and continues to work to have a presence in our membership online resources. With a newly appointed chair, renewed enthusiasm for the spiritual enrichment committee has surfaced with over a dozen individuals (diverse in many ways) interested in the committee which is exciting and an increase from past year. As such, the chair has set the following goals:

- Setting up conference calls for all committee members on a consistent basis to deepen their engagement.
- Initial goals and initiatives for the committee have been determined and will be discussed with committee members.
- Developing a short survey to learn about the committee and the gifts and talents they will bring to the committee in order to engage the group.
- Establish sub-committees based on interest so that we can focus on engagement in different ways (social media/on-line resources, annual conference, 5-year institute, collaboration with webinar committee).

JASPA Upcoming Dates

February 9-11, 2018

5th Annual IgnatianQ Conference
Loyola University Maryland

March 3, 2018

JASPA Annual Conference
“Moving Hearts and Minds: Educating and Leading in Challenging Times”
St. Joseph’s University
Philadelphia

March 4, 2018

JASPA Leadership Meeting
Philadelphia

July 18-21, 2018

National Jesuit Student Leadership Conference (NJS LC)
Le Moyne College

March 2019

JASPA Annual Conference
Theme: TBD
Loyola Marymount University

Summer 2020

JASPA 5-Year Summer Institute
Loyola University Chicago

Vice President, Networking, Service & Recognition
Kate Grubb Clark



FUNCTIONAL AREA NETWORKING COMMITTEE

Sonya Alexander, Fairfield University – Chair (Incoming)

Matthew Duncan, Santa Clara University & Dorothy Wenzel, Fordham University – Co-Chairs (Outgoing)

2016-2017 ACCOMPLISHMENTS

- Started work on development of transition documents for FAN Leads who vacate their position to ensure continuity between Leads.
- Continued work of filling FAN Lead vacant positions.
- Updated FAN Lead contact information and started process of updating FAN group contact lists.
- Transitioned committee to new committee chair.

2017-2018 GOALS

- Fill all open FAN Lead Positions.
- Assess current FAN application process and determine if changes need to be made to the timeline to ensure a successful recruitment process.
- Connect with all Leads at least once a month in order to provide support, answer questions, and get a feel for how active each functional area is doing.
- Facilitate a shift to an email list-serv for FAN communication.
- Ensure that all FAN Leads are making connections with their areas at least once a month.
- Continue to work with FAN Leads on transition documents.

MENTORING & NETWORKING COMMITTEE

Anthony Garrison-Engbrecht, Loyola Marymount University – Chair

2016-2017 ACCOMPLISHMENTS

- Hosted Club JASPA and newcomers reception networking events at the Annual Conference in San Antonio, TX.
- Provided support to the networking gatherings in the JASPA President's Suite during NASPA 2017.
- Created a new LGBTQIA+ FAN group.
- Continued exploring a JASPA mentorship program based on membership survey results.
- Increased committee membership.

2017-2018 GOALS

- Co-host a Club JASPA networking event with St. Joseph's University during the Annual Conference in March 2018.
- Create a JASPA mentorship program based on membership survey results
- Create a posting schedule for the Networking Committee and Knowledge Community Mentoring to engage all JASPA members with JASPA and one another outside of the annual conference.
- Host two mentoring and networking events at local, regional or national conferences.
- Recruit and maintain a committee of at least 10 members.

RECOGNITION & AWARDS COMMITTEE

Aristotle Mosier, Loyola Marymount University – Chair (Incoming)

Katie Kelsey, Creighton University – Chair (Outgoing)

2016-2017 ACCOMPLISHMENTS

- Increased annual award submissions/nominations by more than 20 from previous year.
- Streamlined the awards program (both in paper and electronic format).
- Added a paper program to provide more information on all submissions.
- Took more photos at the event to use on social media and other platforms.
- Increased membership with new committee members.
- Transitioned committee to new committee chair.

2017-2018 GOALS

- Increase committee memberships from various Jesuit institutions.
- Continue to increase the number of award nominations in all of the JASPA Awards categories.
- Conduct survey and assessment on how to increase visibility for the JASPA Annual Awards.
- Develop committee transition binder to assist in integration of new committee members.

Vice President, Technology & Communications

Lucas Novotny



JASPA TECH & COMMUNICATIONS

2017 has been a successful year for JASPA Technology & Communications. We continued to develop existing programs, helped furthered the development of the JASPA Liaison Program and reached new levels of engagement on Social Media. Additionally, JASPA Technology supported the overall organization in new ways and to new levels creating a more consistent approach and efficiencies for the JASPA organization. Below are some of the specific highlights of our efforts in 2017.

Highlights/Accomplishments:

- Supported the Annual JASPA Conference on Web and Social. Additionally, provided communication, registration and on-site support to the conference.
- Development of themed newsletter program.
- Assisted the Membership Services Chair in organizational membership overhaul, inviting many new members and transitioning members.
- On-boarded new committee Chair (Social Media & Communications)
- Established / Supported Affiliate membership program invitation process.

Analytics

SOCIAL MEDIA & COMMUNICATIONS

- Facebook: **615 likes**
- Twitter: **922 Followers**
- Instagram: **297 Followers**
- LinkedIn: **1,130 Members**

DATA WAREHOUSE

- Users
 - Current --**2,381**
 - October 2015 – 2011
 - July 2015 – 1997
 - January 2015 – 1605
 - July 2014 – 488
- Active Portals – 40
- Umbrellas – 2

Goals 2017-2018:

- VP Succession Planning
- Membership Database Migration
- JASPA Branding Guideline Development
- Web 2.0 Development
- Committee On-Boarding

Social Media and Communications Goals**Marci Walton, Xavier University – JASPA Social Media and Communications Chair**

- Successfully onboard new subcommittee members
- Develop sustainable plan for social media management with new subcommittee members
- Explore new methods for job sharing amongst the JASPA network
- Upon decision for new member management system, successfully integrate social media, marketing, and newsletter management
- Continue to grow social media following across all three platforms
- Begin to develop social media strategy for JASPA 2020 in conjunction with JASPA 2020 planning committee

Data Warehouse Goals**Tedd Vanadilok, Santa Clara University – JASPA Data Warehouse & Portal Chair**

- Provide instruction, tutorials, and tech support for online management systems
- Assist with on-boarding committee teams into their respective online communities, with the growth and development of these online communities, and with maximizing the use of these communities by general membership
- Manage a membership management system that can be easily used for a variety of communication purposes by JASPA leaders
- Support the Membership Committee and JASPA Liaison Program with membership management

Website Goals**Sean Berthold, Marquette University – JASPA Website Chair**

- Web 2.0 Development
- Development of a Content Calendar
- Google Analytics page views reporting
- Visual Repository

Vice President, Scholarships & Member Services Jack McLean



Member Services

Allison Farrell, Chair

2016-2017 Accomplishments

- Distributed *The Ignatian Imperative* to each Jesuit college and new members
- Held the first JASPA Liaison group gathering at the 2017 JASPA Annual Conference. JASPA liaisons attending the conference met to discuss their position and how they leverage JASPA on their home campuses.
- Earmarked one “free” JASPA conference registration for each institution’s JASPA liaison so these individuals can continue to build their understanding of and commitment to JASPA.
- Continued to update JASPA membership via the JASPA Liaison’s review of their individual institutional rosters.
- Designed and purchased JASPA lapel pins to be distributed to JASPA members across the country.

2017-2018 Goals

- Continue to develop ways to onboard new members to JASPA, including new Affiliate Members, and re-orient current members
- Continue to utilize JASPA Liaisons to promote JASPA opportunities and provide JASPA with regular feedback regarding effectiveness of its services
- Collaborate with the Scholarship & Research Grant Committee and AJCU Student affairs preparation programs to establish a JASPA summer internship for Graduate Students
- Deploy an online JASPA membership survey to assess the needs of members

Promising Practices

Karen Donoghue and Keith Eldredge, Co-Chairs

2016-2017 Accomplishments

- Changed committee name from Best Practices and Expert Guide to Promising Practices
- Developed plan to update JASPA website to encourage submissions of promising practices and allow greater accessibility to the information for members
- Collaborated with the Online Enrichment Committee on Webinars for the JASPA community.
- Recruited new committee members and co-chair

2017-2018 Goals

- Finalize the new section of the JASPA website to make promising practices information more visible and accessible to the membership, as well as, to solicit and receive submissions from members.
- Continue to support the Online Enrichment Committee with suggestions for webinars based on promising practices information received.
- Explore a collaboration with the Recognition & Awards Committee to propose promising practices submissions for awards and recognize awards submissions as promising practices.

JASPA Scholarship and Research Grant Committee

Sandra M. Estanek, Ph.D., chair

2016-2017 Accomplishments

- Awarded two JASPA research grants.
 - Revised award criteria and process.
 - Created a “close the loop” process. Recipients submitted a report documenting how the money was spent and demonstrating what was achieved.
 - 2017-18 grant process was initiated.
- Initiated a “summer reading list” column in the JASPA monthly newsletter
 - Three new books of particular interest to the JASPA were read and reviewed by volunteers from the Scholarship and Research Grant Committee. These reviews were published monthly in the JASPA newsletter throughout the summer months.

Goals

- Revise and strengthen the process for awarding JASPA research grants
 - Consider shifting the application process from October to April so that grants can be awarded for academic years and not calendar years
 - Review and possibly revise the criteria for project proposals
- Continue to solicit committee members and other participants in the committee’s activities



Left: Treasurer, Thomas Pellegrino

Right: Development and Strategic Fundraising Committee Chair, Matt Cameron



TREASURER REPORT

November 1, 2017

Bank of America Account Business Advantage Checking Account
 Jesuit Association of Student Personnel Administrators

Balance: \$154,001.08 (10/27/17)

REPORT NOTES

1. STATEMENT OF PROJECTED EXPENSES FY18

EXPENSES FY18	
Programming	\$25,000
Technology & Communication	\$7,000
Research & Scholarship	\$8,000
Networking, S&R	\$8,000
EBoard	\$7,000
TOTAL EXPENSES	\$55,000

2. MEMBERSHIP DUES UPDATE

- a. AFFILIATES: Invoiced 10 new affiliates
- b. JASPA Dues: Five Institutions paid to date

3. DEVELOPMENT AND STRATEGIC FUNDRAISING COMMITTEE

Committee Membership:

- ✓ Matt Cameron (Chairperson), Santa Clara University
- ✓ Tom Pellegrino (JASPA Treasurer), Fairfield University
- ✓ Jeffrey Gray (JASPA Past President), Fordham University

2016-2017 Goals

- A. Develop a comprehensive financial plan to support JASPA Signature Programs and Strategic Initiatives with focus on seeking financial support for the March 2017 spring conference.
- B. Create corporate donor cultivation plan.
- C. Review and update JASPA vendor grid.

2016-2017 Accomplishments

- ✓ Updated annual JASPA vendor grid.
- ✓ Corporate donors financially supported March 2017 JASPA Spring Conference.
- ✓ Reviewed and affirmed established donor funding categories.
- ✓ Revised Standard Operating Procedures Related to Fundraising to provide for multi-year, high level fundraising. Below is the updated language (in italics):

Magis Level Sponsorship (Multiyear plan)

(3-5 year plan, with a minimum \$10,000 per year commitment)

All benefits of the Ignatius Level Sponsor for each conference over the period of sponsorship

By mutual agreement, ticket(s) for representative(s) of the sponsor to attend a sponsored events as a guest of JASPA

Sponsor's name on all digital elements of the conference including email, online communications, social media pages and the JASPA website

Naming opportunities, including naming specific programs, panel presentations, or with a gift of \$50,000 or more, sponsorship of the conference itself;

Substantive engagement with the Chief Student Affairs Officers (VPs) of the JASPA network aimed at developing mutually beneficial business, educational, and/or philanthropic partnerships, including but not limited to a presence at the annual fall meeting of the CSAOs

2017-2018 Fundraising Goals

- A. Solicit and achieve full complement of committee membership.
- B. Review and update JASPA vendor grid.
- C. Develop a comprehensive financial plan to support JASPA Signature Programs and Strategic Initiatives.
- D. Create 2020 Summer Institute fundraising goals and delineation of fundraising responsibilities between the Institute and Committee

<p>JANUARY</p> <ul style="list-style-type: none"> • Newsletter Theme: Men and Women for Others • SSAO nominations for JASPA Vice President, President-elect and open e-Board positions • SRG: Publicize summary of JASPA Research Grant winning entries in JASPA newsletter • NSR: Award Nominations Due • E-Board: Winter Meeting (January or February) • NSR: JASPA Leadership Applications due 	<p>FEBRUARY</p> <ul style="list-style-type: none"> • Newsletter Theme: Cura Personalis • NSR: Award Nominees are contacted and encouraged to attend Annual Conference • NSR: Awards Committee selects award winners • E-Board: Winter Meeting (January or February) • NSR: JASPA Leadership Applications are reviewed, selected and vetted with FAVPs and Eboard at Winter EBoard meeting • NSR: New JASPA Leaders are notified and encouraged to attend Annual Conference 	<p>MARCH</p> <ul style="list-style-type: none"> • Newsletter Theme: Inclusion • JASPA Annual Conference in Conjunction with NASPA • Awards Banquet and Club JASPA • JASPA Leadership Meeting • JASPA President-elect announced at annual meeting (even-numbered years) 	<p>APRIL</p> <ul style="list-style-type: none"> • Newsletter Theme: Service • Treasurer sends JASPA Membership Fee Invoices to SSAO's • Budget templates out to VPs
<p>MAY</p> <ul style="list-style-type: none"> • Newsletter Theme: Reflection 	<p>JUNE</p> <ul style="list-style-type: none"> • Newsletter Theme: Humor • JASPA Membership Fees Due • MS: Start updating membership rosters • June/July: National Jesuit Student Leadership Conference • E-Board meeting in conjunction with NJSLC • Budget templates due from VPs 	<p>JULY</p> <ul style="list-style-type: none"> • Newsletter Theme: Finding God in All Things • JASPA Fiscal Year begins July 1 • JASPA Functional Area VPs submit budgets to Treasurer • June/July: National Jesuit Student Leadership Conference • E-Board meeting in conjunction with NJSLC 	<p>AUGUST</p> <ul style="list-style-type: none"> • Newsletter Theme: Magis*
<p>SEPTEMBER</p> <ul style="list-style-type: none"> • Newsletter Theme: Gratitude • SRG: September Newsletter: Advertise opening of applications for JASPA Research Grants • Treasurer completes JASPA Budget 	<p>OCTOBER</p> <ul style="list-style-type: none"> • Newsletter Theme: Excellence • SRG: Applications close for JASPA Research Grant 	<p>NOVEMBER</p> <ul style="list-style-type: none"> • Newsletter Theme: Leadership • NSR: JASPA Awards process kick off • SSAO Meeting • NSR: Announce timeline for award and leadership application and selection process 	<p>DECEMBER</p> <ul style="list-style-type: none"> • Newsletter Theme: Integrity • SRG: Finalize review of applications and announce winners of JASPA Research Grant • NSR: Send application materials and deadlines for award and leadership openings processes via OrgSync, posted on web and via Liaisons