

Co-Curricular Record Position Creation and Update Form

Please answer all questions and sections to the best of your ability. If you have any questions regarding this form, please email lead@ucalgary.ca.

Position Title

Position Start Date

Position End Date

Time commitment per week

What campus area/office/department is this position associated with?

(E.g. Leadership and Student Engagement, SU Clubs, Faculty of Arts, etc...)

Position description: (Minimum 50 words)

Position Contact Information

Please enter the information for the best person to contact about this position long-term. Ideally a campus staff or faculty member.

Name

Email address

Phone number

Website (if applicable)

Achievement Statements

What achievements do you anticipate participants could reasonably obtain from this position?

* Check as many or as few boxes as are applicable to your position.

Appreciating Diversity

- appropriately challenges abusive use of stereotypes by others
- understands the impact of diversity on own society
- understands own identity and culture
- seeks involvement with people different from oneself
- seeks involvement in diverse interests
- articulates advantages and challenges of diverse society

Civic Engagement

- understands and participates in University systems (boards, committees)
- understands, abides by and participates in the development, maintenance, and/or orderly change of community, social and legal standards or norms
- appropriately challenges the unfair, unjust or uncivil behaviour of other individuals or groups

participates in service/volunteer activities

Clarified Personal Values

identifies personal, work and lifestyle values and explains how they influence decision making

articulates personal values

acts in congruence with personal values

makes decisions that reflect personal values

demonstrates willingness to scrutinize personal beliefs and values

Collaboration

works cooperatively with others

seeks the involvement of others

seeks feedback from others

contributes to achievement of group goals or shared vision

exhibits effective listening skills

demonstrates awareness of team/group dynamics

Effective Communication

uses engaging communication techniques

writes and speaks coherently and effectively

writes and speaks after reflection

able to influence others through writing, speaking or artistic expression

effectively articulates abstract ideas

delivers presentations or gives performances

employs conflict resolution strategies

Enhanced Self Awareness

articulates personal skills and abilities

acknowledges personal strengths and weaknesses

articulates rationale for personal behaviour

seeks feedback from others

learns from past experiences

exhibits positive role modeling

Healthy Behaviour

chooses behaviours and environments that promote health and reduce risk

articulates relationship between health and wellness and accomplishing life goals

exhibits and promotes behaviours that advance a healthy community

Intellectual Growth

employs critical thinking in problem solving

uses complex information from a variety of sources including personal experience and observation to form a decision or opinion

reinforces personal knowledge by teaching others

Leadership Development

articulates leadership philosophy or style

serves in leadership capacity

comprehends individual and group dynamics

exhibits democratic principles as a leader

exhibits ability to visualize a group purpose and desired outcomes

encourages and empowers others

Meaningful Interpersonal Relationships

listens to and considers others' points of view

treats others with respect

develops and maintains satisfying interpersonal relationships

establishes mutually rewarding relationships with friends and colleagues

Personal/Educational Goals

sets, articulates and pursues individual and educational goals

uses personal and educational goals to guide decisions

reflect on interests, values, skills and abilities that influence life and career choices

makes the connection between class and out of classroom learning

documents connections of knowledge, skills and accomplishments

Spiritual Awareness

develops and articulates personal belief system

understands roles of spirituality in personal and group values and behaviours

Campus Tags

Please select which search filters are relevant for your position.

* Check as many or as few boxes as are applicable to your position.

Interest Area

Artistic and Creative

Athletics and Recreation

Business and Entrepreneurial

Career Development

Academic Development

Campus Media

Cultural

Volunteerism

Community Engagement Sustainability

Social

Faith and Spirituality Student Government Graduate

Life Health and Wellness International

Leadership

Travel

Mentorship

Research

Residence Life

Social Justice, Diversity, and Equity

Cost

There is a cost to participate in this opportunity

This opportunity is free to participate in

Student Demographic

This opportunity is only for first year students

This opportunity is only for second year students and up

This opportunity is for everyone

This opportunity is for graduate students

This opportunity is for international students

Term

This opportunity is only in the fall

This opportunity is only in the winter

This opportunity is only in the spring/summer

This opportunity is year-round/September-April

Timing

This opportunity is mostly before 5 pm

This opportunity is mostly after 5 pm

This opportunity is mostly Monday-Friday

The timing of this opportunity is variable/flexible

This opportunity is mostly on weekends

Email completed forms to lead@ucalgary.ca using the subject line: 'CCR: Position Update/Addition'.