



WHAT IS ORGSYNC?

- OrgSync is a centralized web-based platform that connects students to organizations, programs, events, and departments on campus.
- OrgSync has tools to assist students and student organization leaders in communicating with one another (i.e. messaging, file sharing, form creation, delegation tools, photo/video sharing, polls, and discussion forums) that is archived for as long as the organization is active.
- OrgSync makes the college experience easier by putting all of these features in one easy-to-access place accessible when students need it/where you want it (i.e. smart phone, tablet, or computer).

Note: OrgSync at Seattle Pacific University is brought to you by the Associate Students of Seattle Pacific (ASSP) and the Office of Student Involvement & Leadership

WHY USE ORGSYNC?

- All students get direct access to:
 - Current active student organizations (go to “browse organizations”)
 - Virtually join organizations or ask the officers for more information
 - Find out when/where/how frequently active organizations meet
 - Event calendar
- Stay up to date to what your student government (ASSP) is working on through agenda, minutes and reports.
- Student leaders have access to resources & tools in one convenient location. These tools (i.e. event request, central calendar, messaging, budget tracking and requests, publicity, etc.) help students to better manage their organization and connect with the student body.
- Student leaders have the ability to archive information and documents, track attendance to meetings and events (card swipe), and assess programs.
- Users can access information wherever/whenever you want on the App and mobile website.
- Streamline and centralize all organizational processes (no more paper!) including club registration, club continuance, event requests, media rental requests, and budget requests.

LOGGING IN TO ORGSYNC

1. Go to spu.edu/orgsync
2. Use your existing SPU username and password

Note: The very first time you log in you will be prompted to fill out some user profile information